



Republic of the Philippines  
City Government of Muntinlupa  
**CITY OF MUNTINLUPA**  
**Office of the City Mayor**



**EXECUTIVE ORDER No. 36**  
**Series of 2021**

**PROVIDING FOR THE CREATION OF THE MUNTINLUPA DEVOLUTION  
TRANSITION COMMITTEE, INCLUDING ITS TECHNICAL WORKING GROUP,  
COMPOSITION AND FUNCTIONS FOR THE DEVOLUTION TRANSITION PLAN OF  
THE CITY GOVERNMENT OF MUNTINLUPA**

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**WHEREAS**, Republic Act No. 7160, otherwise known as the Local Government Code of 1991, grants local autonomy to Local Government Units (LGUs) to be self-reliant communities and make them more effective partners of the National Government;

**WHEREAS**, Section 24 (a) Rule V, of the Implementing Rules and Regulations of R. A. No. 7160 provides for the devolution of basic services and facilities from the National Government to provinces, cities, municipalities and barangays;

**WHEREAS**, Section 17 (f) of R. A. No. 7160 identifies the basic services and functions to be devolved by the NGAs for execution by LGUs and hence be more tailored fit in the local government setting;

**WHEREAS**, in *Hermilando I. Mandanas, et al. vs Executive Secretary Paquito N. Ochoa, et al. and Honorable Enrique T. Garcia, Jr. vs Executive Secretary Paquito N. Ochoa, et al.* (GR Nos. 199802 and 208488), the Supreme Court ruled "that all collections of national taxes, except those accruing to special purpose funds and special allotments for the utilization and development of the national wealth, should be included in the computation of the base of the just share of the LGUs" as per Executive Order No. 138, Series of 2021. Hence, increasing and expanding the national tax allotment starting Fiscal Year 2022;

**WHEREAS**, Section 4 of Executive Order No. 138, Series of 2021, mandates that the functions, services and facilities which shall be fully devolved from the National Government to the LGUs no later than the end of FY 2024 including those indicated under Section 17 of R. A. No. 7160 and other existing laws;

**WHEREAS**, the Implementing Rules and Regulations of the same EO mentioned in the preceding paragraph mandates the creation of an LGU Devolution Transition Committee (DTC), which shall be responsible for the preparation of the LGU Devolution Transition Plan (DTP) and in the monitoring of implementation thereof;

**WHEREAS**, the submission of the local level-approved DTP is no longer mandatorily required to be part of the supporting documents of the Annual Budget for FY 2022, per Local Budget Memorandum No. 82-A. However, all LGUs shall strictly follow the timeline



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prescribed in the completion and submission of the DTPs, pursuant to DBM – DILG Joint Memorandum Circular No. 2021-1. One hundred twenty (120) days from the issuance thereof is the length of time contemplated on this matter;

**NOW, THEREFORE, I, Jaime R. Fresnedi, City Mayor of Muntinlupa,** by virtue of the powers vested in me by law, do hereby order and decree that:

Section 1. Creation and Composition.

Pursuant to Section 15 of the Implementing Rules and Regulations of Executive Order No. 138, Series of 2021, the Muntinlupa Devolution Transition Committee (MDTC, for brevity) is hereby created, and it shall be composed of the following individuals with their respective designations, namely:

- |    |   |   |                   |
|----|---|---|-------------------|
| a. | Jaime R. Fresnedi,<br>City Mayor  | : | Chairperson;      |
| b. | Engr. Allan A. Cachuela,<br>City Administrator  | : | Vice Chairperson; |
| c. | Raul R. Corro,<br>Majority Floor Leader,<br>Sangguniang Panlungsod  | : | Member;           |
| d. | Walter A. Arcilla,<br>President, Liga ng mga Barangay   | : | Member;           |
| e. | EnP. Alvin F. Veron,<br>City Planning and Development Office  | : | Member;           |
| f. | Atty. Genesi M. Santiago,<br>City Legal Office  | : | Member;           |
| g. | Atty. Roderick B. Tagnia,<br>City Human Resources Management Department   | : | Member;           |
| h. | Necito M. Guico,<br>City Budget and Management Department   | : | Member;           |
| i. | Erwin P. Vibora,<br>Office of the City Treasurer  | : | Member;           |
| j. | Cinderella S. Iglopas,<br>Civil Society Representative,<br>Samahan ng Nagkakaisang Magkakapitbahay<br>Para sa Pagsulong ng Block 35, Soldiers' Hills,<br>Barangay Putatan | : | Member;           |
| k. | Pastor Jaime B. Gustilo,<br>Civil Society Representative,<br>City Bible Church  | : | Member.           |





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Membership of individuals who are in the public sector are contingent and dependent on the office he or she occupies, and, as such, his or her resignation, removal, transfer, termination, severe illness, grave incapacity, death, or any other similarly-situated circumstance shall entitle the successor thereof to assume membership without the need for issuance of another order or directive.

