



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 11/10/2022
Quotation No:2022-0267

Company Name: _____
Address: _____
Business Permit No.: _____
TIN: _____
PhilGEPS Registration No.(required): _____

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure for the **PURCHASE OF MEALS/SNACKS FOR THE 2022 MUNTINLUPA CITY ROBOTICS FAIR & EXHIBITS** which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than the **DEADLINE on November 14, 2022.**

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	3. PhilGEPS Registration (Certified True Copy)
2. Accomplished and Notarized Omnibus Sworn Statement (Original)	4. Certificate of Registration (Certified True Copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127



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INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
 (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
 (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project	Approved Budget for the Contract (ABC)
PURCHASE OF MEALS/SNACKS FOR THE 2022 MUNTINLUPA CITY ROBOTICS FAIR & EXHIBITS	Two Hundred Twenty Thousand Five Hundred Fifty Pesos (Php220,550.00)

Technical Specifications:

QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
		Day 1 Meals :			
		AM SNACK (Pancit with Puto, Water)			
120	pax	Participants plus coaches (Robotics Exhibit)			
3	pax	Exhibitors			
80	pax	Facilitators/ Support Group			
		LUNCH (VIP Meal-Bangus Steak, Chicken ala King, Fruit Salad, Rice, Pineapple Juice; Regular Meal - Chicken Ala King, Fruit Salad, Rice, Water)			
4		VIP (Judges)			
140		Participants plus coaches - Robotics Exhibit; 3d Printing Contest - (Reg Meal)			
3		Exhibitors (Reg Meal)			
80		Facilitators/ Support Group (Reg Meal)			
		PM SNACK (Clubhouse Sandwich, Water)			
120		Participants plus coaches (Robotics Exhibit)			
3		Exhibitors			
80		Facilitators/ Support Group			
		Day 2 Meals :			
		AM SNACK (VIP Meal - Beef and Mushroom, Chicken Kebab, Macaroni Salad, Rice, Pineapple Juice; Regular Meal - Spaghetti with Bread, Water)			
40		VIP - Cong/Mayor/Vice Mayor/Councilors/Dept Heads/DOST/School Heads (VIP Meal)			
120		Participants plus coaches - Robotics Exhibit (Reg Meal)			



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3		Exhibitors (Reg Meal)			
80		Facilitators/ Support Group (Reg Meal)			
		<i>LUNCH (VIP Meal - Beef and Mushroom, Chicken Kebab, Macaroni Salad, Rice, Pineapple Juice; Regular Meal - Beef and Mushroom, Macaroni Salad, Rice, Water)</i>			
2		VIP (Judges)			
130		<i>Participants plus coaches- Robotics Exhibit; Cosplay (Reg Meal)</i>			
3		Exhibitors (Reg Meal)			
80		Facilitators/ Support Group (Reg Meal)			
		<i>PM SNACK (Cheese Pimiento Sandwich, Water)</i>			
200		Participants plus coaches (Robotics Exhibit; Science Quest Quiz Show)			
3		Exhibitors			
80		Facilitators/ Support Group			
		Day 3 Meals :			
		<i>AM SNACK (VIP Meal - Hasbrown, Chicken Burger, Pineapple Juice; Regular Meal - Chicken Burger, Water)</i>			
2		VIP (Judges)			
120		Participants plus coaches (Robotics Exhibit)			
3		Exhibitors			
80		Facilitators/ Support Group			
		<i>LUNCH (VIP Meal - Chicken Cordon Bleua, Beef Caldereta, Kani Salad, Rice, Pineapple Juice; Regular Meal - Beef Caldereta, Kani Salad, Rice, Water)</i>			
2		VIP (Judges)			
142		<i>Participants plus coaches(Robotics Exhibit; Megatronix Forum, Closing Ceremony)</i>			
3		Exhibitors			
80		Facilitators/ Support Group			

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Your Quotation						
Summary of Approved Budget			OFFERED QUOTATION			
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
		Day 1 Meals :				
		AM SNACK (Pancit with Puto, Water)				
120	pax	Participants plus coaches (Robotics Exhibit)				
3	pax	Exhibitors				
80	pax	Facilitators/ Support Group				
		LUNCH (VIP Meal-Bangus Steak, Chicken ala King, Fruit Salad, Rice, Pineapple Juice; Regular Meal - Chicken Ala King, Fruit Salad, Rice, Water)				
4		VIP (Judges)				
140		Participants plus coaches - Robotics Exhibit; 3d Printing Contest - (Reg Meal)				
3		Exhibitors (Reg Meal)				
80		Facilitators/ Support Group (Reg Meal)				
		PM SNACK (Clubhouse Sandwich, Water)				
120		Participants plus coaches (Robotics Exhibit)				
3		Exhibitors				
80		Facilitators/ Support Group				
		Day 2 Meals :				
		AM SNACK (VIP Meal - Beef and Mushroom, Chicken Kebab, Macaroni Salad, Rice, Pineapple Juice; Regular Meal - Spaghetti with Bread, Water)				
40		VIP - Cong/Mayor/Vice				
120		Participants plus coaches - Robotics Exhibit (Reg Meal)				
3		Exhibitors (Reg Meal)				
80		Facilitators/ Support Group (Reg Meal)				
		LUNCH (VIP Meal - Beef and Mushroom, Chicken Kebab, Macaroni Salad, Rice, Pineapple Juice; Regular Meal - Beef and Mushroom, Macaroni Salad, Rice, Water)				



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2		VIP (Judges)				
130		Participants plus coaches- Robotics Exhibit; Cosplay (Reg Meal)				
3		Exhibitors (Reg Meal)				
80		Facilitators/ Support Group (Reg Meal)				
		PM SNACK (Cheese Pimiento Sandwich, Water)				
200		Participants plus coaches (Robotics Exhibit; Science Quest Quiz Show)				
3		Exhibitors				
80		Facilitators/ Support Group				
		Day 3 Meals :				
		AM SNACK (VIP Meal - Hasbrown,Chicken Burger, Pineapple Juice; Regular Meal - Chicken Burger, Water)				
2		VIP (Judges)				
120		Participants plus coaches (Robotics Exhibit)				
3		Exhibitors				
80		Facilitators/ Support Group				
		LUNCH (VIP Meal - Chicken Cordon Bleu, Beef Caldereta, Kani Salad, Rice, Pineapple Juice; Regular Meal - Beef Caldereta, Kani Salad, Rice, Water)				
2		VIP (Judges)				
142		Participants plus coaches(Robotics Exhibit; Megatronix Forum, Closing Ceremony)				
3		Exhibitors				
80		Facilitators/ Support Group				
		PM SNACK (VIP Meal - Baked Macaroni with Garlic Bread and Grilled Cheese, Water); Regular Meal - Baked Macaroni with Garlic Bread, Water)				
2		VIP				
142		Participants plus coaches(Robotics Exhibit; Megatronix Forum, Closing Ceremony)				
3		Exhibitors				
80		Facilitators/ Support Group				
500		Bottled water for 3 days event				
		TOTAL	220,550.00	Total Offered quotation (in Php)	Php	



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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es