



REPUBLIKA NG PILIPINAS  
PAMAHALAANG LUNGSOD NG MUNTINLUPA  
KALAKHANG MAYNILA



Tanggapan ng Punonglungsod

EXECUTIVE ORDER No. 2  
Series of 2020

PROVIDING FOR THE CREATION OF THE TASK FORCE  
ON THE 2019 NOVEL CORONA VIRUS OF THE CITY OF MUNTINLUPA,  
ITS COMPOSITION AND FUNCTIONS

\*\*\*\*\*

**WHEREAS**, Section 15, Article II of the 1987 Philippine Constitution provides that “(t)he State shall protect and promote the right to health of the people and instill health consciousness among them;”

**WHEREAS**, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that local government units shall ensure and support, among other things, xxx, promote health and safety, xxx;”

**WHEREAS**, Section 17, (4), *supra*, provides that a city shall provide the services and facilities of the municipality and province, which encompasses, under sub-section 2 (iii) thereof, “(h)health services which include the implementation of programs and projects on primary health care, maternal and child care, **and communicable and non-communicable disease control services**, xxx;” (emphasis supplied)

**WHEREAS**, on 20 January 2020, the World Health Organization (WHO) declared as a Global Health Emergency of International Concern the 2019 Novel Corona Virus outbreak (2019-nCoV). On 31 January 2020, the Department of Health (DOH) confirmed the medical case of a patient with 2019-nCoV in the Philippines;

**WHEREAS**, Secretary Eduardo M. Año of the Department of the Interior and Local Government (DILG), on 31 January 2020, has advised all local government units to create their respective Corona Virus Task Forces, under the direct leadership of the governor or mayor, to help contain the spread of the disease in the country, and coordinate efforts in advisory and information; provision of equipment and materials; identification, tracing, referral, isolation, treatment of persons under investigation (PUI) and, subsequently, patients; and post-treatment care and rehabilitation;

**NOW, THEREFORE, I, Jaime R. Fresnedi, City Mayor of Muntinlupa**, by virtue of the powers vested in me by law, do hereby order and decree that:

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Section 1. Creation and Composition.

The Task Force on the 2019 Novel Corona Virus of the City of Muntinlupa (TF 2019-nCoV, *for brevity*) is hereby created, and it shall be composed of the following individuals with their respective designations, namely:

- |    |                                                                                                     |                 |
|----|-----------------------------------------------------------------------------------------------------|-----------------|
| a. | Jaime R. Fresnedi,<br>City Mayor                                                                    | Chairperson;    |
| b. | Engr. Allan A. Cachuela,<br>City Administrator<br>Business Permits and Licensing Office             | Co-Chairperson; |
| c. | Allan Rey A. Camilon,<br>Chairperson, Committee on Health and Sanitation,<br>Sangguniang Panlungsod | Member;         |
| d. | Walter A. Arcilla,<br>President, Liga ng mga Barangay                                               | Member;         |
| e. | Kenichi D. Takagi, Jr.,<br>President, Sangguniang Kabataan Federation                               | Member;         |
| f. | Maria Teresa R. Tuliao, MD,<br>City Health Office                                                   | Member;         |
| g. | Edwin L. Dimatatac, LIB, MD,<br>Ospital ng Muntinlupa                                               | Member;         |
| h. | Erwin O. Alfonso,<br>Disaster Risk Reduction and Management Office                                  | Member;         |
| i. | Teresita V. Navarro,<br>Public Information Office                                                   | Member;         |
| j. | Gary A. Llamas,<br>Local Economic Investment Promotion Office                                       | Member;         |
| k. | Rosemarie I. Geli,<br>Community Affairs Development Office                                          | Member;         |
| l. | PSSupt. Gerardo L. Umayao,<br>Philippine National Police, Muntinlupa City Station                   | Member;         |
| m. | Dominic Idanan, Ph.D.,<br>Schools Division Office, Muntinlupa,<br>Department of Education           | Member;         |
| n. | Bernadette G. Ferino,<br>DILG Local Operations Office, Muntinlupa                                   | Member;         |

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- |    |                                                                       |         |
|----|-----------------------------------------------------------------------|---------|
| o. | Froilainne A. de la Cruz, MD,<br>Representative, Department of Health | Member; |
| p. | Anatoly de los Santos, MD,<br>Representative, Department of Health    | Member; |
| q. | Madeline Layug, MD,<br>Representative, Muntinlupa Medical Society     | Member. |

Section 2. Functions.

The TF 2019-nCoV shall perform the following functions, namely:

- a. Coordinate all programs, projects and activities of relevant departments and offices in the formulation and implementation of plans to curb, control, and manage the spread of the viral disease among the populace, within the territorial jurisdiction of the City of Muntinlupa, Provided, however, that inter-local government unit shall, at all times, be encouraged whenever the situation so warrants;
- b. Coordinate the procurement of materials, equipment, fixtures, and other necessities for the full and effective implementation of the aforementioned programs, projects and activities, and, once completed, ensure the quick and efficient delivery thereof to concerned recipients, whether private individuals, groups or organizations, health professionals, health centers, hospitals, among others;
- c. Coordinate the research, production and dissemination of information, education and communication (IEC) materials, which may be sourced both from the outside or within the City Government of Muntinlupa;
- d. Ensure the compliance of all concerned departments and offices of the City Government and related entities on guidelines, directives, memoranda and other orders issued by competent authority, which includes the safety and protection of all employees and health workers thereof and of all residents of the City of Muntinlupa;
- e. Coordinate the provision and conduct of trainings, seminars and other similarly-situated forms of learning to fully equip employees and health workers of the City Government in responding to all contingencies;

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- f. Ensure full and effective implementation of the High Quality Assured Infection Control Protocols for biohazard safe working conditions, and cause the activation of the Emergency Operations Center for monitoring and surveillance;
- g. Perform such other functions as may be necessary to achieve the foregoing, or as may be directed by competent authority.

Section 3. Allocation of Additional Operational Funds.

Subject to existing accounting and auditing rules and regulations, allocation of additional operational funds may be earmarked for operations outside the purview of the Annual Investment Plans of the City Health Office, the Disaster Risk Reduction and Management Office, among others.

Section 4. Promulgation of Rules and Regulations.

At the inception of the TF 2019-nCoV, during its first initial meetings, the body shall decide on the rules that shall govern their actions and scope of procedures and responsibilities, paying particular attention to existing guidelines issued by the World Health Organization, the Department of Health, the Department of the Interior and Local Government, among others.

Section 5. Secretariat.

Select staff members of the City Health Office (CHO) shall form the Secretariat, the head of which shall be Ms. Sharon Dagundon. The Secretariat shall be responsible for the issuances of Notice of Meeting; for logistical support to meetings; for taking down, recording and dissemination of Minutes of Meeting; for correspondence; and for all related work thereto.

Section 6. Meetings.

The TF 2019-nCoV shall meet regularly, the frequency of which shall be decided upon in the list of acts contemplated under Section 4 hereof.

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Section 7. Repealing Clause.

All prior orders, memoranda or similarly-situated directives inconsistent with any provision found herein shall be deemed revoked, rescinded, amended or superseded accordingly.

Section 8. Separability Clause.

Any provision judicially found illegal or infirm shall not affect untouched provisions.

Section 9. Effectivity Clause.

This Executive Order shall take effect immediately upon signing, and it shall remain in full force and effect until revoked, rescinded, amended or superseded accordingly.

**DONE AND EXECUTED** on this 4<sup>th</sup> day of February 2020 in the City of Muntinlupa.

  
JAIME R. FRESNEDI  
City Mayor

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