



REPUBLIKA NG PILIPINAS  
PAMAHALAANG LUNGSOD NG MUNTINLUPA  
KALAKHANG MAYNILA



Tanggapan ng Punonglungsod

EXECUTIVE ORDER No. 27  
Series of 2019

**PROVIDING FOR THE CREATION OF AN OVERSIGHT COMMITTEE ON  
THE REVISION OF FEES AND CHARGES OF THE CITY GOVERNMENT OF MUNTINLUPA  
TO ENSURE COMPLIANCE WITH JOINT MEMORANDUM CIRCULAR (JMC) No. 2019-01,  
ITS COMPOSITION AND FUNCTIONS**

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**WHEREAS**, the processing of business permits and licenses in the City of Muntinlupa is governed by Title II, Chapter I, Article III of the City Ordinance No. 93-35, otherwise known as the Muntinlupa City Revenue Code;

**WHEREAS**, Republic Act No. 9485, otherwise known as the Anti-Red Tape Act of 2007, orders the re-engineering of systems and procedures in the delivery of frontline services of government, including local government units, to reduce red tape and processing time, which frontline services cover or include the processing of local business taxes, fees and charges;

**WHEREAS**, in order to help the Local Government Units (LGUs) build strong enabling environment for good local governance and serve our constituents fairly, particularly the business sector, the Department of the Interior and Local Government (DILG) and the Department of Finance issued Joint Memorandum Circular No. 2019-01, dated 17 May 2019, enjoining all LGUs to review, adjust, and/or revise their local revenue ordinances in accordance with the rationalized procedure for setting fees and charges.

**WHEREAS**, Section 6.4, *supra*, explicitly provides for the Creation of an Oversight Committee on the Revision of Fees and Charges;

**WHEREAS**, it is likewise necessary to review and examine the existing rates of business taxes, fees and charges imposed and collected by the City Government, and to propose possible increase or adjustments, as authorized under Section 191 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991;

**WHEREAS**, pursuant to Section 455, *supra*, the City Mayor, as Local Chief Executive, shall "exercise such powers and perform such duties and functions," including, but not limited to, the "general supervision and control of all programs, projects, services and activities" of the City Government;

**WHEREAS**, Section 455, *supra*, the City Mayor is further empowered to "issue such executive orders for the faithful and appropriate enforcement and execution of laws and ordinances" relative to the governance of the city;

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CITY OF MUNTINLUPA  
Office of the City Mayor



**NOW, THEREFORE, I, Jaime R. Fresnedi**, by virtue of the powers vested in me by law, do hereby order and decree that:

Section 1. Creation and Composition.

The Oversight Committee on the Revision of Fees and Charges (the Committee, *for brevity*) is hereby created, and it shall be composed of the following individuals with their respective designations, namely:

- |    |   |                 |
|----|---|-----------------|
| a. | Jaime R. Fresnedi,<br>City Mayor                                | Chairperson;    |
| b. | Anastacio L. Miñoza,<br>City Treasurer's Office                 | Co-Chairperson; |
| c. | Walter A. Arcilla,<br>President, Liga ng mga Barangay           | Member;         |
| d. | Lualhati Sandoval-Morales,<br>City Budget and Management Office | Member;         |
| e. | EnP. Noel A. Cadorna,<br>City Planning and Development Office   | Member;         |
| f. | Melania M. Casanova,<br>City Accounting Office                  | Member;         |
| g. | Noel Edward S. Morales,<br>Internal Audit Department            | Member;         |
| h. | Cecilia C. Lazarte,<br>Sangguniang Panlungsod Secretary         | Member.         |

Section 2. Functions of the Oversight Committee.

The Committee shall perform the following functions, namely;

- Ensure that the guiding principles as prescribed under the Local Government Code and Joint Memorandum Circular No. 2019-01 are observed;
- Review the rationale for fees and user charges imposed by the City Government and methodology for determination of the schedule of fees and rates;
- Gather data on the cost of delivering regulatory, service fees and charges, in order to compute the appropriate rates that will recover the cost, using the Local Finance Committee (LFC) Toolkit;
- Submit to the City Mayor and the Sangguniang Panlungsod the proposed local revenue ordinance including a program of action to institute reforms;

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- e. Perform such other functions as may be necessary, or as may be directed by competent authority.

Section 3. Meetings.

The Committee, together with the Technical Working Group on the Amendment of the Muntinlupa City Revenue Code, duly composed under Executive Order No. 25, s. 2018, shall meet on a regular basis, and may meet on special call, if so warranted. The Business Permits and Licensing Office (BPLO) shall act as Secretariat, and shall be responsible for the issuance of notices of meeting; for logistical support; for taking down of minutes and dissemination and recording thereof; and for writing, receiving, and sending correspondence.

Section 4. Repealing Clause.

All orders and issuances inconsistent with this order are hereby revoked, repealed or amended accordingly.

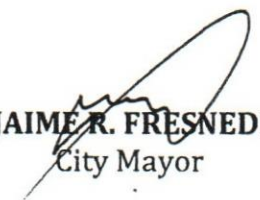
Section 5. Separability Clause.

Any provision found by judicial ruling to be illegal or infirm shall not affect untouched provisions.

Section 6. Effectivity Clause.

This order shall take effect immediately upon signing hereof, and it shall remain in full force and effect until revoked, repealed or amended accordingly.

**DONE AND EXECUTED** on this 16th day of October 2019 in the City of Muntinlupa.

  
**JAIME R. FRESNEDI**  
City Mayor

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