



Republic of the Philippines  
City Government of Muntinlupa  
CITY OF MUNTINLUPA  
Office of the City Mayor



EXECUTIVE ORDER No. 17  
Series of 2017

**PROVIDING FOR THE CREATION OF A SMOKE-FREE TASK FORCE  
IN THE CITY OF MUNTINLUPA, ITS COMPOSITION AND FUNCTIONS**

**WHEREAS**, City Ordinance No. 17-072, passed by the Sangguniang Panlungsod ng Muntinlupa, and enacted on 06 March 2017, provides for the prohibition on the use, sale, distribution and advertisement of cigarettes and tobacco products, and electronic cigarettes in identified public areas;

**WHEREAS**, Executive Order No. 26, issued by Malacañang Palace, and dated 16 May 2017, provides for the imposition of a nationwide ban on smoking, and enjoins local government units to create their respective smoke-free task forces;

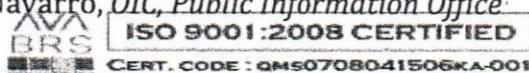
**WHEREAS**, a central body, like the mandated task force, is necessary to coordinate efforts in ensuring compliance to the foregoing and in curbing the ill effects of smoking among the general public;

**NOW, THEREFORE, I, Atty. JAIME R. FRESNEDI**, by virtue of the powers vested in me by law, do hereby ordain and decree that:

Section 1. Creation and Composition.

The Smoke-Free Task Force (SFTF, *for brevity*) of the City of Muntinlupa is hereby created, and it shall be composed of the following individuals, who occupy the position based on their office. Hence, the departure, resignation or similarly-situated cessation from office shall entitle the replacement or the next officer to assume membership in the SFTF, namely:

- |    |   |                 |
|----|---|-----------------|
| a. | Atty. Jaime R. Fresnedi, <i>City Mayor</i>  | Chairperson;    |
| b. | Magdalena Meana, MD, <i>Head, City Health Office</i>                                | Co-Chairperson; |
| c. | Engr. Allan A. Cachuela, <i>City Administrator</i>                                  | Member;         |
| d. | Walter Arcilla, <i>President, Liga ng mga Barangay</i>                              | Member;         |
| e. | Engr. Josefina Barrion, <i>OIC, City Engineering Department</i>                     | Member;         |
| f. | Atty. Karen B. Baldonasa, <i>OIC, City Legal Office</i>                             | Member;         |
| g. | Gary A. Llamas, <i>LEIPO</i>  | Member;         |
| h. | Atty. Roderick B. Tagnia,<br><i>OIC, City Human Resources Management Department</i> | Member;         |
| i. | Teresita Valencia-Navarro, <i>OIC, Public Information Office</i>                    | Member;         |



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- |    |   |         |
|----|---|---------|
| j. | Lorna B. Misa, <i>OIC, Environmental Sanitation Center</i>  | Member; |
| k. | Analyn A. Mercado, <i>Head, Social Services Department</i>  | Member; |
| l. | Danidon Nolasco,<br><i>OIC, Muntinlupa Traffic Management Bureau</i>  | Member; |
| m. | Rodolfo Moldez, <i>OIC, Community Affairs Development Office</i>  | Member; |
| n. | Col. Avelino V. Castro, <i>OIC, Peace and Order Safety Office</i>   | Member; |
| o. | Efren Villanueva, <i>OIC, City Security Office</i>  | Member; |
| p. | Ariel Dolleton, <i>OIC, Environmental Protection and<br/>Natural Resources Office</i>                         | Member; |
| q. | PSSupt. Dante Novicio, <i>Chief of Police, Philippine National<br/>Police, Muntinlupa City Police Station</i> | Member; |
| r. | Mauro de Gulan, Ed. D., <i>Superintendent, Schools Division<br/>Office, Department of Education</i>           | Member; |
| s. | Jasmin P. Laganit, <i>Metropolitan Manila Development<br/>Authority</i>                                       | Member; |
| t. | Neal Argana, MD, <i>Healthy Lifestyle Program Coordinator,<br/>City Health Office</i>                         | Member; |
| u. | Sharon A. Dagundon, <i>Health Education and<br/>Promotion Officer, City Health Office</i>                     | Member. |

Section 2. Functions.

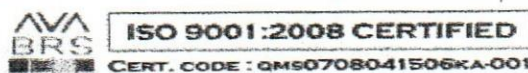
Pursuant to Section 12 of City Ordinance No. 17-072, the functions of the SFTF include the following, namely:

- a. receive, review, and process reports of violations and complaints;
- b. attend regular meetings;
- c. deputize enforcers, for a more thorough implementation of the provisions thereof, as defined in Sections 13, 14, 15 and 16, *supra*; and
- d. perform such other functions as may be directed by competent authority and as may be necessary to achieve the foregoing.

In addition, individual duties and responsibilities of each aforementioned member of the SFTF shall be properly observed as prescribed thereunder.

Section 3. Secretariat.

The Secretariat shall be composed of staff members from the City Health Office and shall be headed by Angelito Matias. It shall be responsible for the issuance of notices of meetings; preparation of venue for the meetings and other logistical requirements thereof; writing,







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filing and dissemination of minutes of the meetings; writing correspondence; coordination with concerned agencies, local and national; and other matters related thereto.

Section 4. Meetings.

The SFTF shall regularly meet at least once every month. A quorum shall be essential before any matter may be taken and decided upon. A special meeting may be called for, especially in instances when an urgent matter is brought before the attention of the SFTF. The Secretariat shall be responsible for ascertaining the venue of the regular meeting.

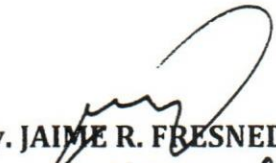
Section 5. Repealing Clause.

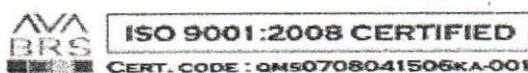
Any order, memorandum or similar directive inconsistent with any provision of this Executive Order shall be deemed amended or repealed accordingly.

Section 6. Effectivity Clause.

This Executive Order shall take effect immediately upon signing and shall remain in full force until repealed, amended, superseded or rescinded accordingly.

**DONE AND EXECUTED** on this 23<sup>rd</sup> day of August 2017 in the City of Muntinlupa.

  
Atty. JAIME R. FRESNEDI  
City Mayor *at*



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