



Republic of the Philippines
City Government of Muntinlupa
CITY OF MUNTINLUPA
Office of the City Mayor



EXECUTIVE ORDER No. 31
Series of 2021

**PROVIDING FOR THE CREATION AND ORGANIZATION OF
THE LOCAL ADVISORY COMMITTEE INTO THE CITY ADVISORY COUNCIL OF THE
PANTAWID PAMILYANG PILIPINO PROGRAM OF
THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
IN THE CITY OF MUNTINLUPA**

WHEREAS, Section 3, Article XV of the 1987 Philippine Constitution provides that “(t)he State shall defend the right of children to assistance, including proper care and nutrition, and special protection from all forms of neglect, abuse, cruelty, exploitation and other conditions prejudicial to their development;”

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991 provides that “(e)very local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare. Within their respective territorial jurisdictions, local government units shall ensure and support, among other things, the preservation and enrichment of culture, promote health and safety, enhance the right of the people to a balanced ecology, encourage and support the development of appropriate and self-reliant scientific and technological capabilities, improve public morals, enhance economic prosperity and social justice, promote full employment among their residents, maintain peace and order, and preserve the comfort and convenience of their inhabitants;”

WHEREAS, City Resolution No. 18-270 issued by the Sangguniang Panlungsod of Muntinlupa on 08 March 2018, entitled “A Resolution Authorizing the City Mayor Atty. Jaime R. Fresnedi to Enter into a Specific Implementation Agreement with the Department of Social Welfare and Development (DSWD) for Pantawid Pamilyang Pilipino Program (4Ps) in the City of Muntinlupa,” provides, under Item No. 3 of the last Whereas Clause, that “the LGU (is) willing to meet the needed health services as required in the implementation of the program and provide assistance in ensuring that children beneficiaries received (sic) day care and elementary education services;”



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WHEREAS, Republic Act No. 11310, otherwise known as the 4Ps Act of 2019, institutionalized Pantawid Pamilyang Pilipino Program (Program, for brevity), a Poverty Reduction Strategy and a Human Capital Investment Program, under the DSWD, that provides conditional cash transfer to poor households to improve the health, nutrition and education of all members' lives;

WHEREAS, the City of Muntinlupa was selected as one of the beneficiaries of the 4Ps, including eight (8) of its nine (9) barangays, namely: Sucat, Buli, Cupang, Alabang, Bayanan, Putatan, Poblacion and Tunasan, and they are mandated to create a Local Action Team (LAT) in order to address issues and concerns in the proper and successful implementation of the aforementioned Program;

NOW, THEREFORE, I, Jaime R. Fresnedi, City Mayor of Muntinlupa, by virtue of the powers vested in me by law, do hereby order and decree that:

Section 1. Organization and Composition.

The City Advisory Council (CAC, for brevity) is hereby created and organized, and it shall be composed of the following individuals, with their respective designations, namely:

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| (a) | Jaime R. Fresnedi,
City Mayor | Chairperson; |
| (b) | Allan Rey A. Camilon,
Chairperson, Committee on Social Services
and Development, Sangguniang Panlungsod | Vice Chairperson; |
| (c) | Walter A. Arcilla,
President, Liga ng mga Barangay | Member; |
| (d) | Analyn A. Mercado, RSW,
Social Services Department | Member; |
| (e) | Dominico C. Idanan, Ph.D.,
Schools Division Office | Member; |
| (f) | Catherine Mary R. Biazon,
Gender and Development | Member; |
| (g) | Adelfa R. de Guzman,
SAGIP ng Muntinlupa | Member; |
| (h) | Alita A. Ramirez,
Urban Poor Affairs Office | Member; |



