

City Officials and Employees with Outstanding Cash Advance
As of MARCH 2021

NAME OF DEBTOR	AMOUNT BALANCE	Date Granted	Check No.	PURPOSE	Amount Due						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
GENERAL FUND											
Anuevo, Alain	24,056.25	26-Mar-21	Chk#68575492	To record CA for the various expenses to be incurred for the implementation of Faculty Online Research Capability Workshop to be held on March 19, 26, April 16, 23 and May 7, 2021 via Zoom	24,056.25						Liquidated April 2021
Del Monte, Pilita	7,633.74	19-Mar-21	Chk#861687	To record CA for the conduct of "4th Founding Anniversary Celebration with the theme: CDM @ 4: Re-Engineering Education, Building Excellence in the Present, Eyeing Sustainability for the Future" to be held at Colegio de Muntinlupa on March 20, 23 & 24, 2021.	7,633.74						Refunded under OR#9563791 4.7.21
Fresnedi, Jaime	10,305,392.49	29-Jan-21	Chk#856432	To record CA of Confidential Fund for the 1st Quarter of CY 2021.		10,305,392.49					Liquidation on process
Lazarte, Annaliza	(400.00)	3-Apr-14	Chk# 631477	Refund - Free Pap Smear Activity Payroll OR#5514324						(400.00)	Coordinated with A. Lazarte
Lazarte, Annaliza	503.00	2-Nov-15	Chk# 688103	CA to defray expenses for the Halloween Tric or Treat October 30, 2015.						503.00	Coordinated with A. Lazarte
Lazarte, Annaliza	58,500.00	8-Apr-16	Chk# 703660	CA to defray expenses for Peace Covenant Ceremony on April 7, 2016 at Our Lady of the Abandoned Parish Muntinlupa						58,500.00	Coordinated with A. Lazarte
Lazarte, Annaliza _PLMun	18,175.00	16-Sep-20	Chk#58356822	To record payment of Salaries and wages for Part-time Faculty, Casual with Excess Load and Job Order for the period August 23 - September 7, 2020.			18,175.00				Coordinated with A. Lazarte
Lazarte, Annaliza_Payroll.GF	2,369.26	13-Mar-15	Chk# 664358	CA of Salaries & Wages , Allowance of Casual & Contractual Employees for the payroll period covered Feb 26-March 10, 2015						2,369.26	Coordinated with A. Lazarte
Lazarte, Annaliza_Payroll.GF	50.00	6-Oct-15	Chk# 681743	CA of the Muntinlupa Care Card Operations Data Encoders for the period of June 1-30 & July 1-15, 2015.						50.00	Coordinated with A. Lazarte
Lazarte, Annaliza_Payroll.GF	1,672.50	31-Oct-15		To adjust entry on JEV-2015-10-025190 - liquidation of cash advance for scholarship grant per MSP Program						1,672.50	Coordinated with A. Lazarte
Lazarte, Annaliza_Payroll.GF	2,250.00	10-Dec-15	Chk# 689656	To record Addition CA for the Allowance for the training and Education Personnel (BUCOR) for the month of Nov. 1-31, 2015.						2,250.00	Coordinated with A. Lazarte
Lazarte, Annaliza_Payroll.GF	5,000.00	16-Dec-16	Chk#728157	CA of Annaliza Lazarte for Additional Salary of Kabalikat Tunasan&Cupang for the period Nov.16-30, 2016.						5,000.00	Coordinated with A. Lazarte
