



Republic of the Philippines
City Government of Muntinlupa
CITY OF MUNTINLUPA
Office of the City Mayor



EXECUTIVE ORDER No. 29
Series of 2020

**PROVIDING FOR THE CREATION OF THE REGULATORY REFORM TEAM
OF THE CITY GOVERNMENT OF MUNTINLUPA, ITS COMPOSITION AND FUNCTIONS**

WHEREAS, pursuant to Section 5 of Republic Act No. 11032, otherwise known as the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, "All offices and agencies which provide government services are hereby mandated to regularly undertake cost compliance analysis, time and motion studies, undergo evaluation and improvement of their transaction systems and procedures and reengineer the same if deemed necessary to reduce bureaucratic red tape and processing time;"

WHEREAS, in support to the implementation of Republic Act No. 11032 and in view of the Philippine Development Plan 2017-2022 that ensures People-Centered, Clean, and Efficient Governance through seamless service delivery, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2018-214, Series of 2018, entitled "Reengineering of LGU Systems and Procedures on EODB-EGSD Act of 2018" that enjoins LGUs to initiate reengineering of its operations and procedures;

WHEREAS, to assist LGUs in complying with the standards of the Republic Act No. 11032, the DILG and the Anti-Red Tape Authority (ARTA) issued Joint Memorandum Circular No. 2019-01, dated December 10, 2019, which aims to improve the delivery of government services in the country by reviewing business and non-business related local ordinances, issuances, and resolutions and recommend them for repeal, amendment, consolidation, or retention, as may be deemed necessary, to eliminate unnecessary burden to business and non-business related transactions;

NOW, THEREFORE, I, Jaime R. Fresnedi, City Mayor of Muntinlupa, by virtue of the powers vested in me by law, do hereby order and decree that:

Section 1. Creation and Composition.

The Regulatory Reform Team (RRT, *for brevity*) of the City Government of Muntinlupa is hereby created, and it shall be composed of the following individuals, with their respective designations, namely:



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|-----|--|-------------------|
| (a) | Jaime R. Fresnedi,
City Mayor | Chairperson; |
| (b) | Artemio A. Simundac,
City Vice Mayor | Vice Chairperson; |
| (c) | Atty. Raul R. Corro,
Majority Floor Leader, Sangguniang Panlungsod | Member; |
| (d) | Engr. Mamerto T. Sevilla, Jr.,
District 2 Representative, Sangguniang Panlungsod | Member; |
| (e) | Mark Lester M. Baes,
District 2 Representative, Sangguniang Panlungsod | Member; |
| (f) | Engr. Allan A. Cachuela,
City Administrator | Member; |
| (g) | EnP. Alvin F. Veron,
City Planning and Development Office | Member; |
| (h) | Atty. Kelly P. de la Rosa,
City Legal Office | Member; |
| (i) | Chito C. Valerio,
City Records Management Office | Member; |
| (j) | Bonifacio Hernandez
Co-Founder, Tindog Pilipinas
Chairperson, Muntinlupa Integrity Circle
Private Sector Representative | Member. |

Section 2. Functions.

The RRT shall perform the following functions, namely:

- (a) Stocktake all existing local ordinances and issuances made by the City or jointly made with other Local Government Units (LGUs) or National Government Agencies (NGAs);
- (b) Conduct public dialogues with stakeholders such as NGAs, Civil Society Organizations (CSOs) and the private sector, to identify cumbersome regulations and determine priority ordinances and issuances for review/assessment;
- (c) Review and/or assess prioritized local ordinances, issuances, and resolutions if it is redundant, out-dated, or unnecessary using the Four-Way Test;
- (d) Recommend policy options that may be adopted;
- (e) Draft policies based on the result/s of the assessment;
- (f) Accomplish the Regulatory Reform Technical Report (RRTR);



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- (h) Create and/or update the database systems and the LGU website. The LGU website shall include all local ordinances, issuances and resolution with their corresponding amendments and the most current and updated Citizen's Charter with all services offered classified as Simple, Complex, and Highly Technical. It should be business friendly and accessible;
- (i) Establish regulatory management procedures and methodologies in the modification, adoption, implementation, and evaluation of existing local ordinances, issuances, and resolutions of LGU;
- (j) Conduct studies and/or reviews in the promotion of efficient government services and ease of doing business;
- (k) Conduct regular quarterly meetings and other special meetings, as the need arises, with proper documentation;
- (l) Ensure regular and timely submission of required reports to the DILG and ARTA.

Section 3. Stocktaking of Local Ordinances and Issuances.

Upon the creation of the RRT, its first agenda is to conduct an inventory of all existing issuances, ordinances, or resolutions implemented by the City Government of Muntinlupa using Annex 4 of DILG-ARTA Joint Memorandum Circular No. 2019-01.

Section 4. Regular Meetings.

The Regulatory Reform Team shall meet regularly once every quarter, and specially as the need arises, to discuss the status, issues and concerns of the LGU's compliance with DILG-ARTA Joint Memorandum Circular No. 2019-01. Funding for the conduct of the quarterly meeting shall be charged from the Office of the City Mayor.

Section 5. Secretariat.

Cecilia Cuaresma-Lazarte, the Secretary to the Sangguniang Panlungsod, shall act as the Head of the Secretariat of the Regulatory Reform Team with the following staff as members, namely:

- (a) Ma. Nory Z. Olarve,
Secretariat, Sangguniang Panlungsod Member; and
- (b) Mary Anne I. Simon-Daño,
Office of the City Mayor Member.



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The Secretariat shall organize and document the conduct of the quarterly and special meetings of the Regulatory Reform Team. As reiterated in DILG-ARTA Joint Memorandum Circular No. 2019-01, the RRT Secretariat shall also furnish copies of approved local ordinances, issuances and resolutions to the University of the Philippine's (UP) Office of the National Administrative Register (ONAR) pursuant to the Administrative Code of 1987.

The Secretariat shall likewise properly and speedily handle all administrative requirements of the RRT.

Section 6. Repealing Clause.

Any order or directive that is inconsistent with any provision herein is deemed repealed, revoked, or amended accordingly.


Section 7. Separability Clause.

In the event that any provision herein found is judicially struck down or administratively held infirm, untouched provisions shall remain in full force and effect.

Section 8. Effectivity Clause.

This Executive Order shall take effect immediately upon its signing, and it shall remain in full force and effect until repealed, revoked, or amended accordingly.

DONE AND EXECUTED on this 15th day of July 2020 in the City of Muntinlupa.


JAIME R. FRESNEDI
City Mayor 