

**City Officials and Employees with Outstanding Cash Advance**  
As of December 2020

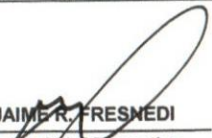
NAME OF DEBTOR	AMOUNT BALANCE	Date Granted	Check No.	PURPOSE	Amount Due						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
<b>GENERAL FUND</b>											
CACHUELA, ALLAN ANGEL	2,800.00	29-Dec-20	Chk#855064	To record cash advance to defray the cost of the representation expenses at the City Government of Muntinlupa.	2,800.00						Refunded under OR# 9481177 January 2021
FRESNEDI, JAIME R.	2,266.60	29-Dec-20	Chk#854770	To record cash advance to defray expenses for the purchase of goods to extend assistance to the Constituents of Muntinlupa City.	2,266.60						Refunded under OR#9481176 January 2021
GAPUZ, RUBY	35,500.00	18-Dec-20	Chk#855081	To record Cash advance for the materials, prizes, honoraria for the conduct of the 2020 National Children's Month pursuant to the DILG Memo Circular No. 2020-013.	35,500.00						Refunded under OR#9481157 January2021
HILAPO, ELISA	150,000.00	23-Nov-20	Chk#854299	To record cash advance request for the budget allocation for the preparation and implementation of Business Permits Renewal 2021 to be held at Muntinlupa Sports Complex, Tunasan, Muntinlupa City		150,000.00					On going activity - Business Registration / Renewal until end of January 2021
LAZARTE, ANNALIZA E. (GF)	(400.00)	3-Apr-14	Chk# 631477	Refund - Free Pap Smear Activity Payroll OR#5514324						(400.00)	For Adjustment
LAZARTE, ANNALIZA E. (GF)	503.00	2-Nov-15	Chk# 688103	Cash Advance to defray expenses for the Halloween Tric or Treat October 30, 2015.						503.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E. (GF)	58,500.00	8-Apr-16	Chk# 703660	CASH ADVANCE to defray expenses for Peace Covenant Ceremony on April 7,2016 at Our Lady of the Abandoned Parish Muntinlupa						58,500.00	Coordinated with A.Lazarte
TAGNIA, RODERICK	113,765.00	14-Dec-20	Chk# 854997	To record Cash Advance for the Awards and Incentives for Service Excellence (PRAISE) Committee with hold its Annual Search for Outstanding Employees for the Year 2020.	113,765.00						Liquidated January 2021
VENTURA, ROSE ANN LORRAINE	81,000.00	17-Dec-20	Chk#855025	To record cash advance:1) Monthly allowance of senior citizens aged 90 years old and above under the Handog Kalinga Program for the month of October, 2020. OBR # 100-202012-08900 - P316,000.00 2) Monthly allowance of senior citizens aged 90 years old and above under the Handog Kalinga Program for the month of November, 2020. OBR # 100-202012-08898 - P312,000.003) Monthly allowance of senior citizens aged 90 years old and above under the Handog Kalinga Program for the month of December, 2020. OBR # 100-202012-08899 - P305,000.00	81,000.00						Refunded under OR#9481171 January 2021
VENTURA, ROSE ANN LORRAINE	3,000.00	23-Dec-20	Chk#58356891	To record Cash advance for allowances to students qualified for ACE (Academic Commitment for Excellence) Bracket A under the New Financial Assistance Programs for the 1st Sem. A.Y. 2020-2021	3,000.00						Refunded under OR#9432746 January 2021
VENTURA, ROSE ANN LORRAINE	13,780.00	29-Dec-20	Chk#855379	To record cash advance payment of Allowances for Barangay Health Workers (BHW) for the period of December 01 to 31, 2020	13,780.00						Refunded under OR#9481164 January 2021
LAZARTE, ANNALIZA E. (PLMun)	18,175.00	16-Sep-20	Chk# 58356822	To record payment of Salaries and wages for Part-time Faculty, Casual with Excess Load and Job Order for the period August 23 - September 7, 2020.			18,175.00				Coordinated with PLMun
VENTURA, ROSE ANN LORRAINE (PLMun)	5,000.00	23-Dec-20	Chk# 58356890	To record payment of gratuity incentives for part-time Faculty and Job Order Employees of the PLMUN per list attached for the year 2020.	5,000.00						Refunded under OR#9432745 Jan2021
VENTURA, ROSE ANN LORRAINE (PLMun)	29,424.00	29-Dec-20	Chk# 58356894	To record Cash advance for payment salaries to Part-time Faculty and Casual with Excess Load teaching under tutorial scheme for Tutorial Class: Summer and 2nd Sem AY 2018-2019; 1st Sem, Summer and 2nd Sem AY 2019-2020.	29,424.00						Refunded under OR#9432855 Jan2021
MEDINA, ANTONIETTA PABLO	150,000.00	26-Feb-20	Chk# 842306	To record Cash Advance to defray expenses for the attendance of three (3) RTC Judges in the International Association of Women Judges 15th International Biennial Conference entitled "Celebrating Diversity" in Auckland, Aotearoa, New Zealand on May 7-10,2020			150,000.00				
LAZARTE, ANNALIZA E. (Payroll)	2,369.26	13-Mar-15	Chk# 664358	CASH ADVANCE of Salaries & Wages , Allowance of Casual & Contractual Employees for the payroll period covered Feb 26-March 10,2015						2,369.26	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E. (Payroll)	50.00	6-Oct-15	Chk# 681743	Cash Advance of the Muntinlupa Care Card Operations Data Encoders for the period of June 1-30 & July1-15,2015.						50.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E. (Payroll)	1,672.50	31-Oct-15		To adjust entry on JEV-2015-10-025190 - liquidation of cash advance for scholarship grant per MSP Program						1,672.50	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E. (Payroll)	2,250.00	10-Dec-15	Chk# 689656	To record Addition Cash Advance for the Allowance for the training and Education Personnel (BUCOR) for the month of Nov. 1-31,2015.						2,250.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E. (Payroll)	5,000.00	16-Dec-16	Chk#728157	Cash Advance of Annaliza Lazarte for Additional Salary of Kabalikat Tunasan&Cupang for the period Nov.16-30, 2016.						5,000.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E. (Payroll)	3,250.00	22-Dec-16	Chk#72850	Cash Advance for the Additional Cash Advance for the Salaries of Kabalikat sa Kainisan Cupang for the period Dec. 01-15, 2016.						3,250.00	Coordinated with A.Lazarte



