



Republic of the Philippines  
**City Government of Muntinlupa**  
National Road Putatan Muntinlupa City  
**BIDS and AWARDS COMMITTEE**  
[www.muntinlupacity.gov.ph](http://www.muntinlupacity.gov.ph)

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**REQUEST FOR QUOTATION**

Date: 10/17/2022  
Quotation No:2022-0226

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No.: \_\_\_\_\_

TIN: \_\_\_\_\_

PhilGEPS Registration No.(required): \_\_\_\_\_

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure for the **PURCHASE OF VARIOUS EQUIPMENT TO BE USED BY SAGIP** which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than the **DEADLINE** on **October 21, 2022**.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	3. PhilGEPS Registration (Certified True Copy)
2. Accomplished and Notarized Omnibus Sworn Statement (Original)	4.Certificate of Registration (Certified True Copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127



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**INSTRUCTIONS:**

- (2) Do not alter the contents of this in any way.  
 (3) technical specifications with asterisks(\*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your  
 (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project	Approved Budget for the Contract (ABC)
PURCHASE OF VARIOUS EQUIPMENT TO BE USED BY SAGIP	One Hundred Thirty Five Thousand Nine Hundred Forty Pesos (Php135,940.00)

**Technical Specifications:**

QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
8	pcs	<b><u>Industrial Wall Fan 18" 130 watts</u></b>			
		Power Input: 130W			
		18-inch aluminum blade			
		Chrome plated stand and guards			
		3-speed settings with pull string			
		90 degrees oscillation			
		Net Weight: 4.5 kg			
		Air Volume: 70.8 CMM			
		Dimensions: 50cm x 31cm x 63cm			
6	pcs	<b><u>Industrial Stand Fan 18" 75 watts</u></b>			
		WAP-10055685			
		Power Input: 75W			
		18-inch plastic blade			
		3-speed settings			
		90 degrees oscillation			
		Maximum height: 139 cm			
		Net Weight: 6.5 kg			
		Air Volume: 65 CMM			
1	pc	<b><u>Shredder Machine</u></b>			
		Cross-cut · Jam-proof · Quiet Operation ·			
		100% Jam Proof System eliminates paper jams and powers through tough jobs.			
		Shreds 17 sheets per pass into 5/32" x 1-1/2" cross-cut particles (Security Level P-4).			
		SafeSense Technology stops shredder when hands touch the paper opening.			



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		Silent Shred offers ultra-quiet shredder performance for shared workspaces. Energy Savings System provides optimal energy efficiency 100% of the time-in use and out of use.			
		Maximum run time : 25 on / 40 off. 9 gallon pull-out bin.Shreds 18 sheets of paper per pass into 397 (5/32" x 1-1/2"			
		Security Level P-4) cross-cut particles. shreds staples, credit cards, paper clips, CDs/DVDs, junk mail.			
		Maximum run time : 30 min on / 40 min off. For 1-3 users. Amps : 5. Basket Type Pull-out Bin. SafeSense Technology stops shredder when hands touch the paper opening.			
		9-gallon pull-out bin with LED bin-full indicator. 9 inch wide paper entry. This item's packaging will indicate what is inside and cannot be hidden. Throat width : 230.			
1	Unit	<b>All-in1 Ink Tank System</b>			
		Printer type - Print, Scan, Copy Fax with ADF; Print Method - Precision Core Print;			
		Print Direction - By directional printing; Nozzle Configuration - 400x1 nozzles Black, 128x1 per color (Cyan, Magenta, Yellow),			
		Max Resolution - 4800x1200dpi; Automatic 2-sided printing - Yes (up to A4); Max Copy size - Legal;			
		Copy Resolution - 600x600 dpi; Sensor			
		Max scan area - 216x356mm; ADF paper			
		<u>One (1) Year Warranty</u>			





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Your Quotation						
Summary of Approved Budget			OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
8	pcs	<b><u>Industrial Wall Fan 18" 130 watts</u></b>				
		Power Input: 130W				
		18-inch aluminum blade				
		Chrome plated stand and guards				
		3-speed settings with pull string				
		90 degrees oscillation				
		Net Weight: 4.5 kg				
		Air Volume: 70.8 CMM				
		Dimensions: 50cm x 31cm x 63cm				
6	pcs	<b><u>Industrial Stand Fan 18" 75 watts</u></b>				
		WAP-10055685				
		Power Input: 75W				
		18-inch plastic blade				
		3-speed settings				
		90 degrees oscillation				
		Maximum height: 139 cm				
		Net Weight: 6.5 kg				
		Air Volume: 65 CMM				
1	pc	<b><u>Shredder Machine</u></b>				
		Cross-cut · Jam-proof · Quiet Operation · CD/DVD				
		100% Jam Proof System eliminates paper jams and powers through tough jobs.				
		Shreds 17 sheets per pass into 5/32" x 1-1/2" cross-cut particles (Security Level P-4).				
		SafeSense Technology stops shredder when hands touch the paper opening.				
		Silent Shred offers ultra-quiet shredder performance for shared workspaces. Energy Savings System provides optimal energy efficiency 100% of the time-in use and out of use.				



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		Security Level P-4) cross-cut particles. shreds staples, credit cards, paper clips, CDs/DVDs, junk mail.				
		Maximum run time : 30 min on / 40 min off. For 1-3 users. Amps : 5. Basket Type Pull-out Bin. SafeSense Technology stops shredder when hands touch the paper opening.				
		9-gallon pull-out bin with LED bin-full indicator. 9 inch wide paper entry. This item's packaging will indicate what is inside and cannot be hidden. Throat width : 230.				
1	Unit	<b>All-in1 Ink Tank System</b>				
		Printer type - Print, Scan, Copy Fax with ADF; Print Method - Precision Core Print;				
		Print Direction - By directional printing; Nozzle Configuration - 400x1 nozzles Black, 128x1 per color (Cyan, Magenta, Yellow),				
		Max Resolution - 4800x1200dpi; Automatic 2-sided printing - Yes (up to A4); Max Copy size - Legal;				
		Copy Resolution - 600x600 dpi; Sensor type - CIS; Optical Resolution -1200 x 2400 dpi;				
		Max scan area - 216x356mm; ADF paper capacity - 35 sheets; Paper trays - 2 front, 1 rear; Dimension & Weight - 498 x 358 x 245mm and 9.7kg; Interface - USB 2.0; Network - Ethernet, Wi-Fi IEEE 802.11 b/g/n, Wi-Fi Direct				
		<u>One (1) Year Warranty</u>				
		<b>TOTAL</b>		135,940.00	Total Offered quotation (in Php)	PhP



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**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

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Signature over Printed Name

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Position/Designation

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Office Telephone No.

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Mobile Phone No./Fax No.

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Email address/es