



Republic of the Philippines
 City Government of Muntinlupa
CITY OF MUNTINLUPA
Office of the City Mayor



EXECUTIVE ORDER No. 3
 Series of 2021

PROVIDING FOR THE CREATION OF TASK FORCE ON INQUIRY ON THE SAFE OPERABILITY AND SUSTAINED DAMAGES OF PROPERTIES, PLANTS AND EQUIPMENT OF THE CITY GOVERNMENT OF MUNTINLUPA, ITS COMPOSITION AND FUNCTIONS

WHEREAS, the City Government of Muntinlupa (CGM) acquires properties, plant and equipment (PPE) for the efficacious discharge of its functions, administered through the various departments and offices thereof;

WHEREAS, it is necessary to ensure the continuous running safe condition of these PPE, especially in a time when expenses for capital outlay is considerably curtailed because of the current economic challenges brought by the covid-19 pandemic;

WHEREAS, several departments and offices are directly in charge of looking after these PPE, and there is a necessity to coordinate and streamline their respective functions in order to avoid redundancy and produce clear, tangible results on any investigation that may be undertaken to determine culpability, correct inappropriate processes and restore confidence in the operability of all PPE;

NOW, THEREFORE, I, Jaime R. Fresnedi, City Mayor of Muntinlupa, by virtue of the powers vested in me by law, do hereby order and decree that:

Section 1. Creation and Composition.

The Task Force on Inquiry on the Safe Operability and Sustained Damages of Properties, Plants and Equipment of the City Government of Muntinlupa (*Task Force, for brevity*) is hereby created. It shall be composed of the following individuals with their respective designations, namely:

- (a) Roger J. P. Smith, Office of the City Administrator Head;
- (b) Chito C. Valerio, Fixed Assets Management Office Assistant Head;

CERTIFIED TRUE COPY

[Signature]
 3-23-21



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| (c) | Atty. Genesi M. Santiago,
City Legal Office | Member; |
| (d) | Cristina G. Andres,
General Services Office | Member; |
| (e) | Erwin O. Alfonso,
Department of Disaster Resilience and Management | Member; |
| (f) | PCol. Melecio M. Buslig,
Philippine National Police, Muntinlupa City Station | Member; |
| (g) | PCol. Florocito Ragudo (Ret.) | Member; |
| (h) | PCol. Avelino Castro (Ret). | Member. |

Membership in the Task Force is a function of the offices each individual occupies. However, the last two individuals, i.e., PCols. Ragudo and Castro are made members owing to their expertise in conducting investigation on matters such as the one on hand. In the event of removal, resignation, transfer, physical incapacity, death, or any other similarly-situated circumstance, the successor thereof shall assume membership in the Task Force without need for the issuance of another order or directive.

Section 2. Functions.

The Task Force shall perform the following functions, namely:

- (a) Inquire, investigate and gather evidence on all incidents of compromised safe operability and sustained damages, once present, on all properties, plants and equipment (PPE) registered under, owned, controlled and operated by the City Government of Muntinlupa (CGM);
- (b) Summon any witness who may shed light surrounding the occurrence of any mishap or damage, and compel the production of any documentary proof material to the conduct of inquiry and investigation;
- (c) Once through, prepare a detailed written report, determine culpability, recommend suitable courses of action and submit to the Office of the City Mayor (OCM), copy furnished the Office of the City Administrator (OCA);
- (d) Perform such other functions in order to achieve the foregoing and/or as may be handed down by competent authority.



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Section 3. Repealing Clause.

Any other order or directive inconstant with any provision found herein shall be deemed repealed, revoked or amended accordingly.

Section 4. Separability Clause.

In the event that a judicial decision or administrative finding shall find any provision found herein illegal or infirm, respectively, untouched provisions shall remain in effect and subsisting.

Section 5. Effectivity Clause.

This Executive Order shall take effect immediately upon its signing, and it shall remain in full force and effect unless repealed, revoked or amended accordingly.

DONE AND EXECUTED on this 4th day of February 2021 in the City of Muntinlupa.


JAIME R. FRESNEDI
City Mayor