



Republic of the Philippines
City Government of Muntinlupa
CITY OF MUNTINLUPA
Office of the City Mayor



EXECUTIVE ORDER No. 18
Series of 2018

**PROVIDING FOR THE REORGANIZATION OF THE COMPOSITION AND FUNCTIONS OF
THE NEW LOCAL COUNCIL FOR THE PROTECTION OF CHILDREN OF
THE CITY OF MUNTINLUPA,
PURSUANT TO CITY ORDINANCE NO. 17-110, AND AMENDING, THEREFORE,
EXECUTIVE ORDER NO. 29, SERIES OF 2017**

WHEREAS, Section 13 of Article II of the 1987 Constitution provides that "(t)he State recognizes the vital role of the youth in nation-building and shall promote and protect their physical, moral, spiritual, intellectual, and social well-being. It shall inculcate in the youth patriotism and nationalism, and encourage their involvement in public and civic affairs;"

WHEREAS, City Ordinance No. 17-110 provides for the establishment of a New Local Council for the Protection of Children of Muntinlupa City and creation of Inter Agency Monitoring Task Force and for other purposes, thereby repealing City Ordinance No. 02-073;

WHEREAS, Section 3, *supra*, provides that "(t)he City Mayor, through an Executive Order (EO), may expand the Local Council for the Protection of Children (LCPC) composition if deemed necessary;

WHEREAS, the task of child-friendly local governance and the vision of a child-caring city necessitates the evolution of the aforementioned Council towards an expanded composition of its members and a redefined organizational structure to better enforce its functions;

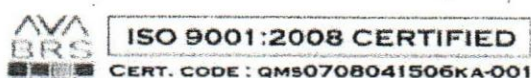
WHEREAS, Executive Order No. 29, Series of 2017, provided for the expansion of the composition and functions of the New Local Council for the Protection of Children of the City of Muntinlupa;

WHEREAS, there is a need to reorganize the composition thereof;

NOW, THEREFORE, I, Jaime R. Fresnedi, City Mayor of Muntinlupa, by virtue of the powers vested in me by law, do hereby decree and order that:

Section 1. Expansion of the Council.

Further to Section 2 of City Ordinance No. 17-110, the Composition of the Local Council for the Protection of Children (Council, *for brevity*) is expanded, and shall be broken into four



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REPUBLIKA NG PILIPINAS
PAMAHALAANG LUNGSOD NG MUNTINLUPA
KALAKHANG MAYNILA



Tanggapan ng Punonglungsod

(4) partitions, namely: The Executive Committee, the Technical Working Group, The Secretariat, and the Inter-Agency Monitoring Task Force.

Section 2. The Local Council for the Protection of Children.

Section 2.A. Composition.

The Local Council for the Protection of Children (Council, *for brevity*) shall be composed of the following individuals, namely:

- | | | |
|----|--|-------------------|
| a. | Jaime R. Fresnedi,
City Mayor | Chairperson; |
| b. | Celso C. Dioko,
City Vice Mayor | Vice Chairperson; |
| c. | Lucio B. Constantino,
Chairperson, Committee on Public Order,
Security, Safety | Member; |
| d. | Marissa C. Rongavilla,
Chairperson, Committee on Gender Equality and
Family Relations | Member; |
| e. | Walter A. Arcilla,
President, Liga ng mga Barangay | Member; |
| f. | Kenichi Takagi, Jr.,
President, Sangguniang Kabataan Federation | Member; |
| g. | Engr. Allan C. Cachuela,
City Administrator | Member; |
| h. | Analyn A. Mercado,
Social Services Department | Co-Chairperson; |
| i. | Bernadette G. Ferino,
Department of the Interior and Local Government
Muntinlupa City Field Office | Member; |
| j. | Mauro C. de Gulan, Ed. D.,
Department of Education
Schools Division Superintendent | Member; |
| k. | Ma. Teresa R. Tuliao, MD
City Health Office | Member; |
| l. | Erwin O. Alfonso,
Disaster Risk Reduction Management Office | Member; |
| m. | Cynthia B. Viacrusis,
Youth Affairs and Sports Development Office | Member; |



