

City Officials and Employees with Outstanding Cash Advance  
As of MARCH2022

NAME OF DEBTOR	AMOUNT BALANCE	Date Granted	Check No.	PURPOSE	Amount Due						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
GENERAL FUND											
ANONUEVO, ALAIN	12,000.00	17-Feb-22	Chk#880852	To record cash advance for distribution of Allowances to students qualified for the following New Financial Assistance Programs 1st Sem A.Y. 2021-2022.		12,000.00					Refunded under OR#9848473 for adjustment
ANONUEVO, ALAIN	15,000.00	23-Feb-22	Chk#881060	To record cash advance for distribution of Allowances to students qualified for the following New Financial Assistance Programs - CARRI 1st Sem A.Y 2021-2022.		15,000.00					Refunded under OR#9856516 for adjustment
ANONUEVO, ALAIN	6,000.00	07-Mar-22	Chk#881282	To record cash advance for distribution of allowances to students qualified for the New Financial Assistance Program (SEAL) for 1st Sem AY 2021 - 2022	6,000.00						Refunded under OR#9861835 for adjustment
ANONUEVO, ALAIN	24,000.00	16-Mar-22	Chk#881604	To record cash advance payment of Allowances to students qualified for ACE (Academic Commitment for Excellence) BRACKET A - Batch 6 under the New Financial Assistance Programs for the 1st Sem A.Y 2021-2022.	24,000.00						Refunded under OR#9869865 for adjustment
CASIGURAN, AMELIA ROSE	49,000.00	9-Mar-22	Chk#882507	To record cash advance for the Mandatory Continuing Legal Education for Lawyers of the Legal Office	49,000.00						For Liquidation
DE JESUS, CLYDE JORDAN	354.20	18-Mar-22	Chk#881989	To record cash advance for the prizes, tokens, honoraria for speakers and other expenses that will be incurred during the 5th CDM Founding Anniversary on March 20 to 22, 2022.	354.20						Refunded under OR#9896566 Apr2022
HILAPO, ELISA	19,171.28	7-Mar-22	Chk#882106	To record cash advance for the conduct of a local trade fair in partnership with Festival Supermall Inc. entitled EcoFair: Sustainable Summer, an exhibit featuring sustainable products, foods and services, to be held on March 21 to 31, 2022 at Festival Mall, Alabang, Muntinlupa City.	19,171.28						Refunded under OR#9896563 Apr2022
MADRID, JANICE	(103,000.00)			Receipt of refund from Cash Advances 9826783Janice Madrid - Octogenarian Program (Jan. To Sept. ) C#881434 D#1036 103,000.00	(103,000.00)						For Adjustment
MAGPANTAY, JAYMAR	137,750.00	23-Mar-22	Chk#882336	To record cash advance for the implementation of 10MOST Outstanding Student 2022 Celebration.	137,750.00						Liquidated April2022
OCAMPO, MARYJE CLAUD	103,000.00	3-Mar-22	Chk#881434	To record cash advance for the 2nd quarter unclaimed allowance of Senior Citizens aged 80-89 years old under the Octogenarian Program 2021 for the lockdown areas (Villa Carolina 1 & Ayala Alabang) and other unclaimed allowance.	103,000.00						Refunded under OR#9826783 Mar2022 For Adjustment
OCAMPO, MARYJE CLAUD	8,000.00	31-Mar-22		To adjust entry on JEV#2021-12-024755 for the cash advance of OSCA Senior Citizens aged 90 yrs Old and above under Handog Kalinga Program for the month of September & October 2021 and for the 2nd batch for the month of June - August 2021	8,000.00						Refunded under OR#9896581 Apr2022
PONCE, BEVERLY	30,400.00	25-Mar-22	Ck#882446	To record cash advance to defray expenses re: "Gawad Munti-Ilog" Localized Search for the Most Improved Estero/Ilog in Muntinlupa City to be held on March 30, 2022.	30,400.00						Liquidated April2022
RAMIREZ, ALITA	6,715.61	7-Feb-22	CK# 878175	To record cash advance to defray expenses relative to the fees to be paid to Register of Deeds for the annotation of Master Deed and Declaration of Restrictions on Land Titles covering the BALAI Munti and Harmonyville Lots and Cancellation of Lien on Titles covering BALAI Munti Lots.OBR# 100-2112-09986 (6,715.61)		6,715.61					For Liquidation
RAMIREZ, ALITA	40,000.00	7-Feb-22	CK# 878175	To record cash advance for the provision of financial assistance to the 8 families that will be affected by the flood control project of the Department of Public Works and Highways along Magdaong Creek, Brgy, Poblacion Muntinlupa City.OBR# 100-2112-10213 (40,000.00)		40,000.00					Refunded under OR#9896588 April2022
TUBON, LEONOR	26,000.00	14-Mar-22	Chk#881615	To record cash advance for the Renewal of Accreditation of Health Center Facilities.	26,000.00						Liquidated April2022
VENTURA, ROSE ANN_GF	(34,244.02)			Receipt of refund from Cash Advances9842187R. Ventura - J.O. Salaries & wages 2/1-15/22 C# 880927 D# 590 34,244.02	(34,244.00)						For Adjustment
VENTURA, ROSE ANN_GF	1,998,643.70	3-Mar-22	Chk#881448	To record cash advance of Salaries and Wages of Job Order & BHW Employees for the period covered February 16 to 28, 2022	1,998,643.70						For Adjustment
VENTURA, ROSE ANN_GF	222,000.00	8-Mar-22	Chk#881617	To record cash advance for the payment of Allowance/ Incentives for the CDM Academic Excellence Awardees	222,000.00						For Liquidation



