



Republic of the Philippines  
 City Government of Muntinlupa  
**CITY OF MUNTINLUPA**  
**Office of the City Mayor**



**EXECUTIVE ORDER NO. 4**  
 Series of 2018

**PROVIDING FOR THE CREATION OF THE MUNTINLUPA CITY MANAGEMENT TEAM  
 IN CONNECTION WITH THE CONDUCT OF THE SANGGUNIANG KABATAAN  
 MANDATORY TRAINING**

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**WHEREAS**, Republic Act No. 10742, otherwise known as the Sangguniang Kabataan (SK) Reform Act of 2015, strengthened and empowered the SK and transformed it into a useful mechanism for youth involvement in community development. Its passage reflects the faith in the ability of the Filipino youth to lead and effectively participate in the country's development;"

**WHEREAS**, Section 30, Rule V of its Implementing Rules and Regulations provides that "(f) or the purpose of emphasizing the role of the youth in nation-building and molding them to become better citizens with the values of patriotism, nationalism and honor as a Filipino, any SK official, whether elected or appointed, or any member of the Local Youth Development Council, must undergo the mandatory training program before she or he can assume office;"

**WHEREAS**, Section 31, Republic Act No. 10742, provides that the National Youth Commission and the Department of the Interior and Local Government (DILG), with the assistance of the Development Academy of the Philippines (DAP), the Local Government Academy (LGA), the University of the Philippines - National College of Public Administration (UP-NCPAG), and in consultation with youth stakeholders, to jointly design and implement the mandatory and continuing training programs;

**WHEREAS**, Regional Memorandum Circular No. 2018-02, issued by the DILG, and dated 02 April 2018, mandates all NCR Local Chief Executives to create their respective City or Municipal Management Team (C/MMT) to ensure a more effective implementation of the SK Mandatory Training;

**NOW, THEREFORE, I, Atty. JAIME R. FRESNEDI, City Mayor of Muntinlupa, by virtue of the powers vested in me by law, do hereby ordain and decree:**

Section 1. Creation and Composition.



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The Muntinlupa City Management Team (MCMT, *for brevity*) is hereby created, and it shall be composed of the following, with their respective designations, namely:

- |    |   |              |
|----|---|--------------|
| a. | Bernadette G. Ferino,<br>Director, DILG Muntinlupa Field Office               | Chairperson: |
| b. | Cynthia Viacrusis,<br>Designated Local Youth Development Officer              | Member;      |
| c. | Rowena G. de la Cruz, Ph.D.,<br>Student Affairs Office, Pamantasan ng Lungsod | Member.      |

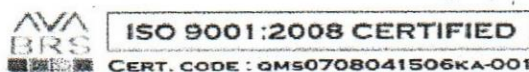
Section 2. Functions of the MCMT.

The MCMT shall perform the following functions, namely:

- a. manage the conduct of the SK Mandatory Training;
- b. issue the Certificate of Appearance;
- c. submit to the DILG LGRRC the list of SK Elected Officials who have successfully completed the said training;
- d. submit, through the Pamantasan ng Lungsod ng Muntinlupa, as the partner resource institute, Terminal Report that indicate observations and recommendations on how to further improve future training for the SK.

Section 3. Specific Roles of the Members of the MCMT.

- A. DILG City Director.
  - i. plan the implementation of the SK Mandatory Training;
  - ii. provide directions and guidance to the MCMT;
  - iii. ensure the training standards, as defined by the National Youth Council, the DILG, and other partners are adhered to in the implementation thereof;
  - iv. coordinate and discuss with the City Government of Muntinlupa (CGM), the requirements of the SK mandatory training, including the role of the Pamantasan ng Muntinlupa as partner and member of the MCMT;
  - v. facilitate the issuance of certificate of completion to the participants who comply with the requirements of the training; and
  - vi. submit to the DILG Regional Office, the Local Government Academy (LGA), and the National Youth Commission (NYC) a consolidation of report of accomplishments on the conduct of the SK mandatory training.
- B. Local Youth Development Officer.
  - i. lead and serve as overall training manager of the training program;



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- ii. ensure the attendance of the duly elected SK officials;
- iii. ensure timely payment of registration and training fees to the service providers;
- iv. issue the Certificate of Appearance;
- v. submit the Observation Report with recommendations on how to further improve training for SK.

C. Pamantasan ng Lungsod ng Muntinlupa

- i. manage and facilitate the conduct of the SK Mandatory Training;
- ii. submit to the DILG LGRRRC the list of SK elected officials who successfully completed the said training;
- iii. submit the Terminal Report that includes highlights, outputs, registration and attendance forms, and evaluation results; and
- iv. perform the necessary undertaking, including regularly coordinating with the DILG Regional Office, to ensure effective implementation of the training.

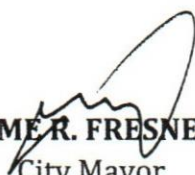
Section 4. Separability Clause.

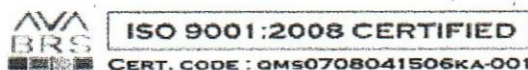
Any provision herein judicially found illegal, infirm or incompatible with any law, regulation, directive or order shall be deemed inoperative, while the remaining provisions shall remain in full force and effect.

Section 5. Effectivity Clause.

This Executive Order shall take effect immediately until revoked, rescinded, amended or superseded accordingly.

**DONE AND EXECUTED** on this 20<sup>th</sup> day of April 2018 in the City of Muntinlupa.

  
JAIME R. FRESNEDI  
City Mayor



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