



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 11/4/2022
Quotation No:2022-0255

Company Name: _____

Address: _____

Business Permit No.: _____

TIN: _____

PhilGEPS Registration No.(required): _____

The **City Government of Muntinlupa**, through its Bids and Awards Committee, intends to procure for the **PURCHASE OF VARIOUS MATERIALS FOR THE ESTABLISHMENT OF ECO STORE FOR THE LIKHANG MUNTI PRODUCTS** which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than the **DEADLINE on November 10, 2022**.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	3. PhilGEPS Registration (Certified True Copy)
2. Accomplished and Notarized Omnibus Sworn Statement (Original)	4. Certificate of Registration (Certified True Copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127



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INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project	Approved Budget for the Contract (ABC)
PURCHASE OF VARIOUS MATERIALS FOR THE ESTABLISHMENT OF ECO STORE FOR THE LIKHANG MUNTI PRODUCTS	Four Hundred Two Thousand One Hundred Ninety Four Pesos (Php402,194.00)

Technical Specifications:

QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
3	units	5 Layer shelves with cabinet (dimension: L-104cm, W-36cm & H-180cm)			
2	units	3 layered shelves Dimension: L 104cm W36cm H 96cm			
1	lot	Wooden flooring Installation 3.4Mx 3.4M			
3	units	Wooden Cabinet with metal Frame			
1	lot	Wooden Side Panels			
1	unit	Adding Machine with paper			
1	unit	Water dispenser bottom loading with hot, ambient & cold			
2	units	Heavy duty extension (tower type) (16 gang 2500watts WTE-516			
15	pieces	Tracklight Fixture 12W Alum IP20			
6	meters	Ecoshift Track bar			
1	pieces	Digital Weighing scale			
		PACKAGING MATERIALS			
1	piece	Scissors for paper, plastic			
10	pieces	Glass bottle (one gallon or 4.5 liters capacity with handle)			
12	pieces	Dispenser pumping cups for container gallon			
7	pieces	Funnel (big)			
5	pieces	Funnel (small)			



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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es