



Republic of the Philippines  
City Government of Muntinlupa  
National Road Putatan Muntinlupa City  
**BIDS and AWARDS COMMITTEE**  
[www.muntinlupacity.gov.ph](http://www.muntinlupacity.gov.ph)

**REQUEST FOR QUOTATION**

Date: 04/5/2023  
Quotation No:2023-0130

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Business Permit No.: \_\_\_\_\_  
TIN: \_\_\_\_\_  
PhilGEPS Registration No.(required): \_\_\_\_\_

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure **Procurement of Desktop to be used by the Information Management & Media Relation Division of the DDRM**, which will be undertaken in accordance with **Section 52.1.b** of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.  
A copy of the following documents are also required to be submitted along with your quotation/proposal:

|  |  |
|--|--|
| 1. Mayor's/Business Permit: (Certified True Copy)                | 3. PhilGEPS Registration (Certified True Copy)       |
| 2. Accomplished and Notarized Omnibus Sworn Statement (Original) | 4. Certificate of Registration (Certified True Copy) |
|  |  |

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

**INSTRUCTIONS:**

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(\*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

|   |  |
|---|--|
| <b>Procurement Project</b>  | <b>Approved Budget for the Contract (ABC)</b>                |
| Procurement of Desktop to be used by the Information Management & Media Relation Division of the DDRM | One Hundred Forty Six Thousand Five Hundred Thirty Six Pesos |

**Technical Specifications:**

| QTY | UNIT OF ISSUE | ITEM DESCRIPTION                          | Compliance |    | REMARKS |
|-----|---------------|---|------------|----|---------|
|     |               |   | Yes        | No |         |
| 2   | units         | Desktop Computer                          |            |    |         |
|     |               | Specification                             |            |    |         |
|     |               | Intel Core i7 11th Gen or Ryzen Processor |            |    |         |
|     |               | Windows 10 64-bit                         |            |    |         |
|     |               | MSI Motherboard                           |            |    |         |
|     |               | 8GB RAM                                   |            |    |         |