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| (i) Juancho H. Bunyi, MD,
City Health Office | Member; |
| (j) Atty. Nemei S. Santiago,
City Cooperative Development Office | Member; |
| (k) EnP. Alvin F. Veron,
City Planning Development Office | Member; |
| (l) Arian Clarence L. Caballero,
Muntinlupa Scholarship Program | Member; |
| (m) Glenda Zamora-Aniñon,
Public Employment Service Office | Member; |
| (n) Jenny Deuda-Mercado,
Early Childhood Education Division | Member; |
| (o) Francisco A. Santella,
Muntinlupa City Technical Institute | Member; |
| (p) Marilou Ordonio-Lobo,
Department of Agriculture – Extension Services Office | Member; |
| (q) Maylene V. Viñas,
Joint Resources Financing Program | Member; |
| (r) Erwin O. Alfonso,
Department of Disaster Resilience and Management | Member; |
| (s) Atty. Harley L. Padolina, Jr.,
Local Registry Office | Member; |
| (t) Lorna B. Misa,
Environmental Protection and Natural Resources,
Environmental Sanitation Center | Member; |
| (u) Cynthia B. Viacrusis,
Youth Affairs and Sports Development Office | Member; |
| (v) PCol. Florocito E. Ragudo (Ret.)
Drug Abuse Prevention and Control Office | Member; |
| (w) Cecilia Cuaresma-Lazarte,
Sangguniang Panlungsod Secretariat | Member; |
| (x) Yobeth M. Balane,
People's Coordinating Office | Member; |
| (y) Bernadette G. Ferino,
Department of the Interior and Local Government,
Muntinlupa Local Operations Office | Member; |
| (z) Glynice N. Morta-Yu
Representative,
Department of Social Welfare and Development,
National Capital Region | Member; |



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| (aa) | Santiago M. Hernandez,
Lighthouse Cares, Inc.,
Representative, Civil Society Organization | Member; |
| (bb) | Rowena de la Cruz, Ph. D.,
International Holistic Engagement for Life and Progress
Representative, Civil Society Organization | Member. |

Membership in the CAC, for public officials and officers, is a function of the office he or she occupies, and, as such, his or her resignation, removal, termination, severe illness, serious incapacity, even death, shall entitle the successor to replace him or her without need for the issuance of another written order or directive.

For members from the private sector, they shall be measured by the same degree of fidelity to duty, competence and professionalism.

Section 2. Functions

The CAC shall perform the following functions, namely:

- (a) Ensure that education and health services of the Program, including the requisite facilities, are available and adequate for the beneficiaries in the entire duration of the implementation thereof;
- (b) Facilitate the accreditation of the City Rural Health Units (RHUs) to PhilHealth within the first year of the implementation of the Programs, and succeeding years thereafter;
- (c) Ensure the establishment of an efficient recording system in all health and education facilities that allows for faster retrieval of compliance data and timely submission of related Compliance Reports;
- (d) Review Progress Reports on verification of Commitment and Supply of Services, and produce actions to rectify and improve operations;
- (e) Facilitate and address, including creation of mechanisms, to address complaints, concerns and requests of poor families under the Program;
- (f) Strengthen the conduct of Family Development Sessions (FDS) by tapping more partners, and maximize the Local Government Agencies' accessibility to Pantawid members through the FDS;
- (g) Ensure all outsourcing efforts in providing interventions on behalf of the Program members are exerted and followed through;
- (h) Hold bi-monthly regular meetings, or as often as necessary, to ensure the Program stays focused and relevant and challenges are properly addressed.



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Section 3. Secretariat.

The Secretariat shall be composed of the following individuals, with their respective designations, namely:

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| (a) | Annievi A. Aman | Head; |
| (b) | Glynice N. Morta-Yu | Member; |
| (c) | Jenny D. Mercado | Member. |

The Secretariat shall be responsible for the issuance of Notice of Meeting, the logistical requirements of each meeting, the taking down, filing and dissemination of Minutes of Meeting, the correspondence, the administrative requirements of the CAC, and related endeavors.

Section 4. Repealing Clause.

All previous orders and directives inconsistent with provisions found herein shall be deemed repealed, revoked or amended accordingly.

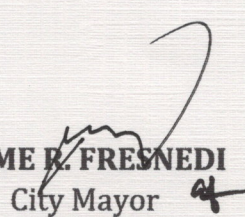
Section 5. Separability Clause.

In the event any provision found herein shall be judicially decided illegal or administratively declared infirm, untouched provisions shall continue to have full force and effect.

Section 6. Effectivity Clause.

This Executive Order shall take effect upon its signing, and it shall have full force and effect until repealed, revoked or amended accordingly.

DONE AND EXECUTED on this 27th day of August 2021 in the City of Muntinlupa.


JAIME R. FRESNEDA
City Mayor