



REPUBLIKA NG PILIPINAS  
PAMAHALAANG LUNGSOD NG MUNTINLUPA  
KALAKHANG MAYNILA

Sangguniang Panglungsod

ORDINANCE NO. 05-040

AN ORDINANCE ESTABLISHING THE TERMS AND CONDITIONS FOR THE ACCREDITATION OF NON-GOVERNMENT ORGANIZATIONS (NGOs), PEOPLE'S ORGANIZATIONS (POs), COOPERATIVES, CIVIC, TRANSPORT, BUSINESS AND PROFESSIONAL GROUPS AND OTHER PRIVATE SECTOR ASSOCIATIONS OR GROUPS WITHIN THE JURISDICTION OF MUNTINLUPA CITY AND FOR OTHER PURPOSES.

Sponsored by:

Hon. Atty. Raul R. Corro  
Hon. Allan Rey A. Camilon  
Hon. Maria Luisa A. Babaran-Echavez  
Hon. Melchor R. Teves  
Hon. Allen F. Ampaya  
Hon. Francis Ian T. Bagatsing  
Hon. Marissa Cole-Rongavilla  
Hon. Mamerto T. Sevilla, Jr.  
Hon. Mario E. Bulay, Jr.  
Hon. Artemio A. Simundac  
Hon. Christian Glenn A. Lorica

WHEREAS, Section 23, Article II of the 1987 Constitution provides that, *"The State shall encourage non-governmental, community-based or sectoral organizations that promote the general welfare of the nation"*;

WHEREAS, Section 34 (Role of People's Organizations and Non-Government Organizations) of Republic Act 7160, otherwise known as the New Local Government Code of 1991 (the Code) provides that, *"Local Government Units shall promote the establishment and operation of people's and non-governmental organizations to become active partners in the pursuit of local autonomy"*;

WHEREAS, Section 35 (Linkages with People's and Non-Governmental Organizations) of the same Code provides that, *"Local Government Units may enter into joint ventures and such other cooperative arrangements with people's and non-government organizations to engage in the delivery of certain basic services, capability-building and livelihood projects, and to develop local enterprises designed to improve productivity and income, diversify agriculture, spur rural industrialization, promote ecological balance, and enhance the economic and social well-being of the people."*;

WHEREAS, Section 36 (Assistance to People's and Non-Governmental Organizations) of the same Code, provides that, *"A Local Government Unit may, through its Local Chief Executive and with the concurrence of the Sanggunian concerned, provide assistance, financial or otherwise, to such people's and non-governmental organizations for economic, socially-oriented, environmental, or cultural projects to be implemented within its territorial jurisdiction."*;



REPUBLIKA NG PILIPINAS  
PAMAHALAANG LUNGSOD NG MUNTINLUPA  
KALAKHANG MAYNILA

Sangguniang Panglungsod

Page 2

Ordinance No. 05-040

WHEREAS, the "Municipal Credo" of the City of Muntinlupa provides, in part, that, *"We believe that the active participation and support of the people are indispensable to attain success in all municipal programs and projects."*;

WHEREAS, in the pursuit of local autonomy and in order to effectively provide the necessary basic services to the people, there is a need to institutionalize people's empowerment by enjoining them to participate in local governance in order to achieve a progressive and self-reliant community;

WHEREAS, based on the above-cited premises, there is a need to establish a system for the accreditation of the said organizations so that they can become effective partners in the attainment of the city's vision and mission;

NOW, THEREFORE, BE IT ORDAINED, by the Sangguniang Panglungsod of Muntinlupa in session assembled that:

**SECTION 1. Statement of Policy** – It is the policy of the city to strengthen people's empowerment by encouraging non-governmental organizations (NGOs), People's Organization (POs), Cooperatives, Civic, Transport, Business and Professional groups and other private sector organizations to participate in local governance to achieve a progressive, peaceful and orderly as well as self-reliant community.

**SECTION 2. Necessity for accreditation** – In order to achieve the goal of a healthy and harmonious relationship between the city government and the various organizations and to make them effective partners in the attainment of the city's goals, there is a need to establish the terms and conditions for their accreditation.