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LAZARTE, ANNALIZA E. (Payroll)	50.00	2-Oct-17	Chk# 760583	To record payment of Salaries and Wages Allowance of Casual & Contractual Employees for the payroll period September 11-25, 2017						50.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E. (Payroll)	(5,854.49)			Error for Adjustment						(5,854.49)	For Adjustment
VENTURA, ROSE ANN LORRAINE (Payroll)	5,000.00	23-Nov-20	Chk#854238	To record cash advance Year End Bonus of Casual & Contractual NON-ATM for the Year 2020.		5,000.00					Coordinated With A.Ventura
VENTURA, ROSE ANN LORRAINE (Payroll)	98,738.61	22-Dec-20	Chk#855125	To record cash advance for refund of GSIS Loans for the month of OCTOBER 2020.	98,738.61						Refunded under OR#9481192 Jan2021
VENTURA, ROSE ANN LORRAINE (Payroll)	(7.00)			Error for Adjustment	(7.00)						For Adjustment
LAZARTE, ANNALIZA E. (Payroll-OsMun)	3,385.90	17-May-13	Chk#96710	To record Cash Advance for Hazard Pay of detailed employees of OSMun for the month of March 2013						3,385.90	Coordinated with A.Lazarte
<b>779,218.38</b>					<b>385,267.21</b>	<b>155,000.00</b>	<b>168,175.00</b>	<b>-</b>	<b>-</b>	<b>70,776.17</b>	
<b>SPECIAL EDUCATION FUND</b>											
LAZARTE, ANNALIZA E.	45,000.00	5-Mar-20	CHK#799748	Cash Advance of Annaliza Lazarte for the Educational Research Assistance of Public School Teachers of SDO - City of Muntinlupa for the month of January, 2020.			45,000.00				Coordinated with A.Lazarte
LAZARTE, ANNALIZA E. (Payroll)	4,800.00	30-Sep-13		To correct entry on JEV-2010-12-001655 - Honorarium of PES Teacher during SK Registration paid under GF						4,800.00	Coordinated with A.Lazarte
LAZARTE, ANNALIZA E. (Payroll)	(75.21)			Error for Adjustment						(75.21)	For Adjustment
<b>49,724.79</b>					<b>-</b>	<b>-</b>	<b>45,000.00</b>	<b>-</b>	<b>-</b>	<b>4,724.79</b>	
<b>TOTAL OUTSTANDING CASH ADVANCE AS OF DECEMBER 2020</b>					<b>385,267.21</b>	<b>155,000.00</b>	<b>213,175.00</b>	<b>-</b>	<b>-</b>	<b>75,500.96</b>	

