



Republic of the Philippines
 City Government of Muntinlupa
CITY OF MUNTINLUPA
Office of the City Mayor



EXECUTIVE ORDER No. 7
Series of 2021

**PROVIDING FOR THE CREATION OF THE RESEARCH AND DEVELOPMENT COUNCIL
 OF THE CITY OF MUNTINLUPA, ITS COMPOSITION AND FUNCTIONS**

WHEREAS, Section 16 of Republic 7160, otherwise known as the Local Government Code of 1991, provides that *“(e)very local government unit shall exercise the powers expressly granted, those necessarily implied there from, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare. Within their respective territorial jurisdictions, local government units shall ensure and support, among other things, the preservation and enrichment of culture, promote health and safety, enhance the right of the people to a balanced ecology, encourage and support the development of appropriate and self-reliant scientific and technological capabilities, improve public morals, enhance economic prosperity and social justice, promote full employment among their residents, maintain peace and order, and preserve the comfort and convenience of their inhabitants (underscoring supplied);”*

WHEREAS, Section 3 (1) of Republic Act 2067, otherwise known as The Science Act of 1958, provides that the Government shall *“(s)timulate and guide scientific, engineering and technological efforts towards filling the basic and immediate needs of the people;”*

WHEREAS, Section 3 (2), *supra*, provides that the Government shall, furthermore, *“(s)urvey the scientific, engineering and technological resources of the country and formulate a comprehensive program for the development and maximum utilization of such resources in the solution of the country’s problems;*

WHEREAS, the City Vision Statement of Muntinlupa provides that it envisions itself as *“one of the leading investment hubs in the country, with educated, healthy and God-loving people living peacefully and securely in a climate change-adaptive and disaster-resilient community, under the rule of transparent, caring and accountable leadership;”*

WHEREAS, from the foregoing, a robust and immersive utilization of scientific research, through the creation of the Research Development Council, is essential in achieving the mandate and the vision as stated;

CERTIFIED TRUE COPY

[Signature]
 323-215



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WHEREAS, the same Research and Development Council, composed of a pool of professionals, academicians and experts from the Ospital ng Muntinlupa, the Pamantasan ng Lungsod ng Muntinlupa, the Colegio de Muntinlupa, and the Schools Division Office, Muntinlupa, shall supply the needed guidance, relevant information and accurate strategies to the policy makers of the City Government of Muntinlupa;

WHEREAS, the Ospital ng Muntinlupa is moving away from merely supplying medical services, but, more so, providing research capabilities to benefit the city residents, in particular, and the Filipino society, in general;

WHEREAS, nine-point development program of the City of Muntinlupa can be complemented by the different Colleges and Course Programs of the Pamantasan ng Lungsod ng Muntinlupa;

WHEREAS, the Colegio de Muntinlupa, with its strong emphasis on science and technology, shall find avenues for vigorous collaboration with concerned institutions, departments and offices for the pragmatic and updated application of the reservoir of information it has accumulated;

NOW, THEREFORE, I, Jaime R. Fresnedi, City Mayor of Muntinlupa, by virtue of the powers vested in me by law, do hereby order and decree that:

Section 1. Creation and Composition.

The Research and Development Council (*RDC, for brevity*) of the City Government of Muntinlupa is hereby created, and it shall be composed of the following individuals, with their respective designations, namely:

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|----|--|-------------------|
| a. | Jaime R. Fresnedi,
City Mayor | Chairperson; |
| b. | Engr. Allan A. Cachuela,
City Administrator | Vice Chairperson; |
| c. | Edwin L. Dimatatac, M.D., LIB.,
Director, Ospital ng Muntinlupa | Member; |
| d. | Elena E. Presnedi, Ed. D.,
Pamantasan ng Lungsod ng Muntinlupa | Member; |
| e. | Teresita C. Fortuna, Ph. D., CESO III
Colegio de Muntinlupa | Member; |



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- f. Dominico C. Idanan, Ph. D., CESO V
Schools Division Office, Muntinlupa Member;
- g. EnP. Alvin F. Veron,
City Planning and Development Office Member.

Membership in the RDC shall be a function of the office of the individuals aforementioned. As such, the resignation, removal, termination, severe illness, death or any similarly-situated circumstance of any member shall entitle the successor thereof to assume membership therein without the necessity of issuance of an order or directive.

Section 2. Functions.

The primary function of the RDC shall be to act as an advisory group to the City Mayor. It shall support and recommend endeavors on Research and Development, deemed timely and appropriate, to ensure the discharge of the functions of the City Government of Muntinlupa (CGM), through its departments and offices, which are grouped into clusters, shall be efficient, speedy and comprehensive. Furthermore, the RDC, as the mother unit, shall oversee the functions listed and apportioned among the four (4) institutions, namely:

- A. Ospital ng Muntinlupa.
 - i. Receive, process and endorse, if desirable, to the RDC any relevant medical or health-related research issue for approval, and forward the same to appropriate agencies of offices, either local, national or international, secure funding therefor, and mobilize personnel thereto;
 - ii. Involve the Institutional Research Board of the hospital in any discussion involving patient care processes, whether it is by direct participation or otherwise, and resolve any ethical or moral concerns related thereto;
 - iii. Submit to the Hospital Data Privacy Officer any research request or proponent that may utilize private or personal data;
 - iv. Acquire or subscribe to books, publications, journals, whether hard or soft copy, include this in the budgetary allotment, and endorse these to the appropriate department or office of the CGM, in pursuit of the endeavor on research undertaken;



