



Sangguniang Panlungsod

REPUBLIKA NG PILIPINAS  
PAMAHALAANG LUNGSOD NG MUNTINLUPA  
KALAKHANG MAYNILA



ORDINANCE NO. 17-134

AN ORDINANCE ESTABLISHING THE SAKLOLO AT GABAY NG INA AT PAMILYA (SAGIP) PROGRAM OF THE CITY OF MUNTINLUPA

Sponsored by: *Hon. Coun. Marissa C. Rongavilla*  
*Hon. Coun. Atty. Patricio L. Boncayao, Jr.*  
*Hon. Coun. Bal Niefes*  
*Hon. Coun. Stephanie G. Teves*  
*Hon. Coun. Allan Rey A. Camilon*  
*Hon. Coun. Ringo A. Teves*  
*Hon. Coun. Louisito A. Arciaga*  
*Hon. Coun. Alexander Diaz*  
*Hon. Coun. Ivey Rhia Arciaga-Tadefa*  
*Hon. Coun. Ma. Dhesiree G. Arevalo*  
*Hon. Coun. Christine May A. Abas*  
*Hon. Coun. Mark Lester M. Baes*  
*Hon. Coun. Lucio B. Constantino*  
*Hon. Coun. Rafael T. Sevilla*  
*Hon. Coun. Victor L. Ulanday*  
*Hon. Coun. Grace B. Gonzaga*  
*Hon. Coun. Walter A. Arcilla – ABC*

**WHEREAS**, to safeguard the interests of women and children, Article II of the 1987 Philippine Constitution declares it a policy of the State to:

*"SECTION 11. The State values the dignity of every human person and guarantees full respect for human rights."*

*"SECTION 13. The State recognizes the vital role of the youth in nation-building and shall promote and protect their physical, moral, spiritual, intellectual, and social well-being.xxx"*

*"SECTION 14. The State recognizes the role of women in nation-building, and shall ensure the fundamental equality before the law of women and men."*

**WHEREAS**, on March 16, 2015, the Sangguniang Panlungsod of the City of Muntinlupa passed Ordinance No. 15-114, otherwise known as the Gender and Development (GAD) Code of Muntinlupa City, hereinafter referred to as the Code, and was subsequently approved by the Honorable Mayor on March 23, 2015;

**WHEREAS**, Article I, Section 3 of the Code enunciates that the City shall *"....uphold and promote gender equality and women empowerment in recognition of the crucial role that women play in nation-building and the development of the city";*

**WHEREAS**, Section 79 of the same Code provided for the establishment of the Gender and Development Office (GAD Office) of the City which is primarily tasked with, among others, the planning, management, implementation, monitoring and evaluation of GAD and GAD-related programs, projects and activities (PPAs);





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**WHEREAS**, it is the mandate of the City Social Services Department (CSSD) of Muntinlupa City to:

1. Implement programs and projects in the field of Social Welfare and Development; and,
2. Coordinate all activities pertaining to the implementation of programs, services, and projects on child and youth welfare, family and community welfare, women's welfare, welfare of persons with disabilities, disaster relief operations, and other special projects such as, projects for street children, and women and children victims of violence.

**WHEREAS**, in upholding the welfare and interest of women and children, particularly Women in Especially Difficult Circumstances (WEDC), Sections 30 and 31 of RA No. 9710 requires Local Government Units to provide necessary services and interventions, to wit:

*"SEC. 30. Women in Especially Difficult Circumstances. – xxx Local government units are therefore mandated to deliver the necessary services and interventions to WEDC under their respective jurisdictions."*

*"SEC. 31. Services and Interventions. – WEDC shall be provided with services and interventions as necessary such as, but not limited to, the following: (a) Temporary and protective custody; (b) Medical and dental services; (c) Psychological evaluation; (d) Counseling; (e) Psychiatric evaluation; (f) Legal services; (g) Productivity skills capability building; (h) Livelihood assistance; (i) Job placement; (j) Financial assistance; and (k) Transportation assistance."*

**WHEREAS**, in compliance with this mandate, there is a need for the City Government of Muntinlupa to establish a program for the protection and recovery of women and children from all forms of abuse and violence;

**NOW, THEREFORE, IT BE ORDAINED, AS IT IS HEREBY ORDAINED** by the 8<sup>th</sup> Sangguniang Panlungsod of Muntinlupa, in session assembled that:

**SECTION 1. Title.** – This Ordinance shall be known as **"An Ordinance Establishing the Saklolo at Gabay ng Ina at Pamilya (SAGIP) Program of the City of Muntinlupa"**.

**SECTION 2. Declaration of Policy.** – The City Government of Muntinlupa recognizes the role of women and children in development. Towards this end, it shall provide mechanisms that shall promote and protect the welfare of women and children to uplift and improve their condition.