**SECTION 3. Requirements for Accreditation** – The organization seeking accreditation shall submit the following documentary requirements:

**Section 3.1.** Application for accreditation duly accomplished and notarized;

**Section 3.2.** Board Resolution duly approved and notarized by the organization concerned;

**Section 3.3.** Certificate of Registration with concerned national government agency.

**Section 3.4.** Purposes/objectives of the organization

**Section 3.5.** List of officers and members and their complete addresses and contact numbers.



REPUBLIKA NG PILIPINAS  
**PAMAHALAANG LUNGSOD NG MUNTINLUPA**  
KALAKHANG MAYNILA

**Sangguniang Panglungsod**

*Page 3*

*Ordinance No. 05-40*

- Section 3.6.** Accomplishment Report
- Section 3.7.** Plans, programs and projects
- Section 3.8.** Financial data of the organization
- Section 3.9.** Linkages with local, regional, national or international groups/organizations.
- Section 3.10.** Possible membership in local special bodies.
- Section 3.11.** Constitution and By Laws
- Section 3.12.** Mayor's Permit and Business License if doing business in Muntinlupa City.

**SECTION 4. *Criteria for Accreditation*** – The Sangguniang Panglungsod of Muntinlupa shall accredit the organization based on the following criteria:

**Section 4.1** Registration with either the Securities and Exchange Commission, Cooperative Development Authority, Department of Labor and Employment, Department of Social Welfare and Development or any recognized National Agency (NGA) that accredits People's Organizations (POs), Non-Government Organization (NGOs) or the private sector.

**Section 4.2** Organizational purpose and objectives include community organization and development, institution-building, local enterprise development, livelihood development, capability-building, socialized housing programs and other similar developmental objectives and considerations.

**Section 4.3.** Community-based with project development and implementation track record of at least one (1) year;

**Section 4.4.** Reliability as evidenced by the preparation of annual reports and conduct of annual meetings certified by the board secretary of the organization.

**SECTION 5. *Prior endorsement of Barangay Council concerned and Local Departments/Offices.*** The organization seeking accreditation must submit the following endorsements favorably recommending its accreditation:



REPUBLIKA NG PILIPINAS  
PAMAHALAANG LUNGSOD NG MUNTINLUPA  
KALAKHANG MAYNILA

Sangguniang Panglungsod

Page 4

Ordinance No. 05-40

**Section 5.1.** Barangay Council Resolution from the barangay where it is mainly located or where it holds its principal office or where it conducts its operations. If the Barangay Council does not act on its application within fifteen (15) days after the application was received, the organization may apply to the Sangguniang Panlungsod. If the Barangay Council does not favorably recommend the application for accreditation it shall state the reason/s for the recommendation.

**Section 5.2.** Endorsement from the following local departments/offices to wit:

**Section 5.2.1.** Urban Poor Affairs Office (UPAO) – for people’s organizations, community-based organizations and other similar urban poor associations.

**Section 5.2.2.** Cooperative Office – For cooperatives organized and operating within the City of Muntinlupa.

**Section 5.2.3.** Traffic Enforcement Division (TED) – for transport groups and similar associations, provided such groups have prior LTRFB approval and provided further it has a duly established and recognized terminal.

**Section 5.2.4.** Community Affairs and Development Office (CADO) – for civic organizations, homeowners associations, professional groups, private sector associations and similar organizations.

**Section 5.2.5.** Business Permit and License Office (BPLO) – For business groups.

**SECTION 6. Period Coverage of Accreditation** - The organization duly accredited by the Sangguniang Panlungsod shall enjoy the privileges of an accredited organization for one (1) year from the time the Chief Executive signs the ordinance for accreditation and shall be renewable annually. The organization applying for renewal shall submit its application two (2) months prior to the expiration of its accreditation.

**SECTION 7. Privileges of Accredited Organizations** – The organization duly accredited by the Sangguniang Panlungsod may be entitled to assistance, financial or otherwise for its economic, socially-oriented, environmental or cultural projects to be implemented within the territorial jurisdiction of Muntinlupa City. The city may



REPUBLIKA NG PILIPINAS  
PAMAHALAANG LUNGSOD NG MUNTINLUPA  
KALAKHANG MAYNILA

Sangguniang Panglungsod

Page 5

Ordinance No. 05-040

likewise grant exemptions, tax relief and other tax incentives to the organization with the prior approval of the various local special bodies in the City of Muntinlupa and shall receive preferential treatment in the implementation of the city's programs, projects and activities. A certificate of accreditation shall be issued by the Mayor's Office to the duly accredited organization.

