



Republic of the Philippines
City Government of Muntinlupa
CITY OF MUNTINLUPA
Office of the City Mayor



EXECUTIVE ORDER No. 29
Series of 2016

PROVIDING FOR THE CREATION OF THE TOURISM, CULTURE AND ARTS COUNCIL
OF THE CITY OF MUNTINLUPA, ITS COMPOSITION AND FUNCTIONS

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code (LGC) of 1991, provides that "xxx within their respective territorial jurisdictions, local government units shall ensure and support, among other things, the preservation and enrichment of culture xxx;"

WHEREAS, Section 458 (xvi), *supra*, provides that a "city council (shall be established) whose purpose is the promotion of culture and the arts, coordinate with government agencies and non-governmental organizations, and, subject to the availability of funds, appropriate funds for the support and development of the same;"

WHEREAS, the promotion of Filipino culture, especially in the context of the traditions and customs practiced by the people of Muntinlupa in the areas of food, apparel, architecture, fiestas, official celebrations, livelihood, among others, should be preserved and enhanced for the appreciation of the current and future generations and should be promoted for the development of tourism, and its allied industries and enterprises, in the city;

NOW, THEREFORE, I, Atty. JAIME R. FRESNEDI, Mayor of the City of Muntinlupa, by virtue of the powers vested in me by law do hereby ordain the following, namely:

Section 1. Creation and Composition.

The Tourism, Culture and Arts Council of the City of Muntinlupa (TCAC, *for brevity*) is hereby created and shall be composed of the following individuals, to wit:

- a. Hon. Atty. Jaime R. Fresnedi,
City Mayor Chairperson;
- b. Hon. Dhesiree G. Arevalo
Chair, Tourism, Culture and Foreign
Relations, Sangguniang Panlungsod Vice Chairperson;





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| c. | Hon. Stephanie G. Teves,
Chair, Committee on Education | Member; |
| d. | X Maricel G. Labra
OIC, Cultural and Tourism Development Office | Member; |
| e. | Noel A. Cadorna
Head, City Planning and Development Office | Member; |
| f. | Teresita V. Navarro
Head, Public Information Office; | Member; |
| g. | X Lualhati S. Morales
Head, City Budget and Management Office | Member; |
| h. | X Mauro de Gulan, Ed. D.
Superintendent, SDO, Department of Education | Member; |
| i. | PSSupt. Dante Novicio
Chief of Police, Muntinlupa City Station, PNP | Member; |
| j. | Ronimari Reyes
Crimson Hotel Alabang,
Representative from the Private Sector | Member; |
| k. | Amado Pacificar
Federation of Senior Citizens Associations
of the Philippines, Muntinlupa Chapter
Representative from conservation/heritage society | Member; and |
| l. | Bryan C. Dayuta
Samahang Batya, Barangay Alabang
Representative of cultural group | Member. |

Section 2. Functions.

The TCAC shall perform the following functions, to wit:

- a. Prepare an annual plan on tourism, culture and the arts consonant to the Medium Term Philippine Development Plan for Culture and the Arts, to be integrated in the local development plan, including timely and complete submission of reports to the Bureau of Local Government Development, in coordination with the Regional Offices of the Department of the Interior and Local Government (DILG) and the Department of Tourism, as the case may warrant;

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- b. Formulate programs and recommendations to develop local cultural and artistic talents;
- c. Ensure the protection, preservation and conservation of the local cultural and historical heritage sites;
- d. In coordination with the private sector, conduct cultural events such as cultural festivals, competitions, lectures, seminars, forums and symposia, or set up exhibits during fiestas and other related activities;
- e. Conduct periodic consultations with all stakeholders to identify grassroots-based cultural concerns, issues and agenda;
- f. Encourage the development of local cultural industries, including enterprises that promote, among others, livelihood opportunities and employment based on tourism development;
- g. Conduct periodic inventory of local cultural objects and sites in coordination with the National Commission for Culture and the Arts, the Department of Tourism, and other related agencies, local, national or foreign, as the case may be;
- h. Coordinate and enter into agreements and joint projects with local Culture and the Arts Councils, foundations, heritage groups, related agencies and individuals, domestic or international, subject to approval of the local chief executive, in consonance with applicable rules established by the Sangguniang Panlungsod;
- i. Perform such other functions as may be handed down by competent authority or as may be necessary to accomplish the foregoing.

Section 3. Meetings.

The TCAC shall conduct regular meetings once every month, and may, at its discretion, hold special meetings at such frequency and schedule as may be agreed upon by the members.

The Secretariat shall be composed of the staff members of the Cultural and Tourism Development Office, the Head of which shall be the Administrative Officer of the same office. The Secretariat shall be responsible for handling all matters in the preparation, conduct and documentation of the meetings of the CAC, including the writing, dissemination and filing of reports, correspondence and submissions.

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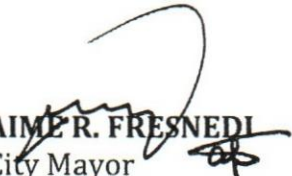
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Section 4. Effectivity.

This Executive Order shall take effect immediately and shall remain in force and effect unless otherwise amended, repealed or superseded.

DONE AND EXECUTED on this 19th day of DECEMBER 2016 in the City of Muntinlupa.


ATTY. JAIME R. FRESNEDI
City Mayor

