

City Officials and Employees with Outstanding Cash Advance
As of DECEMBER2022

NAME OF DEBTOR	AMOUNT BALANCE	Date Granted	Check No.	PURPOSE	Amount Due						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
GENERAL FUND											
ARGANA, GERROVI HERNANDEZ	8,160.00	19-Oct-22	Chk#896855	To record cash advance to defray expenses for Office Supplies - Superform Validation Survey from October 21 to December 30, 2022.		8,160.00					Refunded under OR#1035737 & OR#1035744 Jan2023
LAZARTE, CECILIA C.	5,949.14	29-Dec-22	Chk#899143	To record cash advance:A. For the 2nd Special Session of the 10th Sangguniang Panlungsod that will be held at 307 Hoyo Road, Tartaria, Silang Cavite on December 27, 2022 (Tuesday) from 9:00am - 11:00am. OBR # 100-2212-11313 - P23,250.00B. For the orientation on "Data Privacy Basic Guidelines & Implementation in the Sanggunian Setting with Year End Assessment on December 29, 2022.OBR # 100-2212-11314 - P16,429.00	5,949.14						Refunded under OR#1035732 Jan2023
TUBON, LEONOR	10,300.00	28-Dec-22	Chk#899159	To record cash advance for the various City Health Office expenses:A. Philhealth Accreditation/ Renewal fee and License to operate of various health facilities. OBR # 100-2211-09945 - P38,444.00B. Purchase/refill of acetylene-instrument grade for atomic absorption spectrophotometer.	10,300.00						Refunded under OR#10135743 Jan2023
VALENCIA, EMELITA MOZO	19,311.96	4-Nov-22	Chk#68576306	Cash Advance payment for Salaries and Wages for Part-Time Faculty, Casual with excess load and Job order the period October 8 to Oct 22, 2022		19,311.96					For Adjustment
VENTURA, ROSE ANN LORRAINE	6,580.00	11-Nov-22	Chk#897766	To record cash advance for the Allowances of City Nutrition Committee (CNC) members meetings for the month of January, March and April, 2022		6,580.00					Refunded under OR#10180306 Jan2023
VENTURA, ROSE ANN LORRAINE	7,500.00	28-Dec-22	Chk#898618	To record cash advance for Incentive Allowance of PNP personnel for the month of November, 2022	7,500.00						Refunded under OR#10180308 Jan2023
VENTURA, ROSE ANN LORRAINE	14,100.00	28-Dec-22	Chk#898624	To record cash advance for the Honorarium of Mediators for the month of October, 2022	14,100.00						Refunded under OR#10180307 Jan2023
VENTURA, ROSE ANN LORRAINE	285,000.00	28-Dec-22	Chk#899133	To record cash advance for Tulong Panghanapbuhay para sa Ating Displaced/ Disadvantaged Worker (TUPAD) - DDRM Disaster Mitigation Program: River Clean Up Batch 6 covering the period of December 05, 2022 to December 19, 2022.	285,000.00						For Liquidation. Coordinated with Ms. Ventura
VENTURA, ROSE ANN LORRAINE Payroll	344,500.00	23-Dec-22	Chk#899062	To record cash advance for "Employees Night" for Employees of Ospital ng Muntinlupa.	344,500.00						For Liquidation. Coordinated with Ms. Ventura
VENTURA, ROSE ANN LORRAINE Payroll	70,208.50	28-Dec-22	Chk#899157	To record cash advance of Salaries and Wages, Allowance of Casual & Contractual Employees for the payroll period covered December 11 to 25, 2022.	70,208.50						Refunded under OR#10165067 Jan2023
VENTURA, ROSE ANN LORRAINE Payroll	96,000.00	29-Dec-22	Chk#899173	To record cash advance of Service Recognition Incentive and Gratuity Pay of Casual & Contractual Employees for the Year 2022.	96,000.00						Refunded under OR#10165088 & OR#10135733 Jan2023
VENTURA, ROSE ANN LORRAINE Payroll	20,000.00	29-Dec-22	Chk#899175	To record cash advance for Gratuity Pay and Service Recognition Incentive of Casual (Schoolborad) (Non-ATM) Employees for the Year 2022.	20,000.00						Refunded under OR#10135734 Jan2023
VENTURA, ROSE ANN LORRAINE Payroll_PLMUN	444,665.60	3-Feb-22	Chk#68575885	To record payment of Salaries and wages for Part-time Faculty, Casual with excess load and Job Order for the period January 8-22, 2022 (NON ATM)			444,665.60				For Liquidation. Coordinated with Ms. Ventura
VENTURA, ROSE ANN LORRAINE Payroll_PLMUN	10.00	23-Mar-22	Chk#68575962	To record Cash Advance for Payment of Salaries and Wages for Casual and Regular Employees for the period March 1-15, 2022.(PLMUN)			10.00				For Liquidation. Coordinated with Ms. Ventura
VENTURA, ROSE ANN LORRAINE Payroll_PLMUN	13,225.00	2-Jun-22	Chk#68576056	Cash Advance for Honorarium of board of regents for the 58th regular meeting on February 11, 2022			13,225.00				For Liquidation. Coordinated with Ms. Ventura
VENTURA, ROSE ANN LORRAINE Payroll_PLMUN	43,000.00	7-Jul-22	Chk#68576108	Cash advance for the payment for Honorarium of Board of Regents for the 50th regular meeting held on June 2022			43,000.00				For Liquidation. Coordinated with Ms. Ventura
VENTURA, ROSE ANN LORRAINE Payroll_PLMUN	(3,300.00)	19-Oct-22		Receipt of refund from Cash AdvancesUnclaimed salary (Sept 8-22, 2022)Lina Averilla - 3,300.00		(3,300.00)					For Adjustment
VENTURA, ROSE ANN LORRAINE Payroll_PLMUN	10.00	15-Nov-22	Chk#68576324	To record cash advance for payment of salaries and wages of PLMUN Casual, Regular and Con30 for the period November 1-15, 2022.		10.00					For Liquidation. Coordinated with Ms. Ventura
VENTURA, ROSE ANN LORRAINE Payroll_PLMUN	(19,311.96)	2-Dec-22		Receipt of refund from Cash Advances UNCLAIMED SALARY (OCT 8-22, 2022)DALUGDUG, MARY JEAN - 2208.00POPANES, JEFFREY - 2970.45RIVERA, GRACE MAE - 2299.43SABALZA, RECHELLE - 4735.70SANTOS, ALAN LAD - 331.20TEE, MYRNA - 3415.50VARGAS, AMY - 3105.00VECINO, FARRAH - 246.88	(19,311.96)						For Adjustment

