



Republic of the Philippines
City Government of Muntinlupa
CITY OF MUNTINLUPA
Office of the City Mayor



EXECUTIVE ORDER No. 12
Series of 2019

PROVIDING FOR THE CREATION OF TASK FORCE DISCIPLINE
OF THE CITY OF MUNTINLUPA, ITS COMPOSITION AND FUNCTIONS

WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of 1991, in Section 16 thereof, provides that a local government unit shall "maintain peace and order, and preserve the comfort and convenience of their inhabitants;"

WHEREAS, Section 480 (b) (2) (i), *supra*, provides that the City Administrator shall "(a)ssist in the coordination of the work of all the officials of the local government unit, under the supervision, direction, and control of the governor or mayor, and for this purpose, he may convene the chiefs of offices and other officials of the local government unit;

WHEREAS, Section 480 (b) (4), *supra*, provides that the City Administrator shall "(r)ecommend to the sanggunian and advise the governor and mayor, as the case may be, on all other matters relative to the management and administration of the local government unit;

WHEREAS, a concerted and united effort should be made among the City Government of Muntinlupa and the nine Barangay Governments of the City of Muntinlupa, in order to ensure coordinated and effective response to urban problems;

NOW, THEREFORE, I, Jaime R. Fresnedi, City Mayor of Muntinlupa, by the powers vested in me by law, do hereby order and decree that:

Section 1. Creation and Composition.

The Task Force Discipline of the City of Muntinlupa (*TFD, for brevity*) is hereby created, and it shall be composed of the following individuals, namely:

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| a. | Jaime R. Fresnedi,
City Mayor | Chairperson; |
| b. | Engr. Allan A. Cachuela,
City Administrator,
Business Permits and Licensing Office | Co-Chairperson; |

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| c. | Walter A. Arcilla,
Punong Barangay, Tunasan | Member; |
| d. | Allen F. Ampaya,
Punong Barangay, Poblacion | Member; |
| e. | Danilo R. Teves,
Punong Barangay, Putatan | Member; |
| f. | Adorado P. San Pedro,
Punong Barangay, Bayanan | Member; |
| g. | Christine May A. Abas,
Punong Barangay, Alabang | Member; |
| h. | Ruben P. Baes,
Punong Barangay, Ayala Alabang | Member; |
| i. | Rainier Emmanuelle B. Bulos,
Punong Barangay, Cupang | Member; |
| j. | Ronaldo L. Loresca,
Punong Barangay, Buli | Member; |
| k. | Rafael T. Sevilla,
Punong Barangay, Sucat | Member; |
| l. | Atty. Genesi M. Santiago,
Deputy City Administrator | Member; |
| m. | Atty. Karen B. Baldonasa,
City Legal Office | Member; |
| n. | Lorna B. Misa,
Environmental Sanitation Center,
Environmental Protection and Natural Resources Office | Member; |
| o. | Engr. Dynadelle N. Aranda,
City Engineering Department | Member; |
| p. | Danidon M. Nolasco,
Muntinlupa Traffic Management Bureau | Member; |
| q. | Analyn A. Mercado,
Social Services Department | Member; |
| r. | Efren A. Villanueva,
City Security Office | Member; |
| s. | Col. Florocito Ragudo,
Public Order and Safety Office | Member; |
| t. | Col. Avelino Castro,
Squatting Prevention and Control Division | Member; |
| u. | Erwin O. Alfonso,
Disaster Risk Reduction and Management Office | Member; |

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| v. | Teresita V. Navarro,
Public Information Office | Member; |
| w. | PSSupt. Gerardo L. Umayao,
Chief of Police, Philippine National Police, Muntinlupa | Member; |
| x. | Silvestre Z. Barrameda, Jr., CESE,
Department of the Interior and Local Government,
Office of the Local Government Operations | Member; |
| y. | Supt. Bernard Rosete
Fire Marshall, Bureau of Fire Protection, Muntinlupa | Member. |

Membership in the TFD is a function of the respective offices occupied by the above-named individuals. Henceforth, the resignation, termination, removal, incapacity, or any similarly-situated circumstance of said individual shall cause the successor thereof to automatically assume membership thereto without need of the issuance of an order or an instrument.

Moreover, in no way shall the enumeration provided above exclude other departments and offices that may be called upon to assist and support the TFD and may be summoned to assume membership thereto.

Section 2. Functions.

The TFD shall perform the following functions, namely:

- a. Gather, receive and process information and data, and craft a holistic and integrated approach to problems related to the maintenance of peace and order in the City of Muntinlupa, including, but not limited to, law enforcement, traffic management, fire protection, security against terrorism, illicit drug prevention and control, illegal settlements prevention and control, vagrancy, prostitution, environmental protection, environmental protection, cleanliness and sanitation, among others;
- b. Direct concerned departments and offices, including those that belong to the Barangay Governments, to implement relevant laws and instructions, ensuring that resolutions are accorded pressing concerns and issues;
- c. Exercise pro-active system of response to concerns and issues;
- d. Recommend to the City Mayor, the City Vice Mayor and the Sangguniang Panlungsod measures to expedite solutions and empower personnel in addressing concerns and issues;
- e. Perform such other functions as may be directed by competent authority or as may be necessary to achieve the foregoing.



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Section 3. Secretariat and Meetings.

The staff members of the Public Information Office (PIO) shall form the Secretariat of the TFD, and it shall be headed by Mr. Rovi Vilorio. The TFD shall regularly meet at least once a month. The Secretariat shall issue the corresponding Notice of Meeting to all members and related departments and offices, shall take care of logistical requirements, shall take down, record and disseminate the minutes of the meeting, and shall write down, send and record all correspondence. Whenever warranted, a special meeting may be called upon.

Section 4. Funding.

All expenses that may be incurred by the TFD shall be taken from the Annual Budget of the Office of the City Mayor and/or the Office of the City Administrator, as may be necessary and proper.

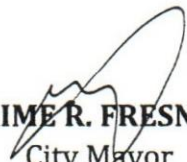

Section 5. Repealing Clause.

Any order or similar directive inconsistent with any provision found herein shall be deemed revoked, rescinded, amended or superseded accordingly.

Section 6. Effectivity Clause.

This Executive Order shall take effect immediately upon signing, and it shall remain in full force and effect until revoked, rescinded, amended or superseded accordingly.

DONE AND EXECUTED on this 23rd day of July 2019 in the City of Muntinlupa.


JAIME R. FRESNEDI
City Mayor 

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