



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
 Sangguniang Panlungsod ng Muntinlupa



ORDINANCE NO. 2022-034

AN ORDINANCE ON THE GRANT OF GRATUITY PAY PURSUANT TO ADMINISTRATIVE ORDER NO. 03, SERIES OF 2022 TO CONTRACT OF SERVICE AND JOB ORDER WORKERS OF THE CITY GOVERNMENT OF MUNTINLUPA FOR FISCAL YEAR 2022 AND THE ALLOCATION OF THE AMOUNT OF ELEVEN MILLION PESOS (PHP11,000,000.00) FOR THE PURPOSE THEREOF

- Sponsored by:
- Hon. Coun. Atty. Raul R. Corro
 - Hon. Coun. Alexson V. Diaz
 - Hon. Coun. Paty Katy C. Boncayao
 - Hon. Coun. Rachel Katriel Ann C. Arciaga
 - Hon. Coun. Ivey Rhia A. Tadeza
 - Hon. Coun. Allan Rey A. Camilon
 - Hon. Coun. Jedidiah R. Presnedi, LPT
 - Hon. Coun. Ting Niefes
 - Hon. Coun. Mark Lester M. Baes
 - Hon. Coun. Francis Ian T. Bagatsing
 - Hon. Coun. Luvi P. Constantino
 - Hon. Coun. Engr. Mamerto T. Sevilla, Jr.
 - Hon. Coun. Engr. Marissa C. Rongavilla
 - Hon. Coun. Engr. Arlene D. Hilapo
 - Hon. Coun. Cornelio M. Martinez
 - Hon. Coun. Rodolfo W. Moldez, Jr.
 - Hon. Coun. Walter A. Arcilla
 - Hon. Coun. Kenichi D. Takagi, Jr.

WHEREAS, Section 16 (General Welfare Clause) of Republic Act No. 7126, otherwise known as the "Local Government Code of 1991 (LGC)," states that "Every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare;"

WHEREAS, on 23 December 2022, the President of the Philippines issued Administrative Order (AO) No. 03 entitled "Authorizing the Grant of Gratuity Pay to Contract of Service and Job Order Workers in Government for Fiscal Year 2022";

WHEREAS, Section 5 of the Administrative Order No. 03, Series of 2022 on the Grant of Gratuity Pay in Local Government Units (LGUs), provides that "LGUs are enjoined to adopt in their respective offices the grant of Gratuity Pay to workers whose services are engaged through Contract of Service (COS) and Job Order (JO), utilizing appropriate and available funding sources from their respective local government funds. The corresponding supplemental budget for the purpose shall be enacted by the Local Sanggunian concerned within Fiscal Year (FY) 2022;"





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WHEREAS, the **City Government of Muntinlupa** recognizes the hard work of the COS and JO workers in the implementation of programs, projects and activities, and their pivotal role in the delivery of government services amidst the ongoing COVID-19 pandemic and present socio-economic challenges.

NOW THEREFORE, BE IT ENACTED, by the 10th Sangguniang Panlungsod in Session assembled that:

SECTION 1. Title. This Ordinance shall be known as the **“Gratuity Pay Pursuant to AO No. 03, s. 2022 to COS and JO Workers of the City Government of Muntinlupa for FY 2022.”**

SECTION 2. Coverage. This Ordinance shall cover workers whose services are directly engaged through Contract of Service (COS) and Job Order (JO) by the City Government of Muntinlupa.

SECTION 3. Grant of Gratuity Pay in the City Government. All workers whose services are engaged through COS and JO, who have rendered a total or an aggregate of **at least four (4) months of actual satisfactory performance of service**, as stipulated in their respective contracts, as of 15 December 2022, and whose contracts are still effective as of the same date, may be granted a **one-time Gratuity Pay not exceeding Five Thousand Pesos (PhP5,000.00) each**.

