



REPUBLIKA NG PILIPINAS
PAMAHALAANG LUNGSOD NG MUNTINLUPA
KALAKHANG MAYNILA



Tanggapan ng Punonglungsod

EXECUTIVE ORDER NO. 18
Series of 2017

PROVIDING THE CREATION OF THE TECHNICAL WORKING GROUP (TWG) FOR THE SCREENING OF BENEFICIARIES AND IMPLEMENTATION OF EMPLOYEES HOUSING PROJECT AT LAKEVIEW, BGY. PUTATAN, CITY OF MUNTINLUPA, ITS FUNCTIONS AND COMPOSITION

WHEREAS, it is stated in Section 17, Basic Services and Facilities of the Local Government Code of 1991 - *Local government units shall likewise exercise such other powers and discharge such other functions and responsibilities as are necessary, appropriate, or incidental to efficient and effective provisions of the basic services and facilities enumerated herein. Such basic services and facilities that includes programs and projects for low-cost housing and other mass dwellings...*;

WHEREAS, the City Government of Muntinlupa purchased a land at Lakeview in Bgy. Putatan, of the city, with an area of 4 hectares purposely for the city employees' housing project;

WHEREAS, there is a need for the creation of a Technical Working Group (TWG) to facilitate the screening and implementation of Employees Housing project, providing its composition and defining its objectives;

NOW THEREFORE, I, ATTY. JAIME R. FRESNEDI, City Mayor of the City of Muntinlupa, by virtue of the powers vested in me by law, do hereby order the creation of the Technical Working Group:

Section 1. Creation of the Technical Working Group. It is hereby created the Technical Working Group (TWG) pursuant to the objective of the city to provide a decent, safe and affordable housing to its employees.

Section 2. Powers and Functions. The Technical Working Group for Employees Housing Project (TWG-EHP) shall have the following powers and functions:

- a) To screen the employees applications for the Employees Housing project pursuant to existing rules and regulations in the implementation of the shelter program;
- b) To resolve issues and concerns that may arise in the beneficiary selection and in the planning and development of the project site;
- c) To ensure that all qualified beneficiaries/awardees will have an acceptable, safe, decent, secured, affordable and humane shelter project that provides basic utilities, facilities and services;
- d) To enable all project stakeholders to participate in planning and implementing the program through a coordinative and integrated multi-sectoral approach;
- e) To prepare and formulate site specific Action Plan;
- f) To ensure the implementation of post plans and programs.

YAN ANG TAMIA YAN ANG MUNTINLUPA!

Section 3. **Composition.** The TWG-EHP shall be composed by the following:

- | | | |
|--|---|---------------------------------------|
| 1. City Mayor | - | Chairman |
| 2. Urban Poor Affairs Office | - | Permanent Alternate of the City Mayor |
| 3. SP – Committee on Urban Poor | - | Member |
| 4. City Human Resource Management Office | - | Member |
| 5. City Administrator | - | Member |
| 6. City Planning & Development Office | - | Member |
| 7. Engineering Office | - | Member |
| 8. City Building Office | - | Member |
| 9. City Architects Office | - | Member |
| 10. City Attorney's Office | - | Member |
| 11. Gawad Kalinga Community Dev't Fdn., Inc. | - | Member |

Section 4. The **Secretariat.** The Urban Poor Affairs Office (UPAO) shall serve as Secretariat for the TWG - EHP and will provide the machinery to coordinate functions and implementation of the shelter program.

Section 5. **Meetings and Quorum.** The TWG-EHP shall meet at least once a month or as often as may be necessary upon the call of the Chairman. The attendance of a majority of all the members shall be necessary to constitute a quorum to do business.

Section 6. **Funding.** The funds to support the TWH-EHP meetings and other activities shall be taken from the Office of the City Mayor.

Section 7. **Effectivity.** This Executive Order shall take effect immediately.

DONE in the City of Muntinlupa, this 29th day of August 2017.


HON. JAIME R. FRESNEDI
City Mayor