Lazarte, Annaliza_Payroll.GF	3,250.00	22-Dec-16	Chk#72850	CA for the Additional Cash Advance for the Salaries of Kabalikat sa Kalinisan Cupang for the period Dec. 01-15, 2016.						3,250.00	Coordinated with A. Lazarte
Lazarte, Annaliza_Payroll.GF	50.00	2-Oct-17	Chk# 760583	To record payment of Salaries and Wages Allowance of Casual & Contractual Employees for the payroll period September 11-25, 2017						50.00	Coordinated with A. Lazarte
Lazarte, Annaliza_Payroll.GF	(5,854.49)			For Adjustment						(5,854.49)	Coordinated with A. Lazarte
Lazarte, Annaliza_Payroll.OsMun	3,385.90	17-May-13	Chk#96710	To record CA for Hazard Pay of detailed employees of OSMun for the month of March 2013						3,385.90	Coordinated with A. Lazarte
Madrid, Janice	500.00	10-Mar-21	Chk#860750	To record CA Quarterly Allowance of Senior Citizens aged 80 to 89 years old under the Octagenarian Program for the month of July to December, 2020. (Poblacion, Tunasan, Sucat, Ayala Alabang, Southville3)	500.00						
Madrid, Janice	4,262,000.00	18-Mar-21	Chk#861482	To record CA for the Quarterly Allowance of Senior Citizens aged 80 to 89 years old under the Octagenarian Program for the month of July to December, 2020 for barangay Putatan, Cupang, Bayanan, Alabang and Bull.	4,262,000.00						
Medina, Antonietta	150,000.00	26-Feb-20	Chk#842306	To record CA to defray expenses for the attendance of three (3) RTC Judges in the International Association of Women Judges 15th International Biennial Conference entitled "Celebrating Diversity" in Auckland, Aotearoa, New Zealand on May 07to10,2020.				150,000.00			
Navarro, Teresita	31,000.00	25-Mar-21	Chk#861825	To record CA for the expenses for Women's Month Celebration 2021.	31,000.00						
Ramirez, Alita	17,500.00	18-Mar-21	Chk#861361	To record CA re: To defray expenses relative to the documentary requirements in relation to application for accreditation to Home Development Mutual Fund Developer - Assisted Housing Program	17,500.00						Coordinated with PIO; Liquidation on process
Ulliao, Maria Teresa	9,000.00	18-Feb-21	Chk#860233	To record CA for the 2021 Philhealth Accreditation of Various Health Centers	9,000.00						
Ventura, Rose Ann	33,350.00	15-Mar-21	Chk#861375	To record CA for the Allowance for the Training and Education Division Personnel for the month of February, 2021.	33,350.00						
Ventura, Rose Ann	41,250.00	15-Mar-21	Chk#861379	To record CA of monthly allowance of PNP personnel for the month of February 2020.	41,250.00						
Ventura, Rose Ann	21,850.00	18-Mar-21	Chk#861488	To record CA Honorarium of Mediators for the month of February, 2021.	21,850.00						Refunded under OR#9563788 4.6.21
Ventura, Rose Ann	7,500.00	18-Mar-21	Chk#861493	To record CA payment of Incentive Allowance of PNP personnel for the month of February, 2021	7,500.00						Liquidated April 2021