*Vista L. Alarcon*





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**SECTION 3. Saklolo at Gabay ng Ina at Pamilya Program.** – There is hereby established in the City of Muntinlupa a Saklolo at Gabay ng Ina at Pamilya (SAGIP) Program, hereinafter referred to as the SAGIP Program, which shall provide services for the protection and recovery of women and children from all forms of abuse and violence as defined under existing international instruments, laws, rules and regulations.

**SECTION 4. Coverage.** – The SAGIP Program shall be applicable to women and children who were subjected to all forms of abuse and violence as defined under existing international instruments, laws, rules and regulations within the territorial jurisdiction of the City of Muntinlupa.

**Sec. 5. Definition of Terms.** – As used in this Ordinance:

- a. **Abuse** – refers to physical, sexual or psychological abuse occurring in domestic, industrial, commercial environments;
- b. **Children** - refers to those below eighteen (18) years of age or older but are incapable of taking care of themselves as defined under Republic Act No. 7610;
- c. **Crisis Intervention** - refers to quick responses in order to provide immediate help and assistance to women and children victims of physical and sexual abuse, who are in critical and crisis situation;
- d. **CSSD** – refers to the City Social Services Department of the City of Muntinlupa;
- e. **Emergency Shelter** – refers to the Program's facility which aims to provide immediate and temporary care to women and their children who are victims of physical and sexual abuse;
- f. **GAD** – refers to the Gender and Development;
- g. **MCPS** – refers to Muntinlupa City Police Station;
- h. **Medical Service** – refers to service and intervention that is geared towards helping the women and children of physical and sexual abuse in availing of medical resources from the Ospital ng Muntinlupa;
- i. **Other Services** – refers to other assistance consisting of provision of food and other personal needs, educational materials, reimbursement of transportation expenses, and the like;
- j. **Rescue** – refers to an activity whereby the Program Director or any of the employees of the Program, in close coordination with CSSD, conducts immediate removal of the victim in an abusive environment and brings the victim to an Emergency Shelter to further prevent harm;





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- k. **Surveillance** – refers to an activity wherein after the Program Director receives a report of abuse of women and children, a support staff would be sent to conduct home and community visit to validate the report for initial assessment; and
- l. **Women in Especially Difficult Circumstances (WEDC)** – shall refer to victims and survivors of sexual and physical abuse, illegal recruitment, prostitution, trafficking, armed conflict, women in detention, victims and survivors of rape and incest, and such other related circumstances which have incapacitated them functionally.

**SECTION 6. SAGIP Projects and Activities.** – The SAGIP Program shall be responsible for conducting the following projects and activities:

- a. Rescue of abused women and children from any establishment within the territorial jurisdiction of the City of Muntinlupa.

Upon report received by the Program, surveillance shall be conducted to verify the report given by the informant. In case the information was verified, the Program Director shall inform the CSSD, PNP and the Barangay Officials, through the Barangay Women's Desk, of the rescue operation to be undertaken and shall secure their help if necessary.

- b. Assistance of victims at the MCPS for reporting of incident and execution of necessary complaint;
- c. Placement under Emergency Shelter of rescued women and children.

Upon rescue, the victims, if they desire, may be placed at an Emergency Shelter managed by the Program.

- d. Provision of food and other personal needs of sheltered women and children during their stay inside the Emergency Shelter.
- e. If necessary, provision of psychiatric services to sheltered women and children, through, but not limited to, the Ospital ng Muntinlupa and the City Health Office.
- f. If necessary, provision of psychological services to women and children through the CSSD, which includes:
- administering psychological assessment; and
  - counseling session (individual, group and family) and provide artistic and physical therapy to assist client to curb anger and release resentment.





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- g. Conduct therapy programs which include activities inside the shelter that would boost faster recovery of abused women and children.
- h. Conduct Barangay orientation programs to establish strong linkages with Barangay Officials in the promotion of women and children's rights.

**SECTION 7. SAGIP Program Director.** – The SAGIP Program shall be headed by a Program Director who shall be under control and supervision of the GAD Office Program Director, must be a licensed Social Worker with at least three (3) years experience in the management of a shelter for abused women and children, and subject to such other qualifications as may be required by the Civil Service Commission.