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VENTURA, ROSE ANN LORRAINE Payroll_PLMUN	388.75	19-Dec-22	Chk#68576355	To record cash advance for payment of salaries and wages of PLMUN Part-time faculty, casual/regular with excess load and consultant for the period November 8-22, 2022	388.75						Refunded under OR#10179601 Jan2023
VENTURA, ROSE ANN LORRAINE Payroll_PLMUN	505.40	28-Dec-22	Chk#68576373	To record cash advance for the payment of salaries and wages of Part-time faculty and regular/casual with excess load for the period November 23, 2022 to December 7, 2022	505.40						Refunded under OR#10179602 Jan2023
VENTURA, ROSE ANN LORRAINE Payroll_PLMUN	(8,000.00)	29-Dec-22		Receipt of refund from Cash AdvancesNOV 16-30, 2022 JOSE, SACOPLA - 8,000.00	(8,000.00)						For Adjustment
1,358,802.39					827,139.83	30,761.96	500,900.60	-	-	-	
SPECIAL EDUCATION FUND											
VENTURA, ROSE ANN LORRAINE	11,390.69	28-Dec-22	Chk#801610	Cash Advance of Rose Ann Lorraine C. Ventura for the Salaries & Wages of SEF & Job Order Employees for the period Dec. 11-25, 2022.	11,390.69						Refunded under OR#9805022 Jan2023
11,390.69					11,390.69	-	-	-	-	-	
TOTAL OUTSTANDING CASH ADVANCE AS OF DEC2022					838,530.52	30,761.96	500,900.60	-	-	-	


MELANIA M. CASANOVA
City Accountant


ROZZANO RUFINO B. BIAZON
Local Chief Executive

Other Receivables City Officials and National Employees

As of DECEMBER2022

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				Current			Past Due		
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SPECIAL EDUCATION FUND									
Fe, Faz L.	69,910.00	12-May-05	Cash Advance of Mauro De Gulan for the Palarong Pambansa 2016 to be held at Albay, Bicol on April 06-17, 2016.						69,910.00
Fe, Faz L.	(25,000.00)	01/31/2008	Error - For Adjustment						(25,000.00)
	44,910.00			-	-	-	-	-	44,910.00

TOTAL OUTSTANDING
CASH ADVANCE AS OF
DEC2022 44,910.00

- - - - - 44,910.00 -


MELANIA M. CASANOVA
Accountant


ROZZANO RUFINO B. BIAZON
Local Chief Executive