



Republic of the Philippines  
 City Government of Muntinlupa  
**CITY OF MUNTINLUPA**  
**Office of the City Mayor**



**EXECUTIVE ORDER NO. 17**  
 Series of 2018

**PROVIDING FOR THE REORGANIZATION OF THE PEACE AND ORDER COUNCIL  
 OF THE CITY OF MUNTINLUPA, CREATING THEMATIC CLUSTERS,  
 ESTABLISHING TECHNICAL WORKING GROUPS AND  
 DEFINING THEIR DUTIES AND FUNCTIONS**

**WHEREAS**, Executive Order No. 39, Series of 1998, as amended, provides for the establishment of the City Peace and Order Council;

**WHEREAS**, Executive Order Nos. 739, Series of 2008, and 773, Series of 2009, mandate the reorganization of the peace and order councils in all levels;

**WHEREAS**, in accordance with the provisions of the foregoing and Republic Act No. 7160, otherwise known as the Local Government Code of 1991, there is a need into reorganize and reactivate the Peace and Order Council (POC) and to designate or appoint members to execute the functions thereof;

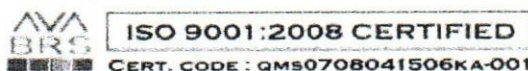
**WHEREAS**, furthermore, as a result of the Barangay and Sangguniang Kabataan Elections, held on 14 May 2018, there is a necessity to reorganize the Peace and Order Council of the City of Muntinlupa (POCCM) to include as members the newly elected Punong Barangays, Liga Chapter President and SK Federation Chairperson of Muntinlupa City;

**NOW, THEREFORE, I, Atty. JAIME R. FRESNEDI**, by virtue of the powers vested in me by law, do hereby ordain and decree that:

Section 1. Reorganization and Composition.

The Peace and Order Council of the City of Muntinlupa (POCCM, *for brevity*) is hereby reorganized and reconstituted as follows, namely:

- |    |  |   |                   |
|----|--|---|-------------------|
| a. | Atty. Jaime R. Fresnedi, City Mayor  | : | Chairperson;      |
| b. | Celso C. Dioko, Vice-Mayor   | : | Vice-Chairperson; |
| c. | Lucio B. Constantino<br>Chairperson, Committee on Public Order<br>and Safety | : | Member;           |
| d. | Walter A. Arcilla, Liga Chapter President<br>Punong Barangay, Tunasan        | : | Member;           |
| e. | Allen F. Ampaya, Punong Barangay, Poblacion                                  | : | Member;           |
| f. | Danilo R. Teves, Punong Barangay, Putatan                                    | : | Member;           |
| g. | Adorado P. San Pedro, Punong Barangay, Bayanan                               | : | Member;           |
| h. | Christine May A. Abas, Punong Barangay, Alabang                              | : | Member;           |



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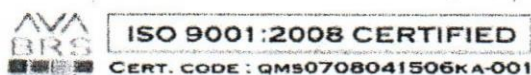




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- i. Ruben P. Baes, Punong Barangay, Ayala Alabang : Member;
- j. Rainier Emmanuelle B. Bulos, Punong Barangay, Cupang : Member;
- k. Ronaldo L. Loresca, Punong Barangay, Buli : Member;
- l. Rafael T. Sevilla, Punong Barangay, Sucat : Member;
- m. Kenichi DLA Takagi, Jr., Sangguniang Kabataan Federation President : Member;
- n. Engr. Allan A. Cachuela, City Administrator : Member;
- o. Atty. Genesi M. Santiago, Office of the City Administrator : Member;
- p. P/SSupt. Gerardo L. Umayao, Chief of Police, Philippine National Police, Muntinlupa Station : Member;
- q. JCI Patrick C. Rubio, Jail Warden, Bureau of Jail Management and Penology : Member;
- r. Supt. Bernard T. Rosete, Fire Marshall, Bureau of Fire Protection : Member;
- s. Col. Florocito Ragudo (Ret.), Drug Abuse Prevention and Control Office, and Peace and Order Safety Office : Member;
- t. Danidon M. Nolasco, Muntinlupa Traffic Management Bureau : Member;
- u. Analyn A. Mercado, Social Services Department : Member;
- v. Maria Teresa R. Tuliao, MD, City Health Office : Member;
- w. Noel A. Cadorna, City Planning and Development Office : Member;
- x. Aileen Marie S. Gutierrez, City Prosecutor, Department of Justice : Member;
- y. Mauro C. de Gulan, Division Superintendent DepEd Muntinlupa : Member;
- z. Marylilibeth P. Deloso Department Head, Department of Agriculture : Member;
- aa. Lorna B. Misa, Environmental Protection and Natural Resources Office : Member;
- bb. Teresita V. Navarro, Public Information Office : Member;
- cc. Erwin Alfonso, Disaster Risk Reduction and Management Office : Member;
- dd. Janalodin T. Guiling, Muntinlupa City Muslim Affairs Office : Member;
- ee. Adelfa de Guzman, Saklolo at Gabay ng Ina at Pamilya (SAGIP), Inc. : Member;
- ff. Elmer V. Mendoza, Samahan ng Pinagkaisang Jeepney Operators and Drivers Association, Inc. : Member;
- gg. Elvie Sanchez-Quiazon, Philippine Chamber of Commerce and Industry Muntinlupa City Chapter : Member;



