



Republic of the Philippines
City Government of Muntinlupa
CITY OF MUNTINLUPA
Office of the City Mayor



EXECUTIVE ORDER No. 03
Series of 2022

**PROVIDING FOR THE ORGANIZATION OF THE CITY COMMUNITY-BASED
MONITORING SYSTEM COORDINATING BOARD OF MUNTINLUPA,
ITS COMPOSITION AND FUNCTIONS**

WHEREAS, Republic Act No. 11315, otherwise known as the Community-Based Monitoring System (CBMS) Act, was enacted on 17 April 2019, and it institutionalizes the conduct of the CBMS in every city and municipality in the country;

WHEREAS, the CBMS is an organized technology-based system of collecting, processing, and validating necessary disaggregated data that may be used for planning, program implementation, and impact monitoring at the local level while empowering communities to participate in the process;

WHEREAS, Section 4, *supra*, provides that “(e)ach city and municipality is the primary data collecting authority within its locality;”

WHEREAS, Section 6, *supra*, provides that the “Philippine Statistics Authority (PSA) shall serve as the lead agency in the implementation of the CBMS.” Sub-section (d), furthermore, provides that it “(s)hall monitor the data collection by cities and municipalities to ensure adherence to official concepts, definitions, and standards of poverty statistics;”

WHEREAS, Section 14 *supra*, provides that “(f)or purposes of achieving secure and efficient data sharing arrangements between and among concerned cities and municipalities and national government agencies to be used for their particular social protection and welfare programs and projects, there is hereby created a CBMS Council composed of the PSA, DILG and DICT, to be headed by the PSA;”

WHEREAS, the CBMS Council approved Resolution No. 06, Series of 2021, dated 26 May 2021, on the establishment of the Provincial and City/Municipal Coordinating Board that shall be responsible in overseeing the CBMS operations in their respective locality, ensuring logistic and other requirements are in place prior and during the CBMS operations, and resolving issues and concerns encountered in the conduct of CBMS in their jurisdiction;

NOW, THEREFORE, I, Jaime R. Fresnedi, City Mayor of Muntinlupa, by virtue of powers vested in me by law, do hereby order and decree that:

Section 1. Creation and Composition.



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The City Community-Based Monitoring System Monitoring System Coordinating Board (CBMS, for brevity) of Muntinlupa is hereby created, and it shall be composed of the following individuals, with their respective designations, namely:

- | | |
|---|----------------------|
| (a) Estrella R. Vargas,
Chief Statistical Specialist,
PSA Provincial Statistical Office V | Chairperson; |
| (b) EnP. Alvin F. Veron,
City Planning and Development Office | Co-Chairperson; |
| (c) Bernadette G. Ferino,
DILG Muntinlupa Field Operations Office | Vice Chairperson; |
| (d) Mildred P. Andaleon,
Population and Development Officer | Head of Secretariat; |
| (e) Walter A. Arcilla,
Liga ng mga Barangay, | Member; |
| (f) Analyn A. Mercado,
Social Services Department | Member; |
| (g) Engr. Dynadelle N. Aranda,
City Engineering Department | Member; |
| (h) Lorna B. Misa,
Environmental Protection and Natural Resources Office | Member; |
| (i) Elizabeth Agdon-Gaviola,
City Human Resources Management Department | Member; |
| (j) Glenda Zamora-Aniñon,
Public Employment Service Office | Member; |
| (k) Rovi S. Vilorio,
Public Information Office | Member; |
| (l) Marilou Ordonio-Lobo,
Department of Agriculture - Extension Services Office | Member; |
| (m) Necito M. Guico,
City Budget and Management Department | Member; |
| (n) Atty. Harley L. Padolina, Jr.,
Local Civil Registry | Member; |
| (o) Juancho H. Bunyi, MD,
City Health Office | Member; |
| (p) Col. Florocito E. Ragudo (Ret.),
Public Order and Safety Office | Member; |
| (q) Erwin O. Alfonso,
Department of Disaster Resilience and Management | Member; |
| (r) Roger John P. Smith,
Tourism, Culture and the Arts Department | Member; |
| (s) Gary A. Llamas,
Local Economic Investment and Promotions Office | Member; |



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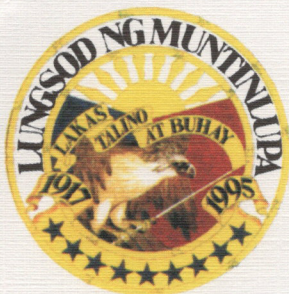


(t)	Rosemarie I. Geli, Community Affairs and Development Office	Member;
(u)	Alita A. Ramirez, Urban Poor Affairs Office	Member;
(v)	Charito A. Cadorna, Gender and Development Office	Member;
(w)	Nancy Brila-Torero, Management Information Systems Office	Member;
(x)	Amelia Rose U. Casiguran, General Services Office	Member;
(y)	Cecilia C. Lazarte, Sanggunian Panglungsod Secretariat	Member;
(z)	Dominico C. Idanan, CESO, Schools Division Office, Muntinlupa	Member;
(aa)	PCol. Angel L. Garcillano, Philippine National Police, Muntinlupa City Station	Member;
(bb)	Elvie Sanchez-Quiazon, Philippine Chamber of Commerce and Industry, Representative, Private Sector	Member;
(cc)	Bishop Jaime B. Gustilo, City Bible Church, Representative, Civic Organization	Member.

Section 2. Functions.

The CBMS shall perform the following functions, namely:

- (a) Oversee the implementation of the CBMS operations in the city, and report the status thereof to the concerned higher CBMS Coordinating Board;
- (b) Resolve issues and concerns encountered in the conduct of CBMS. For issues that cannot be resolved at the city, escalate to the concerned higher CBMS Coordinating Board;
- (c) Facilitate the approval and timely release of funds, if any, and other requirements for the proper operations of the CBMS;
- (d) Issue communications, directives, instructions, and/or circulars to cooperate, mobilize, and provide support/assistance to the operations in census areas, which includes, but not limited to the following, namely:
 - (i) Active participation in coordination meetings and activities;
 - (ii) Publicity and information campaign for the conduct of CBMS;
 - (iii) Venue for the conduct of trainings, headquarters for the enumeration personnel, and machine processing;



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- (iv) Transportation facilities for the enumeration personnel, and transport of CBMS forms, supplies, and materials;
- (v) Communication and wireless internet connection facility;
- (vi) Storage area for tablets, forms, and other materials;
- (vii) Health and legal services to CBMS personnel; and
- (viii) Facilitation of enumeration in government-owned and private institutions, and other hard-to-reach areas;
- (ix) Other matters as may be deemed necessary for the successful conduct of the CBMS.

Section 3. Funding.

The City Planning and Development Office (CPDO) shall secure the funding for the smooth and orderly operations of the CBMS, and shall perform the administrative processes involved.

Section 4. Meetings.

The CBMS shall meet once every quarter of the year. A special meeting may be called for whenever warranted. Full reportorial processes shall be performed by the Secretariat.

Section 5. Repealing Clause.

Previous orders inconsistent with any provision found herein shall be deemed repealed, revoked or amended accordingly.

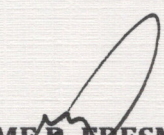
Section 6. Separability Clause.

In the event any provision found herein is judicially decided illegal or administratively declared infirm, untouched provisions shall remain in full force and effect.

Section 7. Effectivity Clause.

This Executive Order shall be effective upon its signing, and it shall remain in full force and effect unless repealed, revoked or amended accordingly.

DONE AND EXECUTED on this 31st day of March 2022 in the City of Muntinlupa.


JAIME R. FRESNEDI
City Mayor 