Membership of individuals from the private sector shall be dealt with the same measure of fidelity, transparency and integrity. In any case mentioned in the preceding paragraph, the City Planning and Development Office shall submit names for possible replacement to the Office of the City Mayor. A replacement shall be named not later than one (1) month after the actual vacancy.

**Section 2. Functions.**

The Committee shall perform the following functions, namely:

- a. Manage the process of creation, completion, submission and monitoring of the Devolution Transition Plan (DTP, for brevity) within the indicated time frame;
- b. Guide and support all the Barangay Governments in the development and implementation of their respective DTPs and capacity development requirements;
- c. Resolve issues and concerns that may arise concerning the DTP, including the aftermath of its approval and submission;
- d. Ensure the applicability and implementation of devolved Functions, Services and Facilities (FSFs), which the City Government of Muntinlupa (CGM) may adopt;
- e. Spearhead the overall review of the respective performances of offices with devolved functions and ensure the full execution of absorbed FSFs; and
- f. Submit an annual report to the Office of the City Mayor on the status of implementation of absorbed FSFs and corresponding recommendations therefor.

**Section 3. Technical Working Group.**

The Muntinlupa Devolution Transition Committee – Technical Working Group (MDTC – TWG, for brevity) is hereby created, and it shall be composed of the following departments and offices with their respective designations, namely:

- |    |   |   |         |
|----|---|---|---------|
| a. | Department of Agriculture – Extension Services Office | : | Member; |
| b. | Public Employment Service Office                      | : | Member; |
| c. | Joint Resources Financing Program                     | : | Member; |
| d. | Tourism, Culture, and the Arts Department             | : | Member; |
| e. | Social Services Department                            | : | Member; |



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f.	Youth and Sports Development Office	:	Member;
g.	Muntinlupa City Public Library	:	Member;
h.	Environmental Protection and Natural Resources Office	:	Member;
i.	Environmental Sanitation Center	:	Member;
j.	Lake Management Office	:	Member;
k.	Office of the City Treasurer	:	Member;
l.	Management Information Systems Office	:	Member;
m.	City Health Office	:	Member;
n.	Ospital ng Muntinlupa	:	Member;
o.	Office of the City Veterinarian	:	Member;
p.	City Engineering Department	:	Member;
q.	Urban Poor Affairs Office	:	Member;
r.	Squatting Prevention and Control Division	:	Member;
s.	Local Economic Investment and Promotions Office	:	Member;
t.	Business Permits and Licensing Office	:	Member;
u.	City Human Resources Management Department	:	Member;
v.	City Budget and Management Department	:	Member;
w.	City Planning and Development Office	:	Member.

The concerned Head, Acting Head or Officer in Charge shall designate its representative in the MDTC - TWG, in the event he or she cannot personally take on the responsibility. The same provision made manifest in Section 2 with regard to succession shall likewise apply among members of the MDTC - TWG.

**Section 4. Functions.**

The MDTC - TWG shall perform the following functions, namely:

- a. Supply the necessary data and validate the required annexes of the DTP;
- b. Attend consultations and workshops related to the process for the completion of the DTP;
- c. Submit the complete, final and approved DTP;
- d. Strengthen the coordination with concerned National Government Agencies (NGAs) with regard to the devolved FSFs;
- e. Perform such other functions as may be necessary to achieve the foregoing, or as may be directed by competent authority.

**Section 5. Secretariat.**

The Secretariat shall be composed of the following individuals with their respective designations, namely:





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- a. Arch. May L. Santiago : Secretary;  
b. Pamela Gianne A. de Guia : Assistant Secretary.

**Section 6. Functions.**

The Secretariat shall perform the following functions, namely:

- a. Issue Notice of Meeting, whether regular or special;  
b. Prepare the logistical support to every meeting;  
c. Write down, record and disseminate Minutes of Meeting;  
d. Prepare and submit reports to the MDTC and the Office of the City Mayor;  
e. Receive, write, record and send correspondence;  
f. Provide assistance to the MDTC and the MDTC - TWG in order to achieve their respective functions.

**Section 7. Repealing Clause.**

Any previously issued order inconsistent with provisions found herein shall be deemed repealed, revoked or amended accordingly.

**Section 8. Separability Clause.**

In the event that any provision found herein shall be judicially decided illegal or administratively declared infirm, untouched provisions shall remain in full force and effect.

**Section 9. Effectivity Clause.**

This Executive Order shall take effect immediately upon its signing, and it shall remain in full force and effect until repealed, revoked or amended accordingly.

**DONE AND EXECUTED** on this 31<sup>st</sup> day of August 2021 in the City of Muntinlupa.

  
**JAIME R. FRESNEDI**  
City Mayor 