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| n. | Noel A. Cadorna,
City Planning and Development Office | Member; |
| o. | Catherine Mary R. Biazon,
Gender and Development Office | Member; |
| p. | Alvin F. Veron,
Muntinlupa Scholarship Program | Member; |
| q. | Glenda Zamora-Aniñon,
Public Employment Service Office | Member; |
| r. | Teresita Valencia-Navarro,
Public Information Office | Member; |
| s. | Atty. Karen B. Baldonasa,
City Legal Office | Member; |
| t. | Atty. Donabelle Gonzalez,
City Prosecutor's Office | Member; |
| u. | Atty. Roderick B. Tagnia,
City Human Resources Management Development
Department | Member; |
| v. | Lualhati S. Morales,
City Budget Management Department | Member; |
| w. | PSSupt. Gerardo L. Umayao,
Philippine National Police
Chief of Police, Muntinlupa City Station | Member; |
| x. | Cecilia C. Lazarte,
Sangguniang Panlungsod Secretariat | Member; |
| y. | Melania M. Casanova,
City Accounting Office | Member; |
| z. | Alita A. Ramirez,
Urban Poor Affairs Office | Member; |
| aa. | Nancy B. Torero,
Management Information Systems | Member; |
| bb. | Atty. Harley Padolina,
Local Civil Registry | Member; |
| cc. | P/Supt. Florocito E. Ragudo (Ret.)
Drug Abuse Prevention and Control Office, and
Public Order and Safety Office | Member; |
| dd. | Engr. Dynadelle N. Aranda,
City Engineering Department, and
City Building Official Office | Member; |
| ee. | Janalodin T. Guiling,
Muntinlupa City Muslim Affairs Office | Member; |
| ff. | Dawn Heline Delantar,
Representative, Child Sector | Member; |



ISO 9001:2008 CERTIFIED
CERT. CODE : QMS0708041506KA-001

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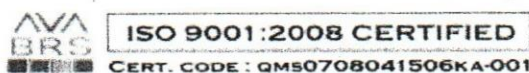
- gg. Jaypee Ledda,
Representative, Youth Sector Member;
- hh. Clementino Quiades, Jr.,
Representative, Labor Union Sector Member;
- ii. Amarjit Singh,
President, GPTA Federation Member;
- jj. Mirriam del Rosario,
Representative, Non-governmental organization,
Birthright Foundation Member;
- kk. Reina Hilapo,
Representative, Non-governmental organization,
ECCD Programs Member.

Section 3. The Executive Committee.

Section 3.A. Composition.

The Executive Committee (Execom, *for brevity*) shall be composed of the following individuals, namely:

- a. Jaime R. Fresnedi,
City Mayor Chairperson;
- b. Celso C. Dioko,
City Vice Mayor Vice Chairperson;
- c. Lucio B. Constantino,
Chairperson, Committee on Public Order,
Security, Safety Member;
- d. Marissa C. Rongavilla,
Chairperson, Committee on Gender Equality and
Family Relations Member;
- e. Engr. Allan C. Cachuela,
City Administrator Member;
- f. Analyn A. Mercado,
Head, Social Services Department Co-Chairperson;
- g. Bernadette G. Ferino,
Department of the Interior and Local Government
Muntinlupa City Field Office Member;
- h. Mauro C. de Gulan, Ed. D.,
Department of Education
Schools Division Superintendent Member;
- i. Ma. Teresa R. Tuliao, MD
OIC, City Health Office Member;



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- j. Cynthia B. Viacrusis,
Head, Youth Affairs and Sports Development Office Member;
- k. Noel A. Cadorna,
OIC, City Planning and Development Office Member;
- l. Catherine Mary R. Biazon,
Director, Gender and Development Member;
- m. Lualhati S. Morales,
City Budget and Management Department Member;
- n. Cecilia C. Lazarte,
Sangguniang Panlungsod Secretariat Member;
- o. Glenda Zamora-Aniñon,
Public Employment Service Office Member;
- p. Teresita Valencia-Navarro,
Public Information Office Member.

Section 3.B. Functions.

- a. Devise plans and implement these into programs and policies of the Council, through the passage of a Resolution;
- b. Recommend to and, whenever necessary, submit policy directives to departments and offices of the City Government, through the issuance of memoranda or order, duly signed by the City Mayor, for proper action;
- c. Enforce and implement the provisions contained in Section 5 of City Ordinance No. 17-110;
- d. Conduct the regular meeting of the Execom once every two (2) months. The City Mayor, through the Co-Chairperson, may call for a special meeting, if necessary;
- e. Conduct meetings per cluster to facilitate policy, plan and program formulation;
- f. Perform such other functions as may be necessary to implement the foregoing or as provided for by law.

Section 4. The Technical Working Group.

Section 4.A. Composition.

The Technical Working Group (TWG, *for brevity*), created under the Execom, shall be composed of the following individuals, namely:

- a. Cherry Navidad, MD,
City Health Office, Focal Office Member;
- b. James Christopher Fadrilan,
Department of the Interior and Local Government Member;
Muntinlupa City Field Office



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| c. | Venus S. Padua,
Social Services Department | Member; |
| d. | Adelfa de Guzman,
Social Services Department | Member; |
| e. | Jenny Deuda,
Early Childhood Education Division | Member; |
| f. | Madeline Ann Diaz,
Schools Division Office | Member; |
| g. | Maura Marfil,
Public Employment Service Office | Member; |
| h. | Rovi Villoria,
Public Information Office | Member; |
| i. | Camille Nieva Atanante,
Youth Affairs and Development Office | Member; |
| j. | Atty. Roselle U. Casiguran,
Local Civil Registry | Member; |
| k. | Col. Marites Salvadora,
Philippine National Police, Muntinlupa City Station | Member. |

Section 4.B. Functions.

