



Tanggapan ng Punonglungsod

REPUBLIKA NG PILIPINAS
PAMAHALAANG LUNGSOD NG MUNTINLUPA
KALAKHANG MAYNILA

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EXECUTIVE ORDER No. 54
Series of 2022-B

**PROVIDING FOR AMENDMENTS TO EXECUTIVE ORDER NO. 05, SERIES OF 2022, AND
EXECUTIVE ORDER NO. 13, SERIES OF 2013,
ON THE RECONSTITUTION AND RE-COMPOSITION OF THE
LOCAL HOUSING BOARD OF THE CITY OF MUNTINLUPA,
ITS COMPOSITION AND FUNCTIONS**

WHEREAS, Executive Order No. 05, Series of 2022, issued on 02 May 2022, provided for amendments to Executive Order No. 13, Series of 2013, issued on 11 November 2013, thereby reconstituting the Local Housing Board of the City of Muntinlupa, and further provided for changes in the composition thereof;

WHEREAS, with the change in administration, another set of amendments is necessary to reflect these in the official issuance;

NOW, THEREFORE, I, Rozzano Rufino B. Biazon, City Mayor of Muntinlupa, by virtue of the powers vested in me by law, do hereby order and decree that:

Section 1. Reconstitution and Re-composition.

The Local Housing Board of the City of Muntinlupa (*LHB, for brevity*) is hereby reconstituted, and it shall be composed of the following individuals, whose respective designations are herein provided, namely:

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|----|--|---------------------|
| a. | Rozzano Rufino B. Biazon,
City Mayor | Chairperson; |
| b. | Mamerto T. Sevilla, Jr.,
Chairperson, Committee on Urban Poor and Housing,
Sangguniang Panlungsod | Member; |
| c. | Mark Lester M. Baes,
Vice Chairperson, Committee on Urban Poor and Housing,
Sangguniang Panlungsod | Member; |
| d. | Alita A. Ramirez,
Urban Poor Affairs Office | Executive Director; |
| e. | Rommel R. Trinidad,
National Housing Authority | Member; |
| f. | Wilfredo E. Olaco,
Presidential Commission for the Urban Poor | Member; |
| g. | Mary Ann Policarpio,
Department of Human Settlements and Urban Development | Member; |



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| h. | Gloria C. Aguhar,
Department of the Interior and Local Government,
Muntinlupa Field Operations Office | Member; |
| i. | Engr. Dynadelle N. Aranda,
City Engineering Department | Member; |
| j. | EnP. Alvin F. Veron,
City Planning and Development Office | Member; |
| k. | EnP. Noel A. Cadorna,
City Zoning Administration Office | Member; |
| l. | Col. Avelino V. Castro,
Squatting Prevention and Control Office | Member; |
| m. | Erwin O. Alfonso,
Department of Disaster Resilience and Management | Member; |
| n. | Atty. Rosalina T. Tesorio,
Office of Congressman Jaime R. Fresnedi,
Representative, Lone Congressional District of Muntinlupa | Member; |
| o. | Estelita F. Bunyi,
Rotary Homes Muntinlupa Foundation | Member; |
| p. | Grace L. Acoba,
Representative, People's Organizations
For Danger Areas Sector | Member; |
| q. | Judy M. Se,
Representative, People's Organizations
For Public Lands Sector | Member; |
| r. | Gil A. Belarmino,
representative, People's Organizations
For Private Lands Sector | Member. |

Membership among public officials and officers in the LHB is a function of their respective offices. As such, the resignation, removal, termination, death, incapacity or similarly-situated circumstance of the public official or officer shall enable the successor thereof to assume membership without the need for the issuance of another order or instrument.

Membership outside the public service shall be in accordance with the civic duty of the concerned private individual. They are, however, bound by the same standards of fidelity, honesty and integrity whilst in the service of the LHB.

Section 2. Functions.

The LHB shall perform the following functions, namely:



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- a. Formulate plans and programs for the development of socialized housing concerns of the City of Muntinlupa;
- b. Coordinate with the National Government, through its agencies, for availability of and access to financing for socialized housing project;
- c. Study and evaluate ongoing shelter-related projects for the urban poor, and recommend appropriate actions to the City Mayor and the Sangguniang Panlungsod;
- d. Evaluate designs, specifications, costs, estimates and proposals from the private sector involved in the construction of socialized housing project and submit the related recommendation therefor to the City Mayor;
- e. Facilitate the documentary requirements of the socialized housing project;
- f. Evaluate and recommend appropriate financing scheme/s therefor and cost recovery strategy/ies offered and/or rendered by any office, agency or company;
- g. Prepare and institutionalize consultative mechanisms that provide a venue for dialogue, information exchange and other forms of assistance and that uplift the living condition of the project beneficiaries;
- h. Act as policy making body on housing programs, projects and activities of the City Government;
- i. Perform such other functions as may be directed by the City Mayor and/or competent authority, or as may be necessary to achieve the foregoing.

Section 3. Secretariat.

The Urban Poor Affairs Office, through staff members Ms. Shienna P. Hernandez and Ms. Rowena B. Balunsay, shall compose the Secretariat and perform the functions thereof, which include the following, namely:

- a. Issue Notices of Meeting for regular and special meetings;
- b. Prepare logistical support to meetings;
- c. Write down, record and disseminate Minutes of Meeting;
- d. Write down, send out, and file correspondence;
- e. Perform Secretariat functions to Committees under the LHB, which includes the Settlement Development Committee, the Advocacy Committee, the Research Development Committee, and the Institution Building; and
- f. Perform such other similarly-situated functions, or those emanating from the City Mayor and/or competent authority, or any other necessary to achieve the foregoing.

Section 4. Allowance.

Subject to existing rules and regulations issued and exercised by relevant offices and agencies, a member of the LHB shall receive the amount of Three Thousand (Php 3,000.00) Pesos for each meeting duly attended; *Provided, however*, that no more than two (2) meetings shall take place in a month, whether it be regular or special.



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The two (2) members of the Secretariat shall each receive the amount of One Thousand Five Hundred (Php 1,500.00) Pesos for every meeting duly facilitated and attended.

Section 5. Repealing Clause.

All prior orders, memoranda or similarly-situated directives inconsistent with any provision found herein shall be deemed repealed, revoked or amended accordingly.

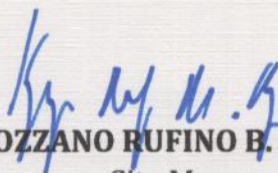
Section 6. Separability Clause.

In the event any provision found herein is judicially decided illegal or administratively declared infirm, untouched provisions shall continue to be in full force and effect.

Section 7. Effectivity Clause.

This Executive Order shall take effect immediately upon signing, and it shall remain in full force and effect until repealed, revoked, or amended accordingly.

DONE AND EXECUTED on this 23rd of November 2022 in the City of Muntinlupa.


ROZZANO RUFINO B. BIAZON
City Mayor 