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hh. Bernadette G. Ferino, Department of the Interior  
and Local Government, Muntinlupa City Director : Member.

Membership of each public official or officer aforementioned in the POCCM is a function of the office occupied. Henceforth, any resignation, cessation of or removal from office, incapacity or similarly-situated circumstance shall, unless directed otherwise by competent authority, entitle the successor to assume membership thereto. In the case of the membership of each private individual, the resignation, cessation of or removal from office, incapacity or similarly-situated circumstance shall not automatically entitle the successor to assume membership thereto.

Section 2. Functions.

- a. Convene the POCCM quarterly or as often as the need arises;
- b. Invite concerned agencies not included in Executive Order No. 773, Series of 2009, (e.g., intelligence agencies) to join or participate in POCCM meetings and activities;
- c. Formulate a three-year Regional POC Operational Plan or a three-year Local POC POPS Plan to be included in the CDP;
- d. Provide a forum for inter-disciplinary dialogue and deliberation of major issues and concerns affecting peace, order, and public safety nationwide;
- e. Recommend strategic actions or activities aimed at promoting, improving or enhancing measures, within their respective jurisdictions;
- f. Recommend measures to converge and orchestrate internal security operations efforts of civil authorities and agencies, the military, and the police;
- g. Formulate and adopt an effective mechanism for the coordination, cooperation, and consultation of local executives, citizenry, and law enforcement agencies under Republic Act No. 6975, as amended, and in the adoption of the Community and Service-Oriented Policing (CSOP) System;
- h. Create a Special Action Committee to address the immediate issues on peace and order and public safety, in case of emergencies;
- i. Perform such other functions as may be directed by competent authority.

Section 3. The Thematic Clusters.

The POCCM, in the accomplishment of its functions, sees the need to break its composition into more manageable clusters, wherein like-situated offices are held together, in order to fast track formulation and implementation of plans. These clusters shall be the following, namely:

- A. Cluster on Peace and Order  
(Law Enforcement; Crime Prevention; Courts, Prosecution and Judicial Process)

Head : Philippine National Police, Muntinlupa City Station



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Members :

- i. Chairman, Committee on Peace and Order, Sangguniang Panlungsod;
- ii. Liga ng mga Barangay President;
- iii. City Administrator;
- iv. City Planning and Development Office;
- v. City Legal Office;
- vi. City Prosecutor's Office;
- vii. Drug Abuse Prevention and Control Office; and
- viii. City Planning and Development Office.

B. Cluster on Public Safety

(Fire Prevention and Suppression; Jail Management and Penology; Disaster Risk Reduction Management)

Head : Bureau of Fire Protection

Members :

- i. Disaster Risk Reduction Management Office;
- ii. Bureau of Jail Management and Penology;
- iii. Traffic and Parking Management Office;
- iv. Public Order and Safety Unit;
- v. City Environment and Natural Resources Office;
- vi. City Health Office.

C. Cluster on Community and Development

Head : Social Services Department

Members :

- i. Liga ng mga Barangay;
- ii. Public Information Office;
- iii. DILG Muntinlupa Field Office;
- iv. Department of Agriculture, Extension Services Office;
- v. Department of Education;
- vi. Saklolo at Gabay ng Ina at Pamilya (SAGIP);
- vii. Samahan ng Pinagkaisang Jeepney Operators and Drivers Association, Inc.;
- viii. Philippine Chamber of Commerce and Industry, Muntinlupa Chapter.

