

City Officials and Employees with Outstanding Cash Advance
As of JUNE2021

NAME OF DEBTOR	AMOUNT BALANCE	Date Granted	Check No.	PURPOSE	Amount Due						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
GENERAL FUND											
FRESNEDI, JAIME R.	10,305,392.49	26-Apr-21	862580	To record cash advance of Confidential Fund for 2nd Quarter of CY 2021.		10,305,392.49					
LAZARTE, ANNALIZA E.	103.00	2-Nov-15	688103	Cash Advance to defray expenses for the Halloween Tric or Treat October 30, 2015.							
LAZARTE, ANNALIZA E.	58,500.00	8-Apr-16	703660	CASH ADVANCE to defray expenses for Peace Covenant Ceremony on April 7,2016 at Our Lady of the Abandoned Parish Muntinlupa						103.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E.(Payroll.GF)	2,369.28	13-Mar-15	664358	CASH ADVANCE of Salaries & Wages , Allowance of Casual & Contractual Employees for the payroll period covered Feb 26-March 10,2015						58,500.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E.(Payroll.GF)	50.00	6-Oct-15	681743	Cash Advance of the Muntinlupa Care Card Operations Data Encoders for the period of June 1-30 & July1-15,2015.						2,369.28	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E.(Payroll.GF)	1,672.50	31-Oct-15		To adjust entry on JEV-2015-10-025190 - liquidation of cash advance for scholarship grant per MSP Program						50.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E.(Payroll.GF)	2,250.00	10-Dec-15	689656	To record Addition Cash Advance for the Allowance for the training and Education Personnel (BUCOR) for the month of Nov. 1-31,2015.						1,672.50	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E.(Payroll.GF)	5,000.00	16-Dec-16	728157	Cash Advance of Annaliza Lazarte for Additional Salary of Kabalikat Tunasan&Cupang for the period Nov.16-30, 2016.						2,250.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E.(Payroll.GF)	3,250.00	22-Dec-16	72850	Cash Advance for the Additional Cash Advance for the Salaries of Kabalikat sa Kalinisan Cupang for the period Dec. 01-15, 2016.						5,000.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E.(Payroll.GF)	50.00	2-Oct-17	760583	To record payment of Salaries and Wages Allowance of Casual & Contractual Employees for the payroll period September 11-25, 2017						3,250.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E.(Payroll.GF)	(5,854.49)			For Reconciliation						50.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA (Payroll.OsMun)	3,385.90	17-May-13	96710	To record Cash Advance for Hazard Pay of detailed employees of OSMun for the month of March 2013						(5,854.49)	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E.(PLMun)	18,175.00	16-Sep-20	58356822	To record payment of Salaries and wages for Part-time Faculty, Casual with Excess Load and Job Order for the period August 23 - September 7, 2020.			18,175.00			3,385.90	Coordinated with A.Lazarte
MADRID, JANICE	500.00	10-Mar-21	860750	To record cash advance Quarterly Allowance of Senior Citizens aged 80 to 89 years old under the Octagenarian Program for the month of July to December, 2020.			500.00				Coordinated with A.Lazarte
MADRID, JANICE	34,000.00	23-Jun-21	869095	To record cash advance for the Monthly Allowance of Senior Citizens aged 90 years old and above under the Handog Kalinga Program for the month of April&May,2021.	34,000.00						Refunded July 2021
MEDINA, ANTONIETTA PABLO	150,000.00	26-Feb-20	842306	To record cash advance to defray expenses for the attendance of three (3) RTC Judges in the International Association of Women Judges 15th International Biennial Conference entitled "Celebrating Diversity" in Auckland, Aotearoa, New Zealand on May 07 to 10, 2020.				150,000.00			Refunded under OR#9656620 July2021
ULIAO, MARIA TERESA	5,000.00	18-Feb-21	860233	To record cash advance for the 2021 Philhealth Accreditation of Various Health Centers			5,000.00				
VENTURA, ROSE ANN LORRAINE)	236,466,000.00	18-May-21	various	To record cash advance for Emergency Subsidy Program for AYUDA as per DBM-LBC No. 136 dated March 30, 2021 for 1,627 families for SAP 2 (SOCIAL AMELIORATION PROGRAM 2)		236,466,000.00					
VENTURA, ROSE ANN LORRAINE	727.42	14-Jun-21	868730	To record cash advance of salary/wages of Job Order & BHW Employees for the period covered June 1-15, 2021.	727.42						
VENTURA, ROSE ANN LORRAINE	77,625.00	15-Jun-21	868734	To record cash advance payment for Monthly Allowance of PNP personnel for the month of May, 2021.	77,625.00						Refunded under OR#9656607 7.5.21
VENTURA, ROSE ANN LORRAINE	1,762.50	16-Jun-21	868788	To record cash advance for the Allowance for the Training and Education Division Personnel for the month of May, 2021.	1,762.50						Refunded under OR#9634898 7.5.21
VENTURA, ROSE ANN LORRAINE	1,762.50	16-Jun-21	868791	To record cash advance for the Allowance for the Training and Education Division Personnel for the month of April, 2021.	1,762.50						Refunded under OR#9656612 7.18.21
											Refunded under OR#9656611 7.8.21