City Officials and Employees with Outstanding Cash Advance  
As of MARCH2022

NAME OF DEBTOR	AMOUNT BALANCE	Date Granted	Check No.	PURPOSE	Amount Due						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
VENTURA, ROSE ANN_GF	3,000.00	10-Mar-22	Chk#881748	To record cash advance payment for Monthly Allowance of PNP personnel for the month of February, 2022.	3,000.00						Refunded under OR#9826795 Apr2022
VENTURA, ROSE ANN_GF	7,050.00	22-Mar-22	Chk#882110	To record cash advance for the Allowance for the Training and Education Division Personnel for the month of January, 2022	7,050.00						Refunded under OR#9896584 Apr2022
VENTURA, ROSE ANN_GF	19,000.00	28-Mar-22	Chk#882448	To record cash advance for the payment of Allowance/ Incentives for the CDM Academic Excellence Awardees.	19,000.00						For Liquidation
VENTURA, ROSE ANN_GF	1,500.00	29-Mar-22	Chk#882482	To record cash advance for Incentive Allowance of PNP personnel for the month of February, 2022.	1,500.00						Refunded under OR#9896583 Apr2022
VENTURA, ROSE ANN_GF	68,150.00	31-Mar-22	Chk#882510	To record cash advance for the Allowance for the Training and Education Division Personnel for the month of February, 2022	68,150.00						For Liquidation
VENTURA, ROSE ANN_Payroll	34,244.02	15-Feb-22	Chk#880904	To record cash advance of Salaries and Wages, Allowance of Casual & Contractual Employees for the payroll period covered January 26 - February 10, 2022		34,244.00					Refunded under OR#9842187 For Adjustment
VENTURA, ROSE ANN_Payroll	10,212.56	18-Feb-22	Chk#881026	To record cash advance for refund of Pag-ibig Multi Purpose Loan for the month of January 2022.		10,212.50					Liquidated Apr2022
VENTURA, ROSE ANN_Payroll	(1,998,643.70)	7-Mar-22	Chk#881448	To record Salaries & Wages of Job Order,C4,C5,C6 and BHW (Non-ATM) for the period February 11-25,2022	(1,998,643.70)						For Adjustment
VENTURA, ROSE ANN_Payroll	2,500.00	9-Mar-22	Chk#881776	To record cash advance for the 2022 Loyalty Award to permanent employees.	2,500.00						Refunded under OR#9826794 Apr2022
VENTURA, ROSE ANN_Payroll	1,412.63	22-Mar-22	Chk#882125	To record cash advance refund of GSIS Loans for the month of January, 2022	1,412.63						Refunded under OR#9896560 Apr2022
VENTURA, ROSE ANN_Payroll	3,251.73	24-Mar-22	Chk#882382	To record cash advance refund of GSIS Loans for the month of February, 2022.	3,251.73						Refunded under OR#9896561 Apr2022
VENTURA, ROSE ANN_Payroll	18,000.00	24-Mar-22	Chk#882389	To record cash advance payment of Clothing Allowance for the month of February, 2022	18,000.00						Refunded under OR#9896562 Apr2022
VENTURA, ROSE ANN_Payroll	4,053,928.63	31-Mar-22	Chk#882564	To record cash advance of Salaries and Wages, Allowance of Casual & Contractual Employees for the payroll period covered March 11-25, 2022	4,053,928.63						Liquidated Apr2022
VENTURA, ROSE ANN_Payroll	2,178,854.18	31-Mar-22	Chk#882567	To record cash advance of Salaries and Wages of Job Order & BHW Employees for the period covered March 16 to 28, 2022.	2,178,854.18						Liquidated Apr2022
6,963,250.82					6,845,078.65	118,172.11	-	-	-	-	