Section 4. Functions of the Thematic Clusters.

- a. Meet regularly, or as needed, and tackle issues and concerns related to its thematic area;



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- b. Render reports, whenever required or needed by the council, in writing and/or council meetings to the POCCM or to other competent authority;
- c. Monitor, track and evaluate the implementation of programs, projects and activities under his or her cluster;
- d. Recommend to the Council measures that can further improve the peace and order situation of the City.

Section 5. Technical Working Group (TWG).

The POCCM shall be assisted by a Technical Working Group, whose composition shall be as follows, namely:

- |       |                            |   |  |
|-------|----------------------------|---|--|
| i.    | P/SSupt. Gerardo L. Umayao | : | Chief of Police, Philippine National Police; |
| ii.   | Walter A. Arcilla          | : | Liga ng mga Barangay;                        |
| iii.  | Roger John P. Smith        | : | Office of the City Administrator;            |
| iv.   | Noel Cadorna               | : | City Planning and Development Office;        |
| v.    | Lualhati S. Morales        | : | City Budget and Management Office;           |
| vi.   | Mauro C. de Gulan          | : | Schools Division Office, DepEd;              |
| vii.  | Analyn A. Mercado          | : | Social Services Department;                  |
| viii. | Elvie Sanchez-Quiazon      | : | PCCI, Muntinlupa City Chapter;               |
| ix.   | Bernadette G. Ferino       | : | DILG, Muntinlupa Field Office.               |

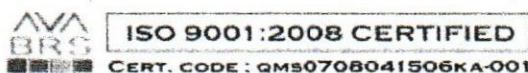
Section 6. Functions.

- a. Prepare the documents that can serve as reference for the profiling of the strategic direction on peace and order and public safety issues in the locality, such as the Muntinlupa City Comprehensive Development Plan;
- b. Conduct data gathering and stakeholder consultations, as warranted, and undertake initial analysis of data gathering;
- c. Coordinate with communities and barangays for data gathering and action planning for the implementation of Peace and Order and Public Safety (POPS) Plan;
- d. Present data to the POCCM for prioritization of issues and development of strategies;
- e. Participate in the POPS planning process and draft parts of the POPS Plan as assigned, and take part in the workshop to finalize the POPS Plan.

Section 7. Secretariat

Pursuant to Section 4, Executive Order No. 773, *supra*, the Secretariat of the POCCM shall be headed by the most senior officer of the Department of the Interior and Local Government (DILG) Muntinlupa.

The Secretariat shall handle the administrative and technical activities of the POCCM as well as the clusters including the liaising and coordinating activities with concerned agencies of



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the government; the preparation of the meeting venue and logistical requirements; the sending of notices for every meeting; the preparation, filing and dissemination of the minutes of the meeting and other functions related to the foregoing.

Other members of the Secretariat shall be the following staff members, assigned at the DILG-Muntinlupa:

- |    |                               |   |                             |
|----|-------------------------------|---|-----------------------------|
| a. | Gay DLR Arganda               | : | Cluster Head;               |
| b. | James Christopher F. Fadrilan | : | LG00 V                      |
| c. | Jerico R. Bunyi               | : | Administrative Aide IV; and |
| d. | Cecilia A. Argana             | : | Administrative Aide V.      |

Section 8. Allowance.

Each member of the POCCM and the TWG shall receive the amount of Two Thousand Five Hundred (Php 2,500.00) Pesos per meeting duly attended. However, no individual shall receive double the said amount even if he or she is a member of both the POCCM and the TWG.

The members of the Secretariat shall receive the amount of One Thousand (Php 1,000.00) Pesos per meeting duly attended. The Secretariat shall likewise attest to the veracity of the attendance of each member.

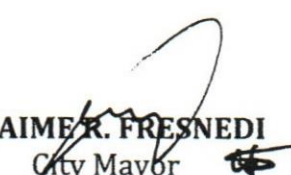
Section 7. Separability Clause.

All executive orders, regulation, memoranda and other instruments inconsistent with any provisions herein are hereby revoked, amended, superseded or repealed accordingly.

Section 8. Effectivity Clause.

This Executive Order shall take effect immediately, and shall remain in effect until subsequently amended, revoked, rescinded or suspended accordingly.

**DONE AND EXECUTED** this 14th day of August 2018 at the City of Muntinlupa.

  
JAIME R. FRESNEDI  
City Mayor



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