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- v. Tie in the Research and Development Program of the hospital with the proposed College of Medicine, once it is finalized and made operational, of the Pamantasan ng Lungsod ng Muntinlupa;
 - vi. Seek avenues for application of engineering competencies from the Colegio de Muntinlupa, such as, but not limited to, the Rehabilitation and Physical Therapy Department, among others;
 - vii. Embark on a research initiative to promote community health best practices.
- B. Pamantasan ng Lungsod ng Muntinlupa.
- i. Review and assess existing legislation, policies, and frameworks in order to suit present conditions and respond to exigencies, and, if needed, endorse possible new legislation;
 - ii. Provide assistance to the CGM in research review for Quality Assurance Systems and Institutional Development Studies in any area of the Nine-Point Development Program;
 - iii. Provide assistance to the CGM in formulating economic forecasts, including manpower demands and expectations;
 - iv. Develop training programs, albeit limited in scope in this time of covid-19 pandemic, and produce manuals, multi-media visual aids, educational, teaching and assessment materials, among others, for this purpose;
 - v. Introduce information and communication technology concepts and strategies to ensure Muntinlupa becomes a Smart City; and
 - vi. Highlight gender mainstreaming through community-based researches and analyses.
- C. Colegio de Muntinlupa.
- i. Prepare an inventory of available resources, human, material and data/information, all related to science, engineering and technology, that can be imparted in developing sound research for the use of the CGM;



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- ii. Provide assistance to specific departments and offices, such as, but not limited to, the City Engineering Department (CED) and the City Planning and Development Office (CPDO), in crafting plans and policies on infrastructure and spatial development of the city;
 - iii. Take stock of the existing Research and Development Program of the CGM and assist in fine tuning, advancing, and expanding the same to respond adequately to current and future needs;
 - iv. Advance the interest of the CGM among the various offices and agencies, both national and international, in securing knowledge and learning, and assist, whenever possible, in obtaining funding therefor;
 - v. Represent the CGM in technical symposia or conferences to enhance the wellspring of available data/information; and
 - vi. Facilitate the documentary requirements of the RDC on all levels of transactions.
- C. Schools Division Office, Muntinlupa
- i. Provide relevant data and information needed by Pamantasan ng Lungsod ng Muntinlupa and Colegio de Muntinlupa;
 - ii. Extend support to promote the viability of Pamantasan ng Lungsod ng Muntinlupa and Colegio de Muntinlupa in the attainment of the City Vision; and
 - iii. Promote preservation and enrichment of Muntinlupa culture and provide holistic development of young Muntinlupeños.

Section 3. Secretariat, Its Composition.

The Secretariat shall ably assist the RDC, and it shall be composed of the following individuals, with their respective designations, namely:

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| a. | Roger J. P. Smith,
Office of the City Administrator | Head; |
| b. | Atty. Rosalina Tesorio,
Office of the City Mayor | Assistant Head; |



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| c. | Jimmy Evangelista, MD,
Ospital ng Muntinlupa | Member; |
| d. | Rowena de la Cruz, Ph. D.,
Pamantasan ng Lungsod ng Muntinlupa | Member; and |
| e. | Engr. John Mark G. Payawal,
Colegio de Muntinlupa | Member; |
| f. | Zoren Gubalane, Ph. D.,
Schools Division Office, Muntinlupa | Member. |

Section 4. Functions of the Secretariat.

The Secretariat shall be responsible for the following duties, namely:

- a. Issue of Notice of Meeting for regular and special meetings;
- b. Prepare logistical support to meetings;
- c. Write down, record, and disseminate Minutes of Meetings;
- d. Write down, send out, receive and record all correspondence;
- e. Perform such other functions, including administrative in nature, in order to achieve the foregoing, or as may be directed by competent authority.

The Secretariat shall, moreover, coordinate all endeavors on research from its inception to actual implementation.

Section 5. Meetings.

The RDC shall have its Regular Meeting at least once every month, and may, at the discretion of the Chairperson, have a Special Meeting within the same period.

Section 6. Funding.

Subject to applicable rules, funding shall be sourced from the Office of the City Mayor and/or the Office of the City Administrator. In this regard, the City Budget and Management Department shall provide able assistance.

Section 7. Allowance.

Subject to existing accounting rules and regulations, to availability of funds, and to submission of the Minutes of Meeting and Attendance Sheet thereto, each member of



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the RDC and the Secretariat shall receive the amount of One Thousand Five Hundred (Php 1,500.00) Pesos for every meeting duly attended. .

Section 8. Repealing Clause.

Any order or directive inconsistent with any provision found herein shall be deemed repealed, revoked or amended accordingly.

Section 9. Separability Clause.

Any provision found herein that is judicially decided illegal or administratively declared infirm shall not affect untouched provisions.

Section 10. Effectivity Clause.

This Executive Order shall take effect immediately upon its signing, and it shall remain in full force and effect until repealed, revoked or amended accordingly.

DONE AND EXECUTED on this 18th day of March 2021 in the City of Muntinlupa.


JAIME E. FRESNEDI
City Mayor 