



Republic of the Philippines  
City Government of Muntinlupa  
**CITY OF MUNTINLUPA**  
**Office of the City Mayor**



**EXECUTIVE ORDER No. 20**  
**Series of 2021**

**PROVIDING FOR THE CREATION OF TECHNICAL WORKING GROUP FOR THE FORMULATION AND DEVELOPMENT OF THE LOCAL ENERGY CODE AND THE LOCAL ENERGY EFFICIENCY AND CONSERVATION PLAN, AND, THEREAFTER, FOR THE SUPPORT AND ASSISTANCE TO THE ENERGY SECTOR COMMITTEE IN THE DISCHARGE OF ITS FUNCTIONS**

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**WHEREAS**, Republic Act No. 11285, otherwise known as the Energy Efficiency and Conservation Act, mandates all local government units to formulate, develop, and implement their own Local Energy Efficiency and Conservation Plan (LEECP) to ensure sufficiency and stability of energy supply in their respective jurisdictions in support of their local economic and social development goals;

**WHEREAS**, Republic Act No. 11032, otherwise known as the Ease of Doing Business and Efficient Government Service Delivery (EODB) Act of 2018, and Republic Act No. 11234, otherwise known as the Energy Virtual One-Stop Shop (EVOSS) Act, require the interoperability of government processes through an online system that streamlines the process of granting permits with regard to power generation, transmission, and distribution projects;

**WHEREAS**, the Department of the Interior and Local Government (DILG) and the Department of Energy (DOE) issued Joint Memorandum Circular No. 202-01, dated 30 April 2020, which lays down the guidelines for local government units to facilitate the implementation of energy projects and requires them to activate their respective Energy Sector Committees;

**WHEREAS**, the United States Agency for International Development (USAID) Energy Secure Philippines (ESP) Activity, through the Philippine League of Local Environment and Natural Resources Officers (PLLENRO), Inc., shall provide technical assistance in the drafting of the Local Energy Code and the LEECP;

**WHEREAS**, the City Government of Muntinlupa (CGM), through the Office of the City Mayor, issued Executive Order No. 18, Series of 2020, which provides for the creation of the Energy Efficiency and Conservation Office under the City Planning and Development Office (CPDO);

**NOW, THEREFORE, I, Jaime R. Fresnedi, City Mayor of Muntinlupa, by virtue of the powers vested in me by law, do hereby order and decree that:**



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Section 1. Creation and Composition.

The Technical Working Group (TWG) for the Formulation and Development of the Local Energy Code (LEC) and the Local Energy Efficiency and Conservation Plan (LEECP) of the City of Muntinlupa is hereby created, and it shall be composed of the following individuals, with their respective designations, namely:

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|----|---|-------------------|
| a. | Jaime R. Fresnedi,<br>City Mayor  | Chairperson;      |
| b. | Engr. Allan A. Cachuela,<br>City Administrator<br>Business Permits and Licensing Office   | Co-Chairperson;   |
| c. | EnP. Alvin F. Veron,<br>City Planning and Development Office  | Vice Chairperson; |
| d. | Marissa C. Rongavilla,<br>Chairperson, Committee on Environment,<br>Natural and Aquatic Resources, Fisheries and Agriculture,<br>Sangguniang Panlungsod | Member;           |
| e. | Louisito A. Arciaga,<br>Chairperson, Committee on Engineering,<br>Public Works and Infrastructure,<br>Sangguniang Panlungsod                            | Member;           |
| f. | Walter A. Arcilla,<br>Chairperson, Committee on Barangay Affairs,<br>Sangguniang Panlungsod   | Member;           |
| g. | Lorna B. Misa,<br>Environmental Protection and Natural Resources Office   | Member;           |
| h. | Engr. Dynadelle N. Aranda,<br>City Engineering Department,<br>Office of the City Building Official  | Member;           |
| i. | Amelia Rose Casiguran,<br>General Services Office   | Member;           |
| j. | Necito M. Guico,<br>City Budget and Management Department   | Member;           |
| k. | Atty. Genesi M. Santiago,<br>City Legal Office  | Member;           |
| l. | Garri Antioquia,<br>Relationship Manager,<br>Alabang Business Branch, Meralco   | Member.           |



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Membership of public officials and officers in the TWG is a function of their respective offices. As such, the resignation, removal, transfer, termination, incapacity, serious illness, death, or any other similarly-situated circumstance of the official or officer shall entitle the successor thereof to assume membership, without need for the issuance of another written order or instrument.

For a member belonging to the private sector, he or she will be measured by the same fidelity to civic duty, transparency and accountability.

**Section 2. Functions of the TWG.**

The TWG shall perform the following functions, namely:

- a. Upon consultation and collaboration with all stakeholders, prepare and draft a Local Energy Code that fulfills the mandates handed down on the City of Muntinlupa by the statutes and Joint Memorandum Circular mentioned in the Whereas Clauses;
- b. Lay the ground work for the formulation and development of the LEECP by making preliminary assessment and evaluation of the city's (i) energy resources; (ii) energy consumption; (iii) energy loss; (iv) status of energy use; (v) identification of risks to energy facilities and resources and the possible risks mitigation measures to be adopted; and (vi) other relevant information;
- c. Coordinate, collaborate, and consult with the DILG, DOE, the Department of the Environment and Natural Resources (DENR), Climate Change Commission, and other concerned government agencies in fulfilling its functions and responsibilities herein set forth;
- d. Upon its creation, support and assist the Energy Sector Committee in the discharge of its duties under the Local Energy Code.

**Section 3. Secretariat.**

The Secretariat to the TWG is hereby created, and it shall be composed of the following individuals, namely:

- a. Ana Carmela M. Ilagan,  
City Planning and Development Office;
- b. Engr. Andrei M. Argana,  
Environmental Protection and Natural Resources Office;



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- c. Engr. Romar U. Dagupan,  
City Engineering Department;
- d. Engr. Alvin Kenneth de Mesa,  
City Engineering Department.

**Section 4. Functions of the Secretariat.**

- a. Issue Notices of Meeting, whether regular or special, to all members;
- b. Prepare logistical requirements of the meeting;
- c. Prepare, disseminate and file Minutes of Meeting;
- d. Prepare, send out, receive and file correspondences;
- e. Perform such other functions as may be needed.

**Section 5. Repealing Clause.**

Any order or directive inconsistent with any provision found herein shall be deemed repealed, revoked, or amended accordingly.

**Section 6. Separability Clause.**

In the event that any provision found herein shall be judicially decided illegal or administratively declared infirm, untouched provisions shall remain in full force and effect.

**Section 7. Effectivity Clause.**

This Executive Order shall take effect immediately upon its signing, and it shall remain in full force and effect until repealed, revoked or amended accordingly.

**DONE AND EXECUTED** on this 15<sup>th</sup> day of July 2021 in the City of Muntinlupa.

  
**JAIME R. FRESNEDI**  
City Mayor 