



REPUBLIKA NG PILIPINAS
PAMAHALAANG LUNGSOD NG MUNTINLUPA
KALAKHANG MAYNILA



Tanggapan ng Punonglungsod

EXECUTIVE ORDER No. 37
Series of 2022

**PROVIDING FOR THE CREATION OF THE ECONOMIC DEVELOPMENT AND
ENTREPRENEURSHIP COMMITTEE, ITS COMPOSITION AND FUNCTIONS**

WHEREAS, a vibrant local economy supports a mix of economic activities and promotes economic security by enabling access to employment or entrepreneurship opportunities and access to basic necessities, including safe and affordable housing, healthy food, education, and social and recreational opportunities;

WHEREAS, the state of the local economy also affects the health and well-being of the citizens as studies show that individuals with lower incomes frequently have poorer health outcomes and have a greater sense of financial vulnerability;

WHEREAS, there are various departments and offices in the City Government of Muntinlupa that, through the performance of their mandates, promote and assist in livelihood and entrepreneurship development which are important inputs in establishing a vibrant local economy;

WHEREAS, the post-pandemic economy of the City of Muntinlupa will require the efforts of all stakeholders, and, adjunct to this, the departments and offices of the City Government must become more responsive to integrate all these efforts, both for the needs of the business sector and the economic interests of the citizens of Muntinlupa;

NOW, THEREFORE, I, Rozzano Rufino B. Biazon, City Mayor of Muntinlupa, by virtue of the powers vested in me by law, do hereby order and decree that:

Section 1. Creation and Composition.

The Economic Development and Entrepreneurship Committee (EDEC, for brevity) is hereby created, and it shall be composed of the following individuals, with their respective designations, namely:

- (a) Rozzano Rufino B. Biazon,
City Mayor Chairperson;
- (b) Cornelio M. Martinez,
Chairperson, Committee on Labor and Employment,
Chairperson, Committee on Livelihood and Cooperatives,



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| (c) | Sangguniang Panlungsod
Mark Lester M. Baes,
Chairperson, Committee on Trade and Industry,
Sangguniang Panlungsod | Member; |
| (d) | Marissa C. Rongavilla,
Chairperson, Committee on the Environment,
Natural and Aquatic Resources, Fisheries and Agriculture,
Chairperson, Committee on Livestock, Markets,
Hawkers and Slaughterhouses
Sangguniang Panlungsod | Member; |
| (e) | Arlene D. Hilapo,
Chairperson, Committee on Tourism, Culture and
Foreign Relations,
Chairperson, Committee on Gender and Development,
Sangguniang Panlungsod | Member; |
| (f) | Glenda Zamora-Aniñon,
Public Employment Service Office | Member; |
| (g) | Engr. Allan A. Cachuela,
Local Economic Investment Promotion Office | Member; |
| (h) | Randy I. Garcia,
Muntinlupa City Public Market | Member; |
| (i) | Francisco A. Santella,
Muntinlupa City Technical Institute | Member; |
| (j) | Atty. Nemei S. Santiago,
City Cooperative Development Office | Member; |
| (k) | Jerome James Arriola,
City Competitiveness Office | Member; |
| (l) | Maylene V. Viñas,
Joint Resources Financing Program | Member; |
| (m) | Marilou Ordonio-Lobo,
Department of Agriculture, Extension Services Office | Member; |
| (n) | EnP. Alvin F. Veron,
City Planning and Development Office | Member; |
| (o) | Roger J. P. Smith,
Tourism, Culture, and the Arts Department | Member; |
| (p) | Reggie Salonga,
Gender and Development Office | Member; |
| (r) | Ma. Lourdes A. Ampaya,
Office of the City Mayor | Member; |



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- (s) Atty. Eleonor T. Hernandez,
Mapag-Ampon Multi-Purpose Parish Cooperative,
Private Sector Representative Member.

Membership in the EDEC is a function of the office the member occupies. The resignation, removal, termination, transfer, severe incapacity, grave illness, death, or any other similarly-situated circumstance of the member shall entitle the successor to assume membership without the need for the issuance of another instrument.

Members from the private sector shall be bound by the same token of fidelity, integrity and accountability. In the event any of the situations abovementioned occurs, the City Mayor shall choose the replacement thereof from among the names submitted for consideration by the remaining EDEC members.

Section 2. Functions.

The EDEC shall perform the following functions, namely:

- (a) Prepare a concrete plan for job generation, livelihood creation, and entrepreneurship engenderment in the City of Muntinlupa;
Towards this end, it shall:
- (i) Consult with existing business enterprises and companies, including management and labor, entrepreneurs;
 - (ii) Gather data from concerned National Government Agencies (NGAs), and affiliated offices, and ensure these information is incorporated in the plan;
 - (iii) Test pilot mechanisms and systems through the assistance of concerned departments and offices of the City Government, particularly the Gender and Development (GAD) Office;
 - (iv) Benchmark remarkable achievements of other local government units (LGUs), whether province, city, municipality or barangay, and put into use applicable systems;
- (b) Introduce, through the Sanggunian Panlungsod members, enabling local legislation;
- (c) Propose to the City Mayor, to the Sangguniang Panlungsod, or to any other relevant authority, including business groups, innovations or amendments to time-honored practices or observances, especially when it comes to the drafting of the Executive-Legislative Agenda (ELA), the Comprehensive Land Use Plan (CLUP), among others; topics for discussion in the Liga ng mga Barangay, the City Development Council (CDC), the Local Finance Committee (LFC), the Peace and Order Council (POC), among others.



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- (d) Identify areas of interest where growth may be harnessed, and submit recommendations to the City Mayor, to the Punong Barangay involved, or to any other authority concerned;
- (e) Establish linkages, and embolden the strategies developed by the Local Economic Investment Promotion Office (LEIPO) to allow them to realize full potential;
- (f) Rally member offices to widen their respective areas of jurisdiction, and assist one another, when warranted.

Section 3. Secretariat.

EDEC Members from the City Government shall each submit one (1) of a representative, and, together, they shall form part of the Secretariat of the EDEC. The Secretariat Head shall be Kate Ax'l T. Estojero.

The Secretariat shall perform ministerial duties related to writing down, sending out, filing of correspondence and minutes of meeting; issuances of notices; and logistical support to meetings.

Likewise, and equally essential, it shall:

- (a) Register all livelihood inquiries and requests and assess the same for referral to the appropriate department or office of the City Government for appropriate action; and
- (b) Create a database of all inquiries and requests and establish a system for monitoring the progress of the same.

Section 4. Meetings and Quorum.

The EDEC shall meet every second Monday of the month, or as often as necessary. A majority of the members shall constitute a quorum.

Section 5. Budget.

The Gender and Development (GAD) Office shall provide the vital funding for the smooth discharge of the functions of the EDEC.

Section 7. Repealing Clause.

Any order, memorandum or similar directive contrary to any of the provisions of this Executive Order is hereby repealed, revoked, or amended accordingly.



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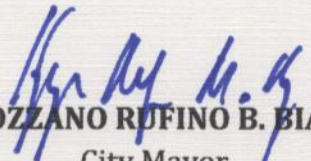
Section 8. Separability Clause.

In the event any provision found herein shall be judicially decided illegal or administratively declared infirm, untouched provisions shall continue to be in full force and effect.

Section 9. Effectivity Clause.

This Executive Order shall take effect immediately upon its signing, and it shall remain in full force and effect until repealed, revoked, or amended accordingly.

DONE AND EXECUTED on this 10th day of October 2022 in the City of Muntinlupa.


ROZZANO RUFINO B. BIAZON
City Mayor