The SAGIP Program Director shall perform the following duties and responsibilities:

- a. Implementation of the projects and activities mandated in Section 6 of this Ordinance;
- b. Management of the Emergency Shelter;
- c. Supervise the Program's employees;
- d. Coordinate and forge partnerships with concerned Program partners and stakeholders, such as, but not limited to, the PNP/MCPS, Ospital ng Muntinlupa (OsMun), City Health Office, the barangays and civil society organizations (CSOs), in the implementation of the Program;
- e. Submit regular reports to the City Mayor, the GAD Office Program Director and the Department Head of the CSSD, on projects and activities undertaken under the Program;
- f. Recommend such other programs, projects or activities that would redound to the best interest of women and children; and
- g. Perform such other duties and functions related to, or necessary for, the implementation of this Ordinance.

The SAGIP Program Director shall submit to the Office of the City Mayor, the CSSD and the GAD Office an annual report on relevant statistics such as, but not limited to, the number of abuse incidents reported, number of women and children rescued, number of women and children housed by the Emergency Shelter, actions taken for their physical or recovery, and detailed reports on projects and activities undertaken for the year.





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**SECTION 8. Operational Guidelines.** – Within a period of six (6) months from the approval of this Ordinance, the Program Director shall, in coordination with the Program Director of the GAD Office and the Department Head of the CSSD, formulate guidelines for the implementation of the Program and the operation of the Emergency Shelter.

**SECTION 9. Emergency Shelter.** – An Emergency Shelter shall be operated and maintained by the Program to be known as the SAGIP Center.

The Program Director shall be responsible for the management and operations of the SAGIP Center.

**SECTION 10. Role of the CSSD.** – The CSSD shall supervise the Emergency Shelter and propose and approve projects and activities related to its operation.

**SECTION 11. Role of the GAD Office.** – The GAD Office shall have the authority to propose projects or activities to implement the Program and monitor the implementation of the Program and the disbursement of funds allocated for the Program.

**SECTION 12. Source of Funding.** – The amounts necessary for the implementation of this Ordinance shall be sourced from the funds allocated by the City Government for gender and development.

**SECTION 13. Separability Clause.** – If any part or provision of this Ordinance is held unconstitutional or invalid, other parts or provisions thereof which are not affected shall remain valid and continue to remain in force and effect.

**SECTION 14. Repealing Clause.** – All ordinances contrary to this ordinance are hereby repealed accordingly.

**SECTION 15. Effectivity.** – This Ordinance shall take effect within fifteen (15) days after its approval and publication.

ENACTED, by 8<sup>th</sup> Sangguniang Panlungsod of Muntinlupa this 15<sup>th</sup> day of December 2017, on its 9<sup>th</sup> Special Session.

CONCURRED:

DISTRICT I:

COUN. ATTY. PATRICIO L. BONCAYAO, JR.  
Member

COUN. BAL NIEFES  
Member

COUN. STEPHANIE G. TEVES  
Member




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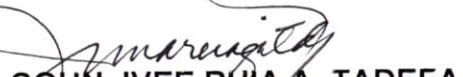
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**COUN. ALLAN REY A. CAMILON**  
Member

  
**COUN. RINGO A. TEVES**  
Member

  
**COUN. LOUISITO A. ARCIAGA**  
Member

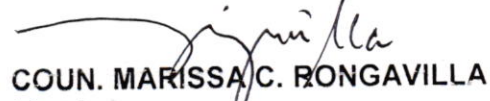
  
**COUN. ALEXANDER B. DIAZ**  
Member


  
**COUN. IVEE RHIA A. TADEFA**  
Member

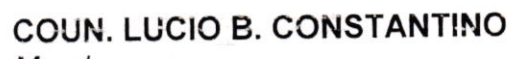
**DISTRICT II:**

  
**COUN. MA. DHESTREE G. AREVALO**  
Member


**COUN. CHRISTINE MAY A. ABAS**  
Member

  
**COUN. MARISSA C. RONGAVILLA**  
Member


  
**COUN. MARK LESTER M. BAES**  
Member

  
**COUN. LUCIO B. CONSTANTINO**  
Member

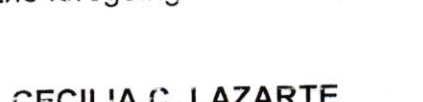
**COUN. RAFAEL T. SEVILLA**  
Member

  
**COUN. VICTOR L. ULANDAY**  
Member

  
**COUN. GRACE B. GONZAGA**  
Member

  
**COUN. WALTER A. ARCILLA**  
Sectoral Representative  
President  
League of Barangay Captains

I HEREBY CERTIFY, as to the correctness of the foregoing Ordinance.

  
**CECILIA C. LAZARTE**  
Secretary to the Sanggunian





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**ATTESTED:**

**CELSD C. DIOKO**  
City Vice-Mayor/Presiding Officer

**APPROVED:**

**ATTY. JAIME R. FRESNEDI**  
City Mayor

Date: 22 DEC 2017

**Norie/8<sup>th</sup> SP**

*Victor L. Monday*