



REPUBLIKA NG PILIPINAS
PAMAHALAANG LUNGSOD NG MUNTINLUPA
KALAKHANG MAYNILA



Tanggapan ng Punonglungsod

EXECUTIVE ORDER No. 28
Series of 2019

**PROVIDING FOR AMENDMENTS TO EXECUTIVE ORDER NO. 23, SERIES OF 2018,
WHICH AMENDED EXECUTIVE ORDER NO. 22, SERIES OF 2016, ON
THE RECONSTITUTION AND RECOMPOSITION OF
THE CITY DEVELOPMENT COUNCIL OF MUNTINLUPA**

WHEREAS, Section 106 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that "(e)ach local government unit shall have a comprehensive multi-sectoral development plan to be initiated by its development council and approved by its sanggunian. For this purpose, the development council at the provincial, city municipal, or barangay level, shall assist the corresponding sanggunian in setting the direction of economic and social development, and coordinating development efforts within its territorial jurisdiction;"

WHEREAS, Joint Memorandum Circular No. 1, Series of 2007, dated March 8, 2007, was issued by the Department of Interior and Local Government (DILG), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), and the Department of Finance (DOF), for the purpose of setting the guidelines on the harmonization of local planning, investment programming, revenue administration, budgeting and expenditure management;

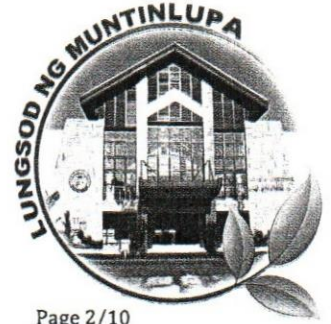
WHEREAS, Executive Order No. 23, Series of 2018, amended Executive Order No. 22, Series of 2016, which provided for the creation and composition of the City Development Council of Muntinlupa;

WHEREAS, there is a need to ensure the continued collaboration and coordination of efforts among the City Government of Muntinlupa, civil society and the business sector, as the former carries on with its vision of becoming "one of the leading investment hubs in the country, with educated, healthy and God-loving people, living peacefully and securely in a climate change-adaptive and disaster-resilient community, under the rule of transparent, caring and accountable leadership;"

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NOW, THEREFORE, I, Jaime R. Fresnedi, by the powers vested in me by law, do hereby order and decree that:

Section 1. Re-Constitution and Re-Composition.

The City Development Council of Muntinlupa (CDCM, *for brevity*) is hereby reconstituted, it and shall be re-composed of the following members, with their respective designations, namely:

- | | | | |
|-----|---|---|--------------|
| (a) | Jaime R. Fresnedi,
City Mayor | : | Chairperson; |
| (b) | Rozzano Rufino N. Biazon,
Representative,
Lone Congressional District of Muntinlupa | : | Member; |
| (c) | Atty. Raul R. Corro,
Chairman, Committee on Appropriations,
Sangguniang Panlungsod | : | Member; |
| (d) | Walter A. Arcilla,
President, Liga ng mga Barangay | : | Member; |
| (e) | Allen F. Ampaya,
Punong Barangay, Barangay Poblacion | : | Member; |
| (f) | Danilo R. Teves,
Punong Barangay, Barangay Putatan | : | Member; |
| (g) | Adorado P. San Pedro,
Punong Barangay, Barangay Bayanan | : | Member; |
| (h) | Christine May Abas,
Punong Barangay, Barangay Alabang | : | Member; |
| (i) | Ruben P. Baes,
Punong Barangay, Barangay Ayala Alabang | : | Member; |
| (j) | Rainier Emmanuelle B. Bulos,
Punong Barangay, Barangay Cupang | : | Member; |
| (k) | Ronaldo L. Loresca,
Punong Barangay, Barangay Cupang | : | Member; |

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- (l) Rafael T. Sevilla,
Punong Barangay, Barangay Sucat : Member;
- (m) EnP. Noel A. Cadorna,
City Planning and Development Office : Member;
- (n) Jaime B. Gustilo,
Representative, Religious Group,
City Bible Church : Member;
- (o) Cinderella S. Iglopas,
Samahan ng Nagkakaisang Magkakapitbahay
Para sa Pagsulong ng Blk. 35, Soldiers Hills
Representative, Neighborhood Association : Member;
- (p) Roberto C. Arceo,
Kagitingan Community Builders Association, Inc.
Representative, Homeowners' Association : Member;
- (q) Arthur Tobias Simundac,
Scout Royal Brotherhood
Muntinlupa Chapter Association,
Representative, Civic Society Organization : Member;
- (r) Irene de Guzman Cubacub,
Yakap at Kalinga Poblacion
Senior Citizen Association, Inc.
Representative, Senior Citizens : Member;
- (s) Jaime A. Malaca,
Muntinlupa Bayan Poblacion TODAI,
Representative, Transport Groups : Member.