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Ventura, Rose Ann_Payroll.GF	5,000.00	23-Nov-20	Chk#854238	To record CA Year End Bonus of Casual & Contractual NON-ATM for the Year 2020.			5,000.00				
Ventura, Rose Ann_Payroll.GF	650,000.00	24-Feb-21	Chk#860752	To record CA payments for the program of giving LOYALTY AWARD reaching a total of 305 Regular City Gov't. Employees.		650,000.00					
Ventura, Rose Ann_Payroll.GF	373,717.24	18-Mar-21	Chk#861483	To record CA refund of GSIS Loans for the month of February, 2021.	373,717.24						
Ventura, Rose Ann_Payroll.GF	25,515.13	18-Mar-21	Chk#861484	To record CA Hazard Pay for the Office of the City Health Officer for the month of February, 2021.	25,515.13						Refunded under OR#9592862 4.14.21
Ventura, Rose Ann_Payroll.GF	2,268.00	26-Mar-21	Chk#861947	To record CA Hazard payment for the Office of the City Veterinarian for the month of February, 2021.	2,268.00						Refunded under OR#9563789 4.06.21
Ventura, Rose Ann_Payroll.GF	1,108,603.75	29-Mar-21	Chk#862145	To record CA of salaries and wages of Regular Employees and Councilors (NON-ATM) for the period covered March 6-31, 2021	1,108,603.75						Refunded under OR#9563790 4.06.21
Ventura, Rose Ann_Payroll.GF	6,458,716.83	29-Mar-21	Chk#862146	To record CA of salaries and wages, allow of Casual & Contractual Employees (Non-ATM) for the period covered Mar 11-25, 2021	6,458,716.83						Liquidated April 2021
Ventura, Rose Ann_Payroll.GF	(17.00)			For Adjustment							Liquidated April 2021
Ventura, Rose Ann_Payroll.PLMun	76,055.12	30-Mar-21	Chk#68575498	To record payment of Salaries and Wages for Con30, Casual and Regular Employees for the period March 16-31, 2021.	76,055.12					(17.00)	
Ventura, Rose Ann_PLMun	20,700.00	26-Mar-21	Chk#68575493	To record payment of CA for Honorarium of Board of Regents for the meetings held on Feb. 26,2021 as per City Ordinance No.03-089.	20,700.00						
Ventura, Rose Ann_PLMun	557,242.36	30-Mar-21	Chk#68575497	To record payment of Salaries and Wages for Part-time Faculty and Job Order for the March 8-22, 2021.	557,242.36						Liquidated April 2021
24,277,785.08					13,078,458.42	10,955,392.49	23,175.00	150,000.00	-	70,759.17	
SPECIAL EDUCATION FUND											
Lazarte, Annaliza_Payroll.SEF	4,724.79	30-Sep-13		To correct entry on JEV-2010-12-001655 - Honorarium of PES Teacher during SK Registration paid under GF						4,724.79	Coordinated with A. Lazarte
Ventura, Rose Ann_Payroll.SEF	127,624.67	29-Mar-21	Chk# 800750	CA of Rose Ann Lorraine C. Ventura for the Salaries & Wages of SEF Employees for the period March 11-25, 2021.	127,624.67						
Lazarte, Annaliza	45,000.00	5-Mar-20	CHK#799748	CA of Annaliza Lazarte for the Educational Research Assistance of Public School Teachers of SDO - City of Muntinlupa for the month of January, 2020.			45,000.00				Coordinated with A. Lazarte
177,349.46					127,624.67	-	-	45,000.00	-	4,724.79	
TRUST FUND											
Lazarte, Cecilia	1,248,000.00	12-Mar-21	CHK#154555	To record CA of financial assistance for 1,758 families under PCSO-CALAMITY ASSISTANCE PROGRAM (CAP) who are affected by Typhoon Ulysses last November 13, 2020.in 8 Communities in the City with areas located along Laguna de Bay in Muntinlupa City.	1,248,000.00						Coordinated with SSD; Liquidation on process
1,248,000.00					1,248,000.00	-	-	-	-	-	
TOTAL OUTSTANDING CASH ADVANCE AS OF MARCH2021					14,454,083.09	10,955,392.49	23,175.00	195,000.00	-	75,483.96	

