



Republic of the Philippines
City Government of Muntinlupa
CITY OF MUNTINLUPA
Office of the City Mayor



Executive Order No. 21
Series of 2016

PROVIDING FOR THE CREATION OF THE EXECUTIVE-LEGISLATIVE AGENDA TEAM FOR THE CITY OF MUNTINLUPA, ITS COMPOSITION AND FUNCTIONS

WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of 1991, mandates local government units to prepare an Executive-Legislative Agenda (ELA), a term-based development plan that outlines the key aspirations, challenges and concerns facing LGUs and a set of programs, projects and policies towards the sustained socio-economic development thereof;

WHEREAS, the ELA serves as an implementing mechanism for the Comprehensive Development Plan (CDP), and its process ensures that the plan is reflective and supportive of the sentiments of and has generated popular support from the various stakeholders in the LGU;

WHEREAS, the ELA process requires a team that will back up the Chief Executive in the various preparatory, consultative and technical activities in order to come up with good quality and acceptable outputs;

NOW THEREFORE, I, Atty. JAIME R. FRESNEDI, Mayor of the City of Muntinlupa, by virtue of the powers vested in me by law, do hereby ordain and decree that:

Section 1. Creation and Composition.

The Executive-Legislative Agenda Team (ELA Team) is hereby created, and shall be composed of the following, namely:

- | | | | |
|----|-------------------------------------|---|-----------------|
| a. | Atty. Jaime R. Fresnedi, City Mayor | : | Chairperson; |
| b. | Celso C. Dioko, City Vice Mayor | : | Co-Chairperson; |

Members:

- | | | |
|----|---------------------------|--------------------------------------|
| I. | Executive | |
| A. | Social Development | |
| 1. | Maricel Labra | Early Childhood Education Division; |
| 2. | Elena Presnedi, Ph. D. | Pamantasan ng Lungsod ng Muntinlupa; |
| 3. | P/SSupt. Nicolas Salvador | PNP - Muntinlupa; |
| 4. | Magdalena Meana, MD | City Health Office; |
| 5. | Analyn Mercado | Social Services Department; |
| 6. | Alita Ramirez | Urban Poor Affairs Office. |



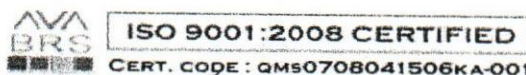
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- B. Economic Development
1. Jerome James Arriola City Competitiveness Office / LEIPO;
2. Randy Garcia Muntinlupa City Public Market.
- C. Infrastructure Development
1. Engr. Josefina Barrion City Engineering Office.
- D. Environmental Management
1. Ariel Dolleton Environmental Protection and
Natural Resources Office;
2. Lorna Misa Environmental Sanitation Center;
3. Valentino Niefes Lake Management Office.
- E. Institutional Development
1. Engr. Allan Cachuela City Administrator.
- II. Legislative
- A. District I
1. Louisito A. Arciaga;
2. Atty. Patricio L. Boncayao Jr.;
3. Allan Rey A. Camilon;
4. Alexander B. Diaz;
5. Bal Niefes;
6. Ivey Rhia Arciaga-Tadefa;
7. Ringo A. Teves; and
8. Stephanie G. Teves.
- B. District II
1. Dhesiree G. Arevalo;
2. Christine May A. Abas;
3. Mark Lester M. Baes;
4. Lucio B. Constantino;
5. Grace B. Gonzaga;
6. Marissa Cole-Rongavilla;
7. Rafael T. Sevilla; and
8. Victor L. Ulanday.
- C. ABC President
1. Walter A. Arcilla
- III. Facilitator
1. Bernadette Ferino DILG – Muntinlupa Field Office.



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IV. Secretariat City Planning & Development Office.

Section 2. Functions of the ELA Team.

- a. Review available plans and documents, and gather data required in the development of the ELA;
- b. Assist the Local Chief Executive in public hearings and other consultation sessions with the various LGU stakeholders and affected sectors like the LGU offices, Local Development Council, Sanggunian and other sectoral organizations;
- c. Assist the Local Chief Executive and the City Development Council in drafting and initializing the Executive-Legislative Agenda to include the 3-Year Local Development Investment Program (LDIP), 3-yr Capacity Development Agenda, current year Executive Budget and AIP;
- d. Assist the Local Chief Executive in his presentation of the ELA Agenda to various stakeholders; and
- e. Perform such other tasks required by the Local Chief Executive in order to produce the desired outputs.

Section 3. Relationship with the Local Development Council and other units.

The ELA Team shall work closely with the Local Development Council (LDC) as soon as it is reconstituted. The LDC shall act as the reference group for the ELA team and shall participate actively, through its representative, in all stages of the ELA process.

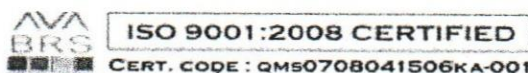
Section 4. Creation and Composition of the ELA Performance Management Team.

The Performance Management Team (PMT) is hereby created and shall be composed of the following, namely:

- | | | |
|----|-------------------------|---|
| a. | Engr. Allan A. Cachuela | City Administrator; |
| b. | EnP. Noel A. Cadorna | City Planning and Development Officer; |
| c. | Cecilia C. Lazarte | Secretariat, Sangguniang Panlungsod; |
| d. | Patricio Boncayao Jr. | Majority Floor Leader, Sangguniang Panlungsod. |

Section 5. Functions of the ELA Performance Management Team.

- a. Monitor and evaluate the effectiveness of programs and efficiency of services of the City Government, thereby enabling assessment of both executive and legislative performances;
- b. Monitor the implementation or enforcement of an ordinance or a resolution enacted by the Sangguniang Panlungsod to determine its effectiveness;



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- c. Recommend service delivery alternatives and options for interventions to ensure responsiveness and timeliness of policies, programs and processes;
- d. Monitor the performance of the personnel manning the various service department of the City Government;
- e. Conduct an internal assessment of the City Government and external assessment of the constituents or civil society.

Section 6. Support Requirements.

The ELA Team may call upon the assistance of relevant units and personnel of the City Government, through the respective department or unit heads, in the implementation of various activities. Towards this end, the cooperation and solidarity of those called upon are enjoined.

Section 7. Effectivity.

This Executive Order shall take effect immediately and shall remain subsisting unless revoked, rescinded, amended or superseded accordingly.

EXECUTED AND DONE on this 23rd day of NOVEMBER 2016 in the City of Muntinlupa.

Atty. JAIME R. FRESNEDI
City Mayor



ISO 9001:2008 CERTIFIED

CERT. CODE : QMS0708041506KA-001

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