Membership among public officials and officers in the CDCM is a function of their respective offices. As such, the resignation, removal, termination, death, incapacity, or similarly-situated circumstance of the public official or officer shall entitle the successor thereof to assume membership, without need for the issuance of another order or instrument.

Membership outside the public service shall be in accordance with the civic duty of the concerned private individual. They are, however, bound by the same standards of fidelity, honesty and integrity whilst in the service of the CDCM.

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Section 2. Functions.

The CDCM shall perform the following functions, as provided in the Section 109 Republic Act 7160, namely:

- (a) Formulate long-term, medium-term, and annual socioeconomic development plan and policies;
- (b) Formulate the medium-term plan and annual public investment programs;
- (c) Appraise and prioritize socio-economic development programs and projects;
- (d) Formulate local investment incentives to promote the inflow and direction of private investment capital;
- (e) Coordinate, monitor and evaluate the implementation of development programs, projects; and
- (f) Perform such other functions as may be provided by law or competent authority, or as may be warranted to accomplish the foregoing.

Section 3. Meetings.

Pursuant to Section 110, *supra*, the CDCM shall meet at least once every six (6) months or as often as necessary.

Section 4. Executive Committee.

I. Creation.

The CDCM, by resolution and within three (3) month from the date of its reconstitution, shall create an Executive Committee to represent it and act on its behalf when it is not in session, pursuant to Section 111, *supra*.

II. Composition.

The Executive Committee of the CDCM shall be composed of the following, namely:

- (a) Jaime R. Fresnedi,
City Mayor : Chairperson;

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- (b) Atty. Raul R. Corro,
Chairperson, Committee on Appropriations,
Sangguniang Panlungsod : Member;
- (c) Walter A. Arcilla,
President, Liga ng mga Barangay : Member;
- (d) Jaime B. Gustilo,
City Bible Church : Member.

III. Functions.

The Executive Committee of the CDCM shall perform the following powers and functions, as provided in Section 111, *supra*.

- (a) Ensure that the decision of the CDCM are faithfully carried out and implemented;
- (b) Act on matters requiring immediate attention or action by the CDCM;
- (c) Formulate policies, plans, and programs based on the general principles laid down by the CDCM; and
- (d) Act on the matters that may be authorized by the CDCM.

IV. Meetings.

The Executive Committee shall hold its meetings at least once a month. Special meetings may be called by the Chairperson of the CDCM or by a majority of its members.

Section 5. Sectoral or Functional Committees.

A. Composition.

The CDCM shall form Sectoral or Functional Committees to assist them in the performance of their functions. The following Committees shall be formed and shall be composed of the heads of the following departments and offices, including nine (9) members of the Sangguniang Panlungsod, namely:

- I. Social Development Sector
a. City Health Office;

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- b. City Veterinary Office;
- c. Ospital ng Muntinlupa;
- d. Joint Resources Financing;
- e. Schools Division Office, Department of Education;
- f. Early Childhood Education Division;
- g. Muntinlupa City Technical Institute;
- h. Muntinlupa Scholarship Program;
- i. Pamantasan ng Lungsod ng Muntinlupa;
- j. Community Affairs and Development Office;
- k. Gender and Development Office;
- l. Local Civil Registry;
- m. Muslim Affairs Office;
- n. Office of the Senior Citizens Affairs;
- o. Muntinlupa Sports Complex;
- p. People's Coordinating Office;
- q. Social Services Department;
- r. Disaster Risk Reduction and Management Office;
- s. Urban Poor Affairs Office;
- t. Youth Affairs and Sports Development Office;
- u. Bureau of Fire Protection, Muntinlupa City Station;
- v. Bureau of Jail Management and Penology, Muntinlupa;
- w. City Security Office;
- x. Drug Abuse Prevention and Control Office;
- y. Muntinlupa Traffic Management Bureau;
- z. Philippine National Police, Muntinlupa City Station;
- aa. Public Order and Safety Office;
- bb. City Planning and Development Office
- cc. Paty Katy C. Boncayao, Sangguniang Panlungsod;
- dd. Allan Rey A. Camilon, Sangguniang Panlungsod;
- ee. Alexson V. Diaz, Sangguniang Panlungsod;
- ff. Valentino Niefes, Sangguniang Panlungsod;
- gg. Mark Lester M. Baes, Sangguniang Panlungsod;
- hh. Francis Ian T. Bagatsing, Sangguniang Panlungsod;
- ii. Mamerto T. Sevilla, Jr., Sangguniang Panlungsod;