  
**MELANIA M. CASANOVA**  
 City Accountant


  
**JAIME R. FRESNEDI**  
 Local Chief Executive

**Other Receivables City Officials and National Employees**

As of December 2020

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<b>GENERAL FUND</b>										
Arceo, Demetrio	8,333.00	31-Jan-08	Reclassification of entry on cash advance of Demetrio Arceo - forwarded balance - CY 2004						8,333.00	
Arciaga, Rafael	100,000.00	31-Jan-08	Reclassification of entry on Cash advance of Arciaga, Rafael re: Financial assistance to Fire victims of Buli - 1/30/1998 - DV#101-9801-1038						100,000.00	
Baltazar, Hector	15,617.76	31-Jan-08	Reclassification of entry on Cash Advance of Hector Baltazar (forwarded balance of CY2004) Bal. for the year 1993 1,617.76 Client First Aide 5,000.00 Seminar on Procedures & Guidelines 9,000.00 total P15,617.76						15,617.76	
Dionido, Jacinta	178,923.90	31-Jan-08	Reclassification of entry on cash advance of Jacinta Dionido from 103 to 148;3/1996 - V#9606-3903 - Ch#88483 - P78,896.90; P41,750.00 8/10/2000 - V#2000-08 -6368 - Ch#169798; P40,750.00 - Massive Rescue Operation on St. Children8/10/2000 - V#2000-08-6461 - Ch#169891; P17,527.00 - Transportation Assistance to 10 families						178,923.90	
Flores, Manuel P.	8,925.00	31-Jan-08	Reclassification of entry for Cash Advance of Manuel Flores from 103 to 148; 6-Sep-05 - Pagpupulong kaugnay sa nilalaman ng Memorandum Order No. 116 on August 26, 2005 - 20% CDF - Ch#345175 - JEV#2005-09-019232 - P 4,125.00; Ugnayan sa Kooperatiba August 27, 2005 at PEDHS Alabang Munt. City - 20% CDF - Ch#345185 - JEV#2005-09-019235 - P4,800.00; To correct entry on Refund of Cash Advance - Conrol #83-OR#454143						8,925.00	
Lerma, Alberto	50,000.00	25-Apr-07	Seminar on April 22 to 26, 2007 in Los Angeles California - ALBERTO LERMA - Charge to 200-Travelling Exp-Foreign/City Prosecutor JEV-2007-04-006590 - P50,000.00						50,000.00	No contact number nor known address as per the Branch Clerk of Court
Rios, Miguel Luis	30,000.00	1-Jan-05	Calamity Victim of Typhoon Rosing						30,000.00	
	<b>391,799.66</b>								<b>391,799.66</b>	
<b>TRUST FUND</b>										
Baltazar, Hector	19,053.30	30-Nov-08	To reclass entries on CA of resigned employees from Advance to Officers and Employees (148) to Other Receivables (149)						19,053.30	
Gedeson, Elsa	5,064.00	30-Nov-08	To reclass entries on CA of resigned employees from Advance to Officers and Employees (148) to Other Receivables (149)						5,064.00	
	<b>24,117.30</b>								<b>24,117.30</b>	
<b>SPECIAL EDUCATION FUND</b>										
Fe, Faz L.	69,910.00	12-May-05	Cash Advance of Mauro De Gulan for the Palarong Pambansa 2016 to be held at Albay, Bicol on April 06-17, 2016.						69,910.00	
Fe, Faz L.	273.00	9-Jun-05	National Convention & Planning of Physical Facilities Coordinators & DepEd Engineers to be held at Iloilo Grand Hotel, Iloilo City on May 31 to June 2, 2005.						273.00	
Fe, Faz L.	6,820.00	26-Sep-05	4th AOAD National Convention & Seminar Workshop on Sept. 27-29, 2005 at Teachers Camp, Baguio City.						6,820.00	
Fe, Faz L.	1,640.00	13-Oct-05	Seminar Workshop on the Prevention of Violence Against Women ( Prevention of Sexual Harassment in the Workplace) at Legenda Hotel, Subic, Olongapo City on Oct.11-14, 2005.						1,640.00	
Fe, Faz L.	2,638.00	27-Oct-05	2005 National Educator's Congress with the Theme : The Cutting Edge of Schools & Communities to be held at Grand Men Seng Hotel, Davao City on Nov. 07-09, 2005						2,638.00	
Fe, Faz L.	49,060.00	11-Oct-06	Training entitled " Seven Laws of Teachers" to be held at Division Office Conference room on the 4 Saturdays of Oct. 2006.						49,060.00	
Fe, Faz L.	5,000.00	17-Oct-08	Cash Advance of Fe L. Faz for the Seminar on Practical English Communication Training for Non-Teaching Personnel to be held on Oct. 14-16, 2008.						5,000.00	
Fe, Faz L.	7,500.00	4-Dec-09	Cash Advance of Fe L. Faz for the Moral Recovery Congress on Nov. 26-27, 2009 to e held at DepEd Ecotech Center, Lahug, Cebu City.						7,500.00	
Fe, Faz L.	(25,000.00)	1/31/2008	Error - For Adjustment						(25,000.00)	
Inciong, Virgilio	675.00	31-Jan-08	Reclassification of entry on cash advance of Virgilio Inciong - forwarded balance - CY 2004						675.00	
	<b>118,516.00</b>								<b>118,516.00</b>	
<b>TOTAL OUTSTANDING CASH ADVANCE AS OF DECEMBER 2020</b>									<b>534,432.96</b>	

  
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 Accountant

  
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