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VENTURA, ROSE ANN LORRAINE	181,125.00	22-Jun-21	869018	To record CA for payment of Additional Allowance of 154 personnel of Munt. Fire Department for the month of May 2021.	181,125.00						
VENTURA, ROSE ANN LORRAINE	21,150.00	22-Jun-21	869019	To record cash advance for honorarium for the members of Colegio de Muntinlupa Board of Trustees for the 19th CDM BOT Meeting held at the Muntinlupa City Hall AVR last May 12, 2021.	21,150.00						
VENTURA, ROSE ANN LORRAINE	225,000.00	29-Jun-21	869376	To record cash advance for distribution of Allowances to Students Qualified for CREATE under the New Financial Assistance Programs 2nd sem A.Y. 2020-2021 Batch 1.	225,000.00						
VENTURA, ROSE ANN LORRAINE	12,250.00	30-Jun-21	869445	To record cash advance of salary/wages of Job Order & BHW Employees for the period covered June 16-30, 2021	12,250.00						Refunded under OR#9656609 7.8.21
VENTURA, ROSE ANN LORRAINE (Payroll.GF)	5,000.00	23-Nov-20	854238	To record cash advance Year End Bonus of Casual & Contractual NON-ATM for the Year 2020.			5,000.00				
VENTURA, ROSE ANN LORRAINE (Payroll.GF)	285,237.21	8-Jun-21	868405	To record cash advance for refund of GSIS loans for the month of Mach 2021.	285,237.21						On-going liquidation
VENTURA, ROSE ANN LORRAINE (Payroll.GF)	16,192.77	22-Jun-21	869021	To record CA for the payment of the 15% Traffic Development Trust Fund-Traffic Enforcer's Benefits pursuant to Ordinance No. 09-081 amending Section 130 of City Ordinance No. 04-022 as Hazard Pay for the month of Dec1,2020-May31,2021.	16,192.77						Refunded under OR#9656605 7.9.21
VENTURA, ROSE ANN LORRAINE (Payroll.GF)	32,920.97	28-Jun-21	869369	To record Cash Advance for Hazard Pay of City Health Office for the month of May 2021.	32,920.97						Refunded under OR#9656606 7.5.21
VENTURA, ROSE ANN LORRAINE (Payroll.GF)	3,745,702.88	29-Jun-21	869411	To record cash advance of Salaries and Wages, Allowance of Casual & Contractual Employees for the payroll period covered June 11 to 25, 2021.	3,745,702.88						
VENTURA, ROSE ANN LORRAINE (Payroll.GF)	922,538.72	29-Jun-21	869412	To record cash advance of Salaries and Wages of Regular Employees and Councilors (NON-ATM) for the period of June 16 to 30, 2021	922,538.72						
VENTURA, ROSE ANN LORRAINE (Payroll.PLMun)	141,407.15	15-Apr-21	68575503	To record payment of Salaries and Wages for Con30, Casual and Regular Employees for the period April1-15,2021		141,407.15					
VENTURA, ROSE ANN LORRAINE (PLMun)	20,000.00	10-May-21	806909	To record Cash advance for payment of TES Incentives from CHED to PLMUN student beneficiaries for Academic Year 2019-2020		20,000.00					Refunded under OR#9656645 July2021
252,740,245.80					5,557,994.97	246,932,799.64	28,675.00	150,000.00	-	70,776.19	
SPECIAL EDUCATION FUND											
VENTURA, ROSE ANN LORRAINE (Payroll.SEF)	38,810.86	28-May-21	800826	Cash Advance of Rose Ann Lorraine C. Ventura for the Salaries & Wages of SEF Employees for the period May 11-25, 2021.		38,810.86					
LAZARTE, ANNALIZA E.(Payroll.SEF)	4,800.00	30-Sep-13		To correct entry on JEV-2010-12-001655 - Honorarium of PES Teacher during SK Registration paid under GF						4,800.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E.	45,000.00	5-Mar-20	799748	Cash Advance of Annaliza Lazarte for the Educational Research Assistance of Public School Teachers of SDO - City of Muntinlupa for the month of January, 2020.				45,000.00			Coordinated with A.Lazarte
88,610.86					-	38,810.86	-	45,000.00	-	4,800.00	
TOTAL OUTSTANDING CASH ADVANCE AS OF JUNE2021					5,557,994.97	246,971,610.50	28,675.00	195,000.00	-	75,576.19	
252,828,856.66											