Those who have rendered **less than four (4) months of actual satisfactory performance of service**, as stipulated in their respective contracts, as of 15 December 2022, and whose contracts are still effective as of the same date, may also be granted the **one-time Gratuity Pay, on pro rata basis**, as follows:

Length of Service	Amount of Gratuity Pay
3 months but less than 4 months	Not exceeding PhP4,000.00
2 months but less than 3 months	Not exceeding PhP3,000.00
Less than 2 months	Not exceeding PhP2,000.00

For the purpose of this Ordinance, actual service shall refer to services rendered on-site. However, subject to the discretion of the Local Chief Executive or any of its authorized representative, and the availability of fund, services rendered by COS and JO workers under any alternative work arrangements prescribed under the COA-DBM Joint Circular No. 01 (s. 2022) may also be considered as actual service.

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SECTION 4. Funding and Sources. The amount of **Eleven Million Pesos (PhP11,000,000.00)** shall be allocated for this purpose subject to the pertinent budgeting, accounting, and auditing rules and regulations. Such amount allocated shall be taken from the **2022 Executive Budget** under the savings from the **Maintenance and Other Operating Expenses (MOOE)**.

SECTION 5. Publication and Dissemination. This Ordinance shall be published pursuant to the requirements of the Local Government Code and shall be posted in the Official Website of the City Government of Muntinlupa. The **Public Information Office (PIO)** shall disseminate copies of this Ordinance in all available social media platforms, as necessary.

SECTION 6. Separability Clause. If any portion of this Ordinance is declared invalid, the remainder of this Ordinance shall not be affected and shall remain valid and enforceable.

SECTION 7. Repealing Clause. All ordinances, rules and regulations, or part thereof, where provisions are in conflict or contrary to the provisions of this Ordinance are hereby repealed, amended, or modified accordingly.

SECTION 8. Effectivity. This Ordinance shall take effect immediately upon its approval.

ENACTED, by the **10th Sangguniang Panlungsod of Muntinlupa** this **27th day of December 2022**, on its **25th Regular Session**.

CONCURRED:

DISTRICT 1:

COUN. ATTY. RAUL R. CORRO
Member

COUN. ALEXSON V. DIAZ
Member

COUN. PATY KATY C. BONCAYAO
Member

COUN. RACHEL KATRIEL ANN C. ARCIAGA
Member



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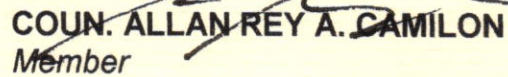



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COUN. IVEE RHIA A. TADEFA
 Member


COUN. ALLAN REY A. CAMILON
 Member

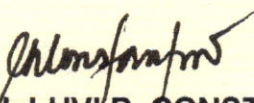

COUN. JEDIDIAH R. PRESNEDI, LPT
 Member


COUN. TING NIEFES
 Member

DISTRICT 2:


COUN. MARK LESTER M. BAES
 Member



COUN. FRANCIS IAN T. BAGATSING
 Member


COUN. LUVI P. CONSTANTINO
 Member


COUN. ENGR. MAMERTO T. SEVILLA, JR.
 Member


COUN. ENGR. MARISSA C. RONGAVILLA
 Member


COUN. ENGR. ARLENE D. HILAPO
 Member


COUN. CORNELIO M. MARTINEZ
 Member


COUN. RODOLFO W. MOLDEZ, JR.
 Member





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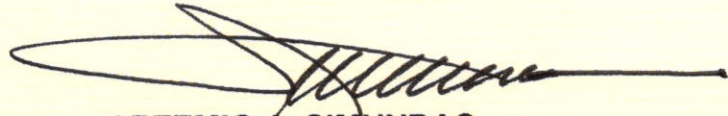
COUN. WALTER A. ARCILLA
President
Sectoral Representative
Association of Barangay Chairman

COUN. KENICHI D. TAKAGI, JR.
President
Sectoral Representative
Federation of Sangguniang Kabataan

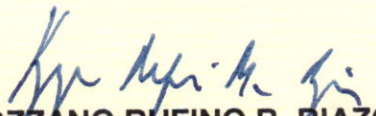
I HEREBY CERTIFY, as to the correctness of the foregoing Ordinance.

CECILIA C. LAZARTE
Secretary to the Sanggunian

ATTESTED:


ARTEMIO A. SIMUNDAC
City Vice-Mayor/Presiding Officer

APPROVED:


ROZZANO RUFINO B. BIAZON
City Mayor

Date: 28 DEC 2022

Norie/10th SP

