



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 11/21/2022
Quotation No:2022-0302

Company Name: _____

Address: _____

Business Permit No.: _____

TIN: _____

PhilGEPS Registration No.(required): _____

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure for the **PRINTING OF SIGNAGES TO BE POSTED IN CONSPICUOUS PLACES WITHIN DDRM FACILITY** which will be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than the **DEADLINE** on **November 25, 2022**.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Accomplished and Notarized Omnibus Sworn Statement (Original)	5. Certificate of Registration (Certified True Copy)
3. Latest Income Tax/Business Tax (Certified True Copy)	

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127



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INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
 (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
 (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project	Approved Budget for the Contract (ABC)
PRINTING OF SIGNAGES TO BE POSTED IN CONSPICUOUS PLACES WITHIN DDRM FACILITY	Six Hundred Ten Thousand One Hundred Seventeen Pesos & 57/100 (Php610,117.57)

Technical Specifications:

Technical Specifications:			Compliance		REMARKS
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Yes	No	
Standard Sticker with Matte Laminate on 3mm White Sintra Board with Double Sided Tape					
1	Pc	Water Search & Rescue: 8in x 4ft			
1	Pc	Urban Search & Rescue: 8in x 4ft.			
1	Pc	Extrication Equipment: 8in x 4ft.			
1	Pc	Locker Room: 14cm x 44.75in			
2	Pcs	Maintenance Area: 14cm x 44.75in			
1	Pc	Rescue Boats: 7.5in x 79in			
2	Pcs	High Angle Equipment: 8in x 4ft.			
2	Pcs	Fire Rescue Equipment: 8in x 4ft.			
1	Pc	Logistics Extension Area: 29cm x 81in.			
2	Pcs	Power & Lighting Supply: 8in x 4ft.			
1	Pc	Pipe Rack: 29cm x 81in.			
10	Pcs	Signages 1: 8in x 4ft.			
68	Pcs	Signages 2: 2in x 10in			
7	Pcs	Name Above Door: 6in x 34in			
1	Pc	Elevator Level Signage: 66in x 6in			
4	Pcs	Comfort Room			
4	Pcs	Stair 2nd, 3rd, 4th, Training Room			
220 gsm Photo Paper with 3mm Clear Acrylic					
32	Pcs	Hallway of 2nd Floor: 2ft x 3ft.			
6	Pcs	Acrylic Notice Board w/o light: 8in x 13in			
15 Oz Tarpaulin with Wooden Frame					
1	Pc	183.5in x 6ft.			
1	Pc	217in x 6ft.			
1	Pc	13.5ft x 6ft.			
1	Pc	12.1ft x 6ft.			
1	Pc	13.5ft x 6ft.			
1	Pc	13.5ft x 6ft.			
1	Pc	211in x 6ft.			
Avery Sticker with Laminate					
4	Pcs	Floor Sticker			
Standard Sticker with Laminate on 3mm Clear Acrylic					
1	Pc	Elevator Safety Signage			
1	Pc	Elevator Directory			

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Your Quotation						
Summary of Approved Budget				OFFERED QUOTATION		
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
Standard Sticker with Matte Laminate on 3mm White Sintra Board with Double Sided Tape						
1	Pc	Water Search & Rescue: 8in x 4ft				
1	Pc	Urban Search & Rescue: 8in x 4ft.				
1	Pc	Extrication Equipment: 8in x 4ft.				
1	Pc	Locker Room: 14cm x 44.75in				
2	Pcs	Maintenance Area: 14cm x 44.75in				
1	Pc	Rescue Boats: 7.5in x 79in				
2	Pcs	High Angle Equipment: 8in x 4ft.				
2	Pcs	Fire Rescue Equipment: 8in x 4ft.				
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10	Pcs	Signages 1: 8in x 4ft.				
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220 gsm Photo Paper with 3mm Clear Acrylic						
32	Pcs	Hallway of 2nd Floor: 2ft x 3ft.				
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1	Pc	12.1ft x 6ft.				
1	Pc	13.5ft x 6ft.				
1	Pc	13.5ft x 6ft.				
1	Pc	211in x 6ft.				
Avery Sticker with Laminate						
4	Pcs	Floor Sticker				
Standard Sticker with Laminate on 3mm Clear Acrylic						
1	Pc	Elevator Safety Signage				
1	Pc	Elevator Directory				
7	Pcs	Admin/EMS/Planning etc				
1	Pc	Equipment				

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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es