MELANIA M. CASANOVA
City Accountant

JAIME R. FRESNEDI
Local Chief Executive

Other Receivables City Officials and National Employees
As of MARCH2021

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				Current			Past Due		
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GENERAL FUND									
Arceo, Demetrio	8,333.00	31-Jan-08	Reclassification of entry on cash advance of Demetrio Arceo - forwarded balance - CY 2004						
Arciaga, Rafael	100,000.00	31-Jan-08	Reclassification of entry on Cash advance of Arciaga, Rafael re: Financial assistance to Fire victims of Buli - 1/30/1998 - DV#101-9801-1038						8,333.00
Baltazar, Hector	15,617.76	31-Jan-08	Reclassification of entry on Cash Advance of Hector Baltazar (forwarded balance of CY2004) Bal. for the year 1993 1,617.76 Client First Aide 5,000.00 Seminar on Procedures & Guidelines 9,000.00 total P15,617.76						100,000.00
Dionido, Jacinta	178,923.90	31-Jan-08	Reclassification of entry on cash advance of Jacinta Dionido from 103 to 148; 3/1996 - V#9606-3903 - Ch#88483 - P78,896.90; P41,750.00 8/10/2000 - V#2000-08 -6368 - Ch#169798; P40,750.00 - Massive Rescue Operation on St. Children8/10/2000 - V#2000-08-6461 - Ch#169891; P17,527.00 - Transportation Assistance to 10 families						15,617.76
Flores, Manuel P.	8,925.00	31-Jan-08	Reclassification of entry for Cash Advance of Manuel Flores from 103 to 148; 6-Sep-05 - Pagpupulong kaugnay sa nilalaman ng Memorandum Order No. 116 on August 26, 2005 - 20% CDF - Ch#345175 - JEV#2005-09-019232 - P 4,125.00; Ugnayan sa Kooperatiba August 27, 2005 at PEDHS Alabang Munt. City - 20% CDF - Ch#345185 - JEV#2005-09-019235 - P4,800.00; To correct entry on Refund of Cash Advance - Control #83-OR#454143						178,923.90
Lerma, Alberto	50,000.00	25-Apr-07	Seminar on April 22 to 26, 2007 in Los Angeles California - ALBERTO LERMA - Charge to 200-Travelling Exp-Foreign/City Prosecutor JEV-2007-04-006590 - P50,000.00						8,925.00
Rios, Miguel Luis	30,000.00	1-Jan-05	Calamity Victim of Typhoon Rosing						50,000.00
	391,799.66								30,000.00
TRUST FUND									
Baltazar, Hector	19,053.30	30-Nov-08	To reclass entries on CA of resigned employees from Advance to Officers and Employees (148) to Other Receivables (149)						
Gedeson, Elsa	5,064.00	30-Nov-08	To reclass entries on CA of resigned employees from Advance to Officers and Employees (148) to Other Receivables (149)						19,053.30
	24,117.30								5,064.00
SPECIAL EDUCATION FUND									
Fe, Faz L.	69,910.00	12-May-05	Cash Advance of Mauro De Gulan for the Palarong Pambansa 2016 to be held at Albay, Bicol on April 06-17, 2016.						
Fe, Faz L.	273.00	9-Jun-05	National Convention & Planning of Physical Facilities Coordinators & DepEd Engineers to be held at Iloilo Grand Hotel, Iloilo City on May 31 to June 2, 2005.						69,910.00
Fe, Faz L.	6,820.00	26-Sep-05	4th AOADE National Convention & Seminar Workshop on Sept. 27-29, 2005 at Teachers Camp, Baguio City.						273.00
Fe, Faz L.	1,640.00	13-Oct-05	Seminar Workshop on the Prevention of Violence Against Women (Prevention of Sexual Harassment in the Workplace) at Legenda Hotel, Subic, Olongapo City on Oct.11-14, 2005.						6,820.00
Fe, Faz L.	2,638.00	27-Oct-05	2005 National Educator's Congress with the Theme : The Cutting Edge of Schools & Communities to be held at Grand Men Seng Hotel, Davao City on Nov. 07-09, 2005						1,640.00
Fe, Faz L.	49,060.00	11-Oct-06	Training entitled "Seven Laws of Teachers" to be held at Division Office Conference room on the 4 Saturdays of Oct. 2006.						2,638.00
Fe, Faz L.	5,000.00	17-Oct-08	Cash Advance of Fe L. Faz for the Seminar on Practical English Communication Training for Non-Teaching Personnel to be held on Oct. 14-16, 2008.						49,060.00
Fe, Faz L.	7,500.00	4-Dec-09	Cash Advance of Fe L. Faz for the Moral Recovery Congress on Nov. 26-27, 2009 to e held at DepEd Ecotech Center, Lahug, Cebu City.						5,000.00
Fe, Faz L.	(25,000.00)	1/31/2008	Error - For Adjustment						7,500.00
Inciong, Virgilio	675.00	31-Jan-08	Reclassification of entry on cash advance of Virgilio Inciong - forwarded balance - CY 2004						(25,000.00)
	118,516.00								675.00
TOTAL OUTSTANDING CASH ADVANCE AS OF MARCH2021									
	534,432.96								118,516.00
									534,432.96


MELANIA M. CASANOVA
Accountant


JAIME R. PRESNEDI
Local Chief Executive