MELANIA M. CASANOVA

City Accountant

JAIME F. FRESNEDI

Local Chief Executive

Other- Receivables City Officials and National Employees
As of JUNE2021

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GENERAL FUND										
Arceo, Demetrio	8,333.00	31-Jan-08	Reclassification of entry on cash advance of Demetrio Arceo - forwarded balance - CY 2004						8,333.00	
Arciaga, Rafael	100,000.00	31-Jan-08	Reclassification of entry on Cash advance of Arciaga, Rafael re: Financial assistance to Fire victims of Buli - 1/30/1998 - DV#101-9801-1038						100,000.00	
Baltazar, Hector	15,617.76	31-Jan-08	Reclassification of entry on Cash Advance of Hector Baltazar (forwarded balance of CY2004) Bal. for the year 1993 1,617.76 Client First Aide 5,000.00 Seminar on Procedures & Guidelines 9,000.00 total P15,617.76						15,617.76	
Dionido, Jacinta	178,923.90	31-Jan-08	Reclassification of entry on cash advance of Jacinta Dionido from 103 to 148;3/1996 - V#9606-3903 - Ch#88483 - P78,896.90; P41,750.00 8/10/2000 - V#2000-08 -6368 - Ch#169798; P40,750.00 - Massive Rescue Operation on St. Children8/10/2000 - V#2000-08-6461 - Ch#169891; P17,527.00 - Transportation Assistance to 10 families						178,923.90	
Flores, Manuel P.	8,925.00	31-Jan-08	Reclassification of entry for Cash Advance of Manuel Flores from 103 to 148; 6-Sep-05 - Pagpupulong kaugnay sa nilalaman ng Memorandum Order No. 116 on August 26, 2005 - 20% CDF - Ch#345175 - JEV#2005-09-019232 - P 4,125.00; Ugnayan sa Kooperatiba August 27, 2005 at PEDHS Alabang Munt. City - 20% CDF - Ch#345185 - JEV#2005-09-019235 - P4,800.00; To correct entry on Refund of Cash Advance - Conrol #83-OR#454143						8,925.00	
Lerma, Alberto	50,000.00	25-Apr-07	Seminar on April 22 to 26, 2007 in Los Angeles California - ALBERTO LERMA - Charge to 200-Travelling Exp-Foreign/City Prosecutor JEV-2007-04-006590 - P50,000.00						50,000.00	No contact number nor known address as per the Branch Clerk of Court
Rios, Miguel Luis	30,000.00	1-Jan-05	Calamity Victim of Typhoon Rosing						30,000.00	
391,799.66				-	-	-	-	-	391,799.66	
TRUST FUND										
Baltazar, Hector	19,053.30	30-Nov-08	To reclass entries on CA of resigned employees from Advance to Officers and Employees (148) to Other Receivables (149)						19,053.30	
Gedeson, Elsa	5,064.00	30-Nov-08	To reclass entries on CA of resigned employees from Advance to Officers and Employees (148) to Other Receivables (149)						5,064.00	
24,117.30				-	-	-	-	-	24,117.30	
SPECIAL EDUCATION FUND										
Fe, Faz L.	69,910.00	12-May-05	Cash Advance of Mauro De Gulan for the Palarong Pambansa 2016 to be held at Albay, Bicol on April 06-17, 2016.						69,910.00	
Fe, Faz L.	273.00	9-Jun-05	National Convention & Planning of Physical Facilities Coordinators & DepEd Engineers to be held at Iloilo Grand Hotel, Iloilo City on May 31 to June 2, 2005.						273.00	
Fe, Faz L.	6,820.00	26-Sep-05	4th AOADe National Convention & Seminar Workshop on Sept. 27-29, 2005 at Teachers Camp, Baguio City.						6,820.00	
Fe, Faz L.	1,640.00	13-Oct-05	Seminar Workshop on the Prevention of Violence Against Women (Prevention of Sexual Harassment in the Workplace) at Legenda Hotel, Subic,Olongapo City on Oct.11-14, 2005.						1,640.00	
Fe, Faz L.	2,638.00	27-Oct-05	2005 National Educator's Congress with the Theme : The Cutting Edge of Schools & Communities to be held at Grand Men Seng Hotel, Davao City on Nov. 07-09, 2005						2,638.00	
Fe, Faz L.	49,060.00	11-Oct-06	Training entitled " Seven Laws of Teachers" to be held at Division Office Conference room on the 4 Saturdays of Oct. 2006.						49,060.00	
Fe, Faz L.	5,000.00	17-Oct-08	Cash Advance of Fe L. Faz for the Seminar on Practical English Communication Training for Non-Teaching Personnel to be held on Oct. 14-16, 2008.						5,000.00	
Fe, Faz L.	7,500.00	4-Dec-09	Cash Advance of Fe L. Faz for the Moral Recovery Congress on Nov. 26-27, 2009 to e held at DepEd Ecotech Center, Lahug, Cebu City.						7,500.00	
Fe, Faz L.	(25,000.00)	1/31/2008	Error - For Adjustment						(25,000.00)	
nciong, Virgilio	675.00	31-Jan-08	Reclassification of entry on cash advance of Virgilio Inciong - forwarded balance - CY 2004						675.00	
118,516.00				-	-	-	-	-	118,516.00	
TOTAL OUTSTANDING CASH ADVANCE AS OF JUNE2021				-	-	-	-	-	534,432.96	-

MELANIA M. CASANOVA
Accountant

JAIME R. FRESNEDI
Local Chief Executive