SPECIAL EDUCATION FUND

VENTURA, ROSE ANN_Payroll	132,367.24	31-Mar-22	Chk#801217	Cash Advance of Rose Ann Lorraine C. Ventura for the Salaries & Wages of Casual/Copntractual Employees for the period March 11-25, 2022.	132,367.24						Liquidated Apr2021
VENTURA, ROSE ANN_Payroll	7,200.00	31-Mar-22	Chk#801219	Cash Advance of Rose Ann Lorraine C. Ventura for the Salaries & Wages of Job Order for the period March 16-31, 2002.	7,200.00						Liquidated Apr2021
139,567.24					139,567.24	-	-	-	-	-	

TOTAL OUTSTANDING CASH  
ADVANCE AS OF MARCH2022

7,102,818.06

6,984,645.89      118,172.11

MELANIA M. CASANOVA  
City Accountant

JAIME R. FRESNEDI  
Local Chief Executive



Other Receivables City Officials and National Employees  
As of MARCH2022

NAME OF DEBTOR	AMOUNT BALANCE	Date Granted	PURPOSE	Amount Due						Remarks
				Less than 30days	Current 31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
GENERAL FUND										
Arceo, Demetrio	8,333.00	31-Jan-08	Reclassification of entry on cash advance of Demetrio Arceo - forwarded balance - CY 2004						8,333.00	
Arciaga, Rafael	100,000.00	31-Jan-08	Reclassification of entry on Cash advance of Arciaga, Rafael re: Financial assistance to Fire victims of Buli - 1/30/1998 - DV#101-9801-1038						100,000.00	
Baltazar, Hector	15,617.76	31-Jan-08	Reclassification of entry on Cash Advance of Hector Baltazar (forwarded balance of CY2004) Bal. for the year 1993 1,617.76 Client First Aide 5,000.00 Seminar on Procedures & Guidelines 9,000.00 total P15,617.76						15,617.76	
Dionido, Jacinta	178,923.90	31-Jan-08	Reclassification of entry on cash advance of Jacinta Dionido from 103 to 148;3/1996 - V#9606-3903 - Ch#88483 - P78,896.90; P41,750.00 8/10/2000 - V#2000-08 -6368 - Ch#169798; P40,750.00 - Massive Rescue Operation on St. Children8/10/2000 - V#2000-08-6461 - Ch#169891; P17,527.00 - Transportation Assistance to 10 families						178,923.90	
Flores, Manuel P.	8,925.00	31-Jan-08	Reclassification of entry for Cash Advance of Manuel Flores from 103 to 148; 6-Sep-05 - Pagpupulong kaugnay sa nilalaman ng Memorandum Order No. 116 on August 26, 2005 - 20% CDF - Ch#345175 - JEV#2005-09-019232 - P 4,125.00; Ugnayan sa Kooperatiba August 27, 2005 at PEDHS Alabang Munt. City - 20% CDF - Ch#345185 - JEV#2005-09-019235 - P4,800.00; To correct entry on Refund of Cash Advance - Conrol #83-OR#454143						8,925.00	
Lerma, Alberto	50,000.00	25-Apr-07	Seminar on April 22 to 26, 2007 in Los Angeles California - ALBERTO LERMA - Charge to 200-Travelling Exp-Foreign/City Prosecutor JEV-2007-04-006590 - P50,000.00						50,000.00	No contact number nor known address as per the Branch Clerk of Court