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- jj. Louisito A. Arciaga, Sangguniang Panlungsod; and
- kk. Neptali S. Santiago, Sangguniang Panlungsod

II. Economic Development Sector

- a. Public Employment Services Office;
- b. City Cooperative Development Office;
- c. Department of Agriculture – Extension Services Office;
- d. City Competitiveness Office;
- e. Local Economic and Investment Promotions Office;
- f. Tourism, Culture and the Arts Department;
- g. Muntinlupa City Public Market;
- h. Joint Resource Financing (JRF) Program;
- i. Cornelio M. Martinez, Sangguniang Panlungsod; and
- j. Mark Lester M. Baes, Sangguniang Panlungsod.

III. Infrastructure Development Sector

- a. City Architect's Office;
- b. City Engineering Department;
- c. City Zoning Administration Office;
- d. Office of the City Building Official;
- e. Louisito A. Arciaga, Sangguniang Panlungsod; and
- f. Mamerto T. Sevilla, Jr., Sangguniang Panlungsod.

IV. Environmental Management Sector

- a. Environmental Protection and Natural Resources Office;
- b. Environmental Sanitation Center;
- c. Lake Management Office; and
- d. Marissa C. Rongavilla, Sangguniang Panlungsod.

V. Institutional Development Sector

- a. Office of the City Administrator;
- b. Secretary of the City Mayor;
- c. Office of the City Mayor;
- d. Secretariat, Sangguniang Panlungsod;
- e. Anti-Graft Division;
- f. City Budget and Management Department;

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- g. Internal Audit Department;
- h. Records Management Office;
- i. Fixed Assets Management Office;
- j. City Accounting Office;
- k. City Treasurer's Office;
- l. City Legal Office;
- m. City Planning and Development Office;
- n. Department of the Interior and Local Government
Muntinlupa Local Operations Office;
- o. General Services Office;
- p. City Human Resources Management Department;
- q. Business Permits and Licensing Office;
- r. International Relations Office;
- s. Management Information Systems Office;
- t. Motorpool Section;
- u. City Prosecutor's Office;
- v. Public Information Office;
- w. City Assessor's Office;
- x. Louisito A. Arciaga, Sangguniang Panlungsod;
- y. Atty. Raul R. Corro, Sangguniang Panlungsod;
- z. Neptali S. Santiago, Sangguniang Panlungsod.

B. Functions.

To ensure policy coordination and uniformity in operational directions, the Sectoral or Functional Committees shall directly establish linkages with the National Government Agencies (NGAs) and such sectoral and functional committees organized by the government for development, investment and consultative purposes. Consistent with national policies and standards, all committees enumerated above shall perform the following functions, namely:

- (a) Provide the CDCM with data and information essential to the formulation of plans, programs and activities;
- (b) Define sectoral or functional objectives, set targets, and identify programs, projects and activities for the particular section or function;
- (c) Collate and analyze information and statistics and conduct related function;

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- (d) Coordinate planning, programming, and implementation of programs, projects, and activities within each sector;
- (e) Monitor and evaluate programs and projects; and
- (f) Perform such other functions as may be assigned by the CDCM.

Section 6. Secretariat.

A Secretariat is hereby constituted, headed by the City Planning and Development Office, which shall be responsible for providing technical and logistical support, documentation of proceedings, preparation of reports and such other assistance as may necessary in the discharge of the functions of the CDCM, pursuant to Section 113, *supra*.

Section 7. Budget.

The City Budget and Management Department shall furnish the CDCM information on financial resources and budgetary allocations applicable to its jurisdiction to guide in its planning functions, as provided in Section 115, *supra*.

Section 8. Repealing Clause.

All orders and directives inconsistent with any provision herein found shall be deemed revoked, repealed or amended accordingly.

Section 9. Separability Clause.

Any provision herein judicially found illegal or infirm shall not affect untouched provisions.

Section 10. Effectivity Clause.

This Executive Order shall take effect immediately upon signing, and it shall remain in full force and effect until revoked, repealed or amended accordingly.

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DONE AND EXECUTED on this 23rd day of October 2019 in the City of Muntinlupa.


JAIME R. FRESNEDI
City Mayor 

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