



Republic of the Philippines
City Government of Muntinlupa
CITY OF MUNTINLUPA
Office of the City Mayor



EXECUTIVE ORDER No. 25
Series of 2018

**PROVIDING FOR THE CREATION OF A TECHNICAL WORKING GROUP (TWG)
ON THE AMENDMENT OF THE MUNTINLUPA CITY REVENUE CODE TO RECOMMEND
POSSIBLE INCREASE IN THE RATES OF LOCAL BUSINESS TAXES, FEES AND CHARGES
AND TO ENSURE COMPLIANCE TO REPUBLIC ACT NO. 11032,
ITS COMPOSITION AND FUNCTIONS**

WHEREAS, the processing of business permits and licenses in the City of Muntinlupa is governed by Title II, Chapter I, Article III of City Ordinance No. 93-35, otherwise known as the Muntinlupa City Revenue Code;

WHEREAS, Republic Act. No. 9485, otherwise known as the Anti-Red Tape Act of 2007, orders the re-engineering of systems and procedures in the delivery of frontline services of government, including local government units, to reduce red tape and processing time, which frontline services cover or include the processing of local business taxes, fees and charges;

WHEREAS, in order to improve the country's ranking in global competitiveness and promote ease of doing business, and upon the directive of the President of the Republic of the Philippines, Rodrigo Roa Duterte, the Department of the Interior and Local Government (DILG), the Department of Trade and Industry (DTI), and the Department of Information and Communications Technology (DICT) issued Joint Memorandum Circular No. 01, Series of 2016, aimed not only to streamline the business permits and licensing system (BPLS) in the country, but also to promote the automation or computerization of the BPLS in all cities and municipalities;

WHEREAS, Sections 11 and 12 of Republic Act No. 11032, otherwise known as the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, reiterates the directive of implementing streamlined procedures in the issuance of local business licenses, clearances, permits, certifications, and authorizations, outlined prior in the Joint Memorandum Circular aforementioned;

WHEREAS, apart from the mandated streamlining and automation, it is likewise necessary to review and examine the existing rates of business taxes, fees and charges imposed and collected by the City Government, and to propose possible increase or adjustments, as



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authorized under Section 191 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991;

WHEREAS, pursuant to Section 455, *supra*, the City Mayor, as Local Chief Executive, shall “exercise such powers and perform such duties and functions,” including, but not limited to, the “general supervision and control of all programs, projects, services and activities” of the City Government;

WHEREAS, Section 455, *supra*, the City Mayor is further empowered to “issue such executive orders for the faithful and appropriate enforcement and execution of laws and ordinances” relative to the governance of the city;

NOW, THEREFORE, I, JAIME R. FRESNEDI, by virtue of the powers vested in by law, do hereby order and decree that:

Section 1. Creation and Composition.

The Technical Working Group (*TWG, for brevity*) on the Amendment of the Muntinlupa City Revenue Code is hereby created, and it shall be composed of the following individuals with their respective designations, namely:

- | | | |
|----|--|--------------|
| a. | Engr. Allan A. Cachuela,
City Administrator,
Business Permits and Licensing Office | Chairperson; |
| b. | Victor L. Ulanday,
Chairperson,
Committee on Ways and Means | Member; |
| c. | Anastacio L. Miñoza,
City Treasurer’s Office | Member; |
| d. | Atty. Karen B. Baldonasa,
City Legal Office | Member; |
| e. | Nancy B. Torero,
Management Information Systems | Member; |
| f. | Vincent Charles Albert B. Misa,
City Assessor’s Office | Member; |
| g. | EnP. Noel A. Cadorna,
City Zoning Administration Office | Member; |



ISO 9001:2008 CERTIFIED

CERT. CODE: QMS0708041506KA-001

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h. Engr. Dynadelle N. Aranda,
Office of the City Building Official

Member.

Section 2. Functions.

The TWG shall perform the following functions, namely:

- a. take charge of and be responsible for formulating amendments and revisions to City Ordinance No. 93-35; and ensure compliance to Republic Act No. 11032 and to Joint Memorandum Circular No. 01, Series of 2016, issued by DILG/DTI/DCTI in relation to the matter of business permits and licensing systems (BPLS) and processes;
- b. conduct a review and inventory of existing amendments to City Ordinance No. 93-35 on the rates of business taxes, fees and charges, in order to determine and identify the provisions that are ripe for increase or adjustment, as well as to fix the amounts thereof in accordance with law;
- c. undertake a comparative study of existing rates of business taxes, fees and charges imposed and collected in cities of the National Capital Region and neighboring Provinces of Cavite and Laguna, with the end view of arriving at a revised schedule of updated and competitive rates for the City of Muntinlupa;
- d. recommend to the City Mayor all the results of the foregoing;
- e. present and defend before the Sangguniang Panlungsod all its findings and recommendations;
- f. perform such other functions as may be handed by competent authority or be necessary for the accomplishment of the foregoing.

Section 3. Meetings.

The TWG shall meet on a regular basis, and may meet on special call, if so warranted. For this, (name) of the Business Permits and Licensing Office shall be responsible for issuance of notices of meeting; for logistical support; for taking down of minutes and dissemination and recording thereof; and for writing, receiving and sending correspondence.

Section 4. Repealing Clause.

All orders and issuances inconsistent with this order are hereby repealed or modified accordingly.



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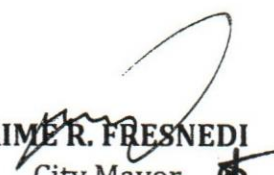
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Section 5. Effectivity.

This order shall take effect immediately upon signing hereof, and shall remain in full force and effect until revoked, repealed or amended accordingly.

DONE AND EXECUTED on this 11th day of December 2018 in the City of Muntinlupa.


JAIME R. FRESNEDI
City Mayor



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