The TWG shall perform the following functions, namely:

- a. Convene all members and conduct regular monthly meeting to discuss resolutions, position papers, and proposed programs, and recommend and submit these to the Execom;
- b. Conduct a special meeting, if necessary;
- c. Conduct meetings per cluster to facilitate policy, plan and program formulation;
- d. Monitor and evaluate program implementation of member-departments and offices per cluster;
- e. Perform such other functions as may be necessary to implement the foregoing or as provided for by law.

Section 5. The Council Secretariat.

Section 5.A. Composition.

The Council Secretariat shall be composed of the following individuals, namely:



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- | | | |
|----|---|---------------|
| a. | Venus S. Padua,
Social Services Department | Member; |
| b. | Madeline Ann L. Diaz,
Schools Division Office | Member; |
| c. | Reggie V. Salonga,
Gender and Development Office | Member; |
| d. | William Kristoffer N. Eusores,
City Legal Office | Member; |
| e. | James Christopher Fadrilan,
DILG, Muntinlupa City Field Office | Member; |
| f. | Bianca Jireh Sagum,
City Planning and Development Office | Member; |
| g. | Paul M. Benavidez,
Social Services Department | Member; |
| h. | Carlo Lamasan,
Social Services Department, Focal Office | Focal Person. |

Section 5.B. Functions.

The Council Secretariat shall perform the following functions, namely:

- a. Coordinate the formulation and implementation of plans, programs, and policies of the Execom and the TWG;
- b. Mobilize resources, including those of City Government departments and offices, of individuals and instrumentalities, whether public or private, among others, and channel these resources, whenever allowed by law, to the needs of the Council;
- c. Introduce new, innovative and engaging pilot programs and services to the Execom and the TWG;
- d. Act as knowledge base and provide technical assistance to the Sangguniang Panlungsod and the Sangguniang Pambarangay, as the case may be, in legislative matters;
- e. Issue notices of meetings; provide logistical support in the conduct of meetings, whether regular or special; write, file and send correspondence; and keep records updated;
- f. Perform such other functions as may be necessary to implement the foregoing or as provided for by law.

Section 6. The Inter-Agency Monitoring Task Force.

Section 6.A. Composition.

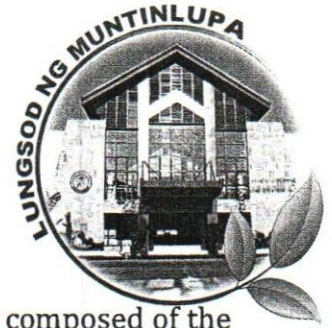


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The Inter-Agency Monitoring Task Force (Task Force, *for brevity*) shall be composed of the following, namely:

- | | | |
|----|--|-------------------|
| a. | Bernadette G. Ferino,
DILG Muntinlupa City Field Director | Chairperson; |
| b. | Analyn A. Mercado,
Social Services Department | Vice Chairperson; |
| c. | Noel A. Cadorna,
City Planning and Development Office | Member; |
| d. | Mauro de Gulan, Ed.D.,
DepED, Schools Division Office | Member; |
| e. | Mary Catherine R. Biazon,
Gender and Development Office | Member. |

Section 6.B. Functions.

The Task Force shall perform the following functions, namely:

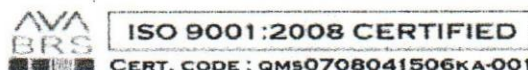
- Monitor the operating functionality of the Barangay Council for the Protection of Children, through the conduct of the Annual Assessment using the evaluation tools and procedures in accordance to DILG Memorandum Circular No. 2008-126;
- Ensure compliance of all implementing departments and offices on standards and policies set forth;
- Perform such other functions as may be necessary to implement the foregoing or as provided for by law.

Section 7. Succession.

In the event of resignation, cessation of employment, transfer, incapacity or similarly situated circumstance of an official or employee above-named, the successor thereof shall assume membership in the vacant position, without need for the issuance of another instrument or order. However, the City Mayor, upon consultation with the City Administrator and Head of the Social Services Department, may appoint another person to assume membership thereto.

Section 8. Allowance.

Following Section 9, *supra*, "permanent and expanded members of the Council shall be entitled to at least One Thousand (Php 1,000.00) Pesos allowance for every meeting attended, subject to the usual accounting and auditing laws, rules and regulations."



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Section 9. Separability Clause.

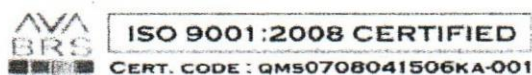
Any provision in this Executive Order found unsound, illegal or infirm shall be stricken off and made ineffective. Those untouched provisions shall remain in full force and effect.

Section 10. Effectivity Clause.

This Executive Order shall take effect immediately upon signing, and shall remain in full force and effect until revoked, rescinded, amended or superseded accordingly.

DONE AND EXECUTED on this 20th day of September 2018 in the City of Muntinlupa.


JAIME R. FRESNEDI
City Mayor



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