



REPUBLIKA NG PILIPINAS
PAMAHALAANG LUNGSOD NG MUNTINLUPA
KALAKHANG MAYNILA



Tanggapan ng Punonglungsod

EXECUTIVE ORDER No. 3
Series of 2020

PROVIDING FOR AMENDMENTS TO EXECUTIVE ORDER NO. 5, SERIES OF 2013,
ON THE RECONSTITUTION AND RE-COMPOSITION OF
THE LOCAL FINANCE COMMITTEE OF THE CITY OF MUNTINLUPA

WHEREAS, under Section 455 (a) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, the City Mayor, as Local Chief Executive or the Chief Executive Officer of the City Government, "shall exercise such powers and perform such duties and functions," including, but not limited to, as provided under Section 455 (b) (1), *supra*, "the general supervision and control of all programs, projects, services, and activities of the city government;"

WHEREAS, such powers and duties, supervision and control over all activities and programs of the City Government cover a wide expanse necessitating the assistance and cooperation of all officers and employees thereof;

WHEREAS, Section 316, *supra*, provides for the creation of the Local Finance Committee;

WHEREAS, Executive Order No. 5, Series of 2013, issued on 06 August 2013, provided for the Organization of the Finance Committee of the City Government of Muntinlupa, Its Composition and Functions;

WHEREAS, it is imperative to introduce amendments to the same inasmuch as the composition thereof and certain provisions have been changed;

NOW, THEREFORE, I, Jaime R. Fresnedi, City Mayor of Muntinlupa, by the powers vested in me by law, do hereby order and decree that:

Section 1. Reconstitution and Re-composition.

The Local Finance Committee (LFC, *for brevity*) of the City of Muntinlupa is hereby reconstituted, and it shall be composed of the following individuals, with their respective designations, namely:

YAN ANG TAMAYAN ANG MUNTINLUPA!



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|----|---|---|--------------|
| a. | Engr. Allan A. Cachuela,
City Administrator | : | Chairperson; |
| b. | EnP. Noel A. Cadorna,
City Planning and Development Office | : | Member; |
| c. | Anastacio L. Miñoza,
Office of the City Treasurer | : | Member; |
| d. | Lualhati S. Morales,
City Budget and Management Department | : | Member; |
| e. | Atty. Genalyn C. Estrera,
Office of the City Assessor | : | Member; |
| f. | Atty. Karen B. Baldonasa,
City Legal Office | : | Member; |
| g. | Melania M. Casanova,
City Accounting Office | : | Member. |

Membership in the LFC is a function of the office of which the individual above-named occupies. The resignation, termination, transfer, incapacity, death, or any other similarly-situated removal of the individual shall entitle the successor thereof to assume membership in the LFC with no need for the issuance of another instrument or order.

Section 2. Functions.

The Finance Committee shall perform the following functions:

- Determine the income reasonably projected as collectible for the ensuing fiscal year;
- Recommend to the City Mayor and the Sangguniang Panlungsod the appropriate tax and other revenue measures or borrowings which may be appropriate to support the budget;
- Recommend to the City Mayor and the Sangguniang Panlungsod the level of the annual expenditures and the ceiling of spending for economic, social, and general services based on the approved local development plans;
- Recommend to the City Mayor and the Sangguniang Panlungsod proper allocation of expenditures for each development activity between current operating expenditures and capital outlays;
- Recommend to the City Mayor and the Sangguniang Panlungsod the amount to be allocated for capital outlay under each development activity or infrastructure project;

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- f. Assist the City Mayor in the review and evaluation of barangay budget, and recommend the appropriate actions thereon;
- g. Assist the Sangguniang Panlungsod in the analysis and review of annual regular and supplemental budget to determine compliance with statutory and administrative requirements;
- h. Conduct semi-annual review and general examination of cost and accomplishments against performance standards applied in undertaking developmental projects; and
- i. Inform, not only the City Mayor and the Sangguniang Panlungsod, but the people of the locality in general, of semi-annual review and general examinations;
- j. Perform such other functions as may be handed down by competent authority, or as may be necessary to accomplish the foregoing.

Section 3. Secretariat.

Mildred P. Andaleon, Planning Officer IV, shall perform the functions of the Secretariat, which includes, but not limited to, the following, namely:

- a. Issue Notices of Meeting;
- b. Prepare the logistical support for every meeting, whether regular or special;
- c. Write down, record and disseminate the Minutes of Meeting;
- d. Write down and send, receive, and record all correspondence;
- e. Manage the administrative requirements of the LFC;
- f. Perform such other functions as may be handed down by competent authority, or as may be necessary to accomplish the foregoing.

Section 4. Honorarium.

Subject to limitations fixed by law, ordinance and other administrative issuances, including full attendance and reportorial requirements, each member of the LFC shall receive the amount of Two Thousand (Php 2,000.00) Pesos, and Ms. Andaleon shall receive the amount of One Thousand (Php 1,000.00) Pesos, for every meeting duly attended; Provided, however, that the number of meetings held in a month shall not exceed four (4).

Section 5. Repealing Clause.

All other orders and directives inconsistent with the provisions contained herein are deemed repealed, revoked, rescinded, or amended accordingly.

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Section 6. Separability Clause.

Any provision herein found judicially declared illegal or infirm shall not affect untouched provisions.

Section 7. Effectivity Clause.

This Executive Order shall take effect immediately upon signing thereof, and shall it remain in full force unless otherwise repealed, revoked, rescinded or amended accordingly.

DONE AND EXECUTED on this 14th day of February 2020 in the City of Muntinlupa.


JAIME R. FRESNEDI
City Mayor *RJS*

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