



Republic of the Philippines
 City Government of Muntinlupa
CITY OF MUNTINLUPA
Office of the City Mayor



EXECUTIVE ORDER NO. 10
 Series of 2017

**PROVIDING FOR THE CREATION OF A SPECIAL COMMITTEE ON REAL PROPERTIES
 ACQUIRED ON AUCTION, ITS COMPOSITION AND FUNCTIONS**

WHEREAS, numerous real properties were acquired by the City Government for want of bidder in the auction conducted in 2006, 2014 and 2015 and for failure to redeem on the part of the registered owners and qualified redemptioners;

WHEREAS, there is a need to create a special committee that will conduct physical inventory of these realties, ascertain its status and dispose the same, including consolidation of ownership in the name of the City Government;

WHEREAS, the City Mayor is mandated by Section 455 (b) (3) (viii), Local Government Code, to "Provide efficient and effective property and supply management in the city; and protect the funds, credits, rights and other properties of the city;"

WHEREAS, the City Mayor, under Section 455 (b) (2) (iii), *supra*, is possessed with the power to "Issue executive orders for the faithful and appropriate enforcement of laws and ordinances;

NOW, THEREFORE, I, ATTY. JAIME R. FRESNEDI, City Mayor of Muntinlupa, by virtue of the powers vested in me by law, do hereby order and decree that:

Section 1. Creation and Composition

A Special Committee on Real Properties Acquired on Auction ("SCRPA") is hereby created to be composed of the following members, to wit:

- | | |
|--|-------------------|
| a. Engr. Allan A. Cachuela, City Administrator: | Chairperson; |
| b. Atty. Genalyn C. Estrera, City Legal Officer: | Vice-Chairperson; |
| c. Mr. Jaime A. Venture, OIC-City Accountant: | Member; |
| d. Atty. Glynnis Lynn R. Cabansag: | Member; |
| e. Ms. Lualhati S. Morales, City Budget Officer: | Member; |
| f. Ms. Cristina G. Andres, Head, GSO and Procurement: | Member; |
| g. Mr. Noel A. Cadorna, Head, City Planning and
Development Office: | Member |





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- h. Mr. Chito C. Valerio, Head, Records Management Office:
- i. Mr. Anastacio L. Miñoza, City Treasurer

Member; and
 Member.

Section 2. Functions.

The SCRPA shall discharge the following functions, to wit:

- a. Cause the identification, ocular inspection and physical inventory of all the subject realties and those which may hereafter be similarly acquired;
- b. Cause the investigation and ascertainment of the status of the realties, particularly on whether the registered owners/redemptioners thereof have already abandoned or still willing to redeem the same;
- c. Decide on the disposition of the realties, including determination between consolidation of ownership and resale, and come up with the appropriate recommendation for the consideration of the City Council; and
- d. Decide and act on other matters necessary to fully effectuate the foregoing.

Section 3. Secretariat.

The Secretariat of the SCRPA shall be headed by Atty. Genesi M. Santiago, Assistant Department Head II, Office of the City Administrator, who shall choose the Secretariat Staff from among the City Government's employees he may deem suitable. The Secretariat shall be responsible for the smooth and orderly issuance of notices of meeting, resolutions and other processes, for recording of minutes of meeting and proceedings, for coordinating with other offices and property owners/redemptioners.

This Executive Order shall take effect immediately.

DONE AND EXECUTED on this 2nd day of JUNE, 2017 in the City of Muntinlupa.

Atty. *JRS* **JAIMÉ R. FRESNEDI**
 City Mayor *JRS*

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YAN ANG MUNTINLUPA!