**SECTION 8. Exemption** – Political Organizations including the Sangguniang Kabataan (SK), Panlungsod na Pederasyon ng mga Sangguniang Kabataan (PPSK), Liga ng mga Barangay Brigades are exempted from the coverage of this ordinance.

**SECTION 9. Inventory and Directory** – The local departments and offices concerned shall come up with an inventory of existing accredited organizations falling within their jurisdiction within two (2) months from the approval of this ordinance. The Sangguniang Panlungsod Secretary shall prepare a directory of all accredited organizations and shall act as the central repository of all accredited organizations for the information and guidance of the Sanggunian. The directory shall be submitted six (6) months beginning from the time this ordinance is signed by the *Chief Executive*.

**SECTION 10. Status of accredited organizations prior to passage of this ordinance.** – All organizations already accredited by the Sangguniang Panglungsod shall be recognized as such only up to June 30, 2005. Thereafter, the organization shall be required to apply for accreditation in accordance with the requirements and terms and conditions of this ordinance.

**SECTION 11. Penalty** – Any organization and its officers who are found to have used its accreditation for illegal purposes shall be prohibited from seeking accreditation and shall be blacklisted. Any organization violating the terms and conditions of its accreditation shall not be renewed and shall not enjoy the privileges provided for under this ordinance.

**SECTION 12. Separability Clause** – If any part or portion of this ordinance is declared unconstitutional the other remaining part or portion shall remain valid and constitutional.

**SECTION 13. Effectivity** – This ordinance shall take effect ten (10) days after its approval by the Chief Executive and upon its posting in three conspicuous places or its publication in a newspaper of local circulation.

**ENACTED**, by the *Fourth (4<sup>th</sup>) Sangguniang Panlungsod of Muntinlupa* this *17th day of March 2005*, on its *30th Regular Session*.



REPUBLIKA NG PILIPINAS  
PAMAHALAANG LUNGSOD NG MUNTINLUPA  
KALAKHANG MAYNILA


Sangguniang Panglungsod

Page 6

Ordinance 05-040

CONCURRED:


  
ATTY. RAUL R. CORRO  
Councilor

  
FRANCIS IAN T. BAGATSING  
Councilor

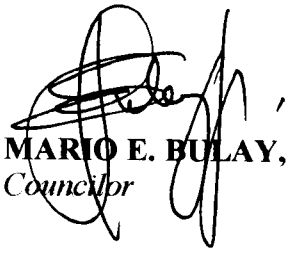
  
ALLAN REY A. CAMILON  
Councilor


  
MARISSA COLE-RONGAVILLA  
Councilor

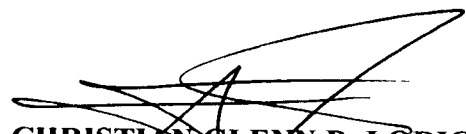
  
MARIA LUISA BABARAN-ECHAVEZ  
Councilor


  
MAMERTO T. SEVILLA, JR.  
Councilor

  
MELCHOR R. TEVES  
Councilor

  
MARIO E. BULAY, JR.  
Councilor

  
ALLEN F. AMPAYA  
Councilor

  
CHRISTIAN GLENN D. LORICA  
Sectoral Representative  
President, Federation of  
Sangguniang Kabataan

  
ARTEMIO A. SIMUNDAC  
Sectoral Representative  
President, Association of  
Barangay Captains



REPUBLIKA NG PILIPINAS  
PAMAHALAANG LUNGSOD NG MUNTINLUPA  
KALAKHANG MAYNILA

Sangguniang Panglungsod

Page 7-  
Ordinance 05-040

ABSENT:

BAL NIEFES  
Councilor

RENE CARL S. CAYETANO  
Councilor

KEVIN B. DELGADO  
Councilor

ELMER S. ESPELETA  
Councilor

ATTY. ICASIANO M. DELA REA  
Councilor

LUCIO B. CONSTANTINO  
Councilor

JOSELITO V. AREVALO  
Councilor

I HEREBY CERTIFY, as to the correctness of the foregoing Resolution.

  
CECILIA C. LAZARTE  
Secretary  
Sangguniang Panglungsod

ATTESTED:

  
ALDRIN L. SAN PEDRO  
City Vice Mayor/Presiding Officer

APPROVED:

  
ATTY. JAIME R. FRESNEDI  
City Mayor

Date: \_\_\_\_\_