Rios, Miguel Luis	30,000.00	1-Jan-05	Calamity Victim of Typhoon Rosing						30,000.00	
391,799.66				-	-	-	-	-	391,799.66	
TRUST FUND										
Baltazar, Hector	19,053.30	30-Nov-08	To reclass entries on CA of resigned employees from Advance to Officers and Employees (148) to Other Receivables (149)						19,053.30	
Gedeson, Elsa	5,064.00	30-Nov-08	To reclass entries on CA of resigned employees from Advance to Officers and Employees (148) to Other Receivables (149)						5,064.00	
24,117.30				-	-	-	-	-	24,117.30	
SPECIAL EDUCATION FUND										
Fe, Faz L.	69,910.00	12-May-05	Cash Advance of Mauro De Gulan for the Palarong Pambansa 2016 to be held at Albay, Bicol on April 06-17, 2016.						69,910.00	
Fe, Faz L.	273.00	9-Jun-05	National Convention & Planning of Physical Facilities Coordinators & DepEd Engineers to be held at Iloilo Grand Hotel, Iloilo City on May 31 to June 2, 2005.						273.00	
Fe, Faz L.	6,820.00	26-Sep-05	4th AOADE National Convention & Seminar Workshop on Sept. 27-29, 2005 at Teachers Camp, Baguio City.						6,820.00	
Fe, Faz L.	1,640.00	13-Oct-05	Seminar Workshop on the Prevention of Violence Against Women ( Prevention of Sexual Harassment in the Workplace) at Legenda Hotel, Subic,Olongapo City on Oct.11-14, 2005.						1,640.00	
Fe, Faz L.	2,638.00	27-Oct-05	2005 National Educator's Congress with the Theme : The Cutting Edge of Schools & Communities to be held at Grand Men Seng Hotel, Davao City on Nov. 07-09, 2005						2,638.00	
Fe, Faz L.	49,060.00	11-Oct-06	Training entitled " Seven Laws of Teachers" to be held at Division Office Conference room on the 4 Saturdays of Oct. 2006.						49,060.00	
Fe, Faz L.	5,000.00	17-Oct-08	Cash Advance of Fe L. Faz for the Seminar on Practical English Communication Training for Non-Teaching Personnel to be held on Oct. 14-16, 2008.						5,000.00	
Fe, Faz L.	7,500.00	4-Dec-09	Cash Advance of Fe L. Faz for the Moral Recovery Congress on Nov. 26-27, 2009 to e held at DepEd Ecotech Center, Lahug, Cebu City.						7,500.00	
Fe, Faz L.	(25,000.00)	31 01 2008	Error - For Adjustment						(25,000.00)	
Inciong, Virgilio	675.00	31-Jan-08	Reclassification of entry on cash advance of Virgilio Inciong - forwarded balance - CY 2004						675.00	
118,516.00				-	-	-	-	-	118,516.00	
TOTAL OUTSTANDING CASH ADVANCE AS OF MARCH2022										
534,432.96				-	-	-	-	-	534,432.96	

MELANIA M. CASANOVA  
Accountant

JAIME B. FRESNEDI  
Local Chief Executive