



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee

NOTICE TO PROCEED

CHARKIEL ENTERPRISES
Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **CHARKIEL ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the **"Printing of Tarpaulins, Booklets & letterheads for the use of Various Offices"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,


Hon. **ROZZANO RUFINO B. BIAZON**
City Mayor

I acknowledge receipt of this Notice on May 10, 2023

Name of the Bidder or Representative Manolito P. Padolina

Authorized signature 

Contract Agreement

THIS AGREEMENT made the 27 day of APR 20 2020 between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **CHARKIEL ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Printing of Tarpaulins, Booklets & letterheads for the use of Various Offices** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Eight Hundred Ninety One Thousand Five Hundred Seventy Four Pesos & 17/100 (P1,891,574.17)**(hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. *Philippine Bidding Documents (PBDs);*
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;


Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **One Million Eight Hundred Ninety One Thousand Five Hundred Seventy Four Pesos & 17/100 (P1,891,574.17)** or such other sums as may be ascertained, **CHARKIEL ENTERPRISES** agrees to the **Printing of Tarpaulins, Booklets & letterheads for the use of Various Offices** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.


IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


Hon. ROZZANO RUFINO B. BIAZON
 City Mayor


for:
CITY GOVERNMENT OF MUNTINLUPA


Mandito R. Padolina
 Supplier

for:
CHARKIEL ENTERPRISES


Belinda Bessie Macagag

Signed in the presence of:


Irene M. Mando

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
 CITY OF MUNTINLUPA)

APR 27 2023

BEFORE ME, a Notary Public for and in Muntinlupa City, this ___ day of _____ 2023, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

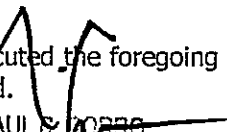
Hon. ROZZANO RUFINO B. BIAZON
Mandito Padolina

Driver's License N03-86-030998
Philhealth 08-025196573-3

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 391;
 Page No. 50;
 Book No. Cocui
 Series of 2023.


ATTY. RAUL R. TORRES
 NOTARY PUBLIC
 NOTARY PUBLIC NO. NC-22-047
 UNTIL DECEMBER 31, 2023
 PTR NO MCF 4377013/MUNTINLUPA/JAN 5, 2024
 RP # 04108/PIIM CHAPTER
 ROLL NO 35515
 2ND FLR PEOPLE'S CENTER BUILDING MUNTINLUPA CITY HALL
 CITY GOVERNMENT OF MUNTINLUPA



REPUBLIC OF THE PHILIPPINES
Philippine Health Insurance Corporation

PhilHealth
Your Partner in Health

08-025196873-3



PADOLINA, MANOLITO RELAEZ
DECEMBER 29, 1984 - MALE
UNIT II, ESTANISLAO ST. LAKEVIEW HOMES
PUTATAN MUNTINLUPA CITY, FOURTH DIST. - 1770



080251968733
INFORMAL ECONOMY

Manolito Padolina *Manolito Padolina* *Manolito Padolina*

REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF TRANSPORTATION
 LAND TRANSPORTATION OFFICE
MULTI-PROFESSIONAL DRIVER'S LICENSE



Last Name, First Name, Middle Name
BIAZON, ROZZANO RUFINO BUNOAN

Nationality	Sex	Date of Birth	Weight (kg)	Height (cm)
PHIL	M	1943-03/20	103	172

Address
 410 TAAK ST AYALA ALABANG VILLAGE,
 2ND MINDORO CITY

License No. 030098 Expiration Date 2023/03/20 Agency Code 0108

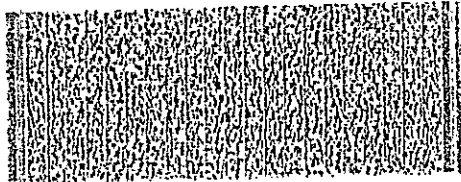
Eye Color: BROWN
 Complexion: [Blank]

[Signature]
 Special Agent in Charge

[Signature]
 EDGAR C. GALWITE
 Assistant Secretary

- 1. THIS LICENSE IS VALID FOR THE ISSUANCE OF:
 - 2. LICENSES FOR THE OPERATION OF:
 - 3. LICENSES FOR THE OPERATION OF:
 - 4. LICENSES FOR THE OPERATION OF:
 - 5. LICENSES FOR THE OPERATION OF:
 - 6. LICENSES FOR THE OPERATION OF:
 - 7. LICENSES FOR THE OPERATION OF:
 - 8. LICENSES FOR THE OPERATION OF:
- REGISTRATION NO. 057291296

IN ORJALAN DONATION
 FROM: NOTICIAE ANY CARLOS
 IN CASE OF EMERGENCY NOTIFY
 NEAREST RELATIVE, NEAREST NEIGHBOR
 ADDRESS SAME ADDRESS
 TO 0917-1234567



[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

PURCHASE ORDER
City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES** P.O. No.: **029768**
 Address : Putatan, Muntinlupa City Date : **May 02, 2023**
 Mode of Procurement : **BIDDING**

Gentlemen:
Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	150	SETS	COLEGIO DE MUNTINLUPA Colegio De Muntinlupa 5-year Performance Report (Coffee Table Book) Description: Full Color Laser Digital Print with Matte Laminated Material: C2S 100 Glossy Paper Number of Pages: 100-150- pages Binding: Hard Bound Size and Orientation: 8 Inches x 11.75 inches (Landscape) Quantity: 150 sets	1,450.00	217,500.00
2	5,000	pcs	PDAO PWD Booklet - Medicines	20.00	100,000.00
3	5,000	pcs	PWD Booklet - Basic Necessities	20.00	100,000.00
4	2,500	pcs	YASDO Token-Magnetic Emergency Number Full Color Print 3.5inch x 4 inch	50.00	125,000.00
5	120	Packs	Certificate Special paper 8.5x11; 10 pcs. Per pack	30.00	3,600.00
6	2	pcs.	Tarpaulin 6ft x 4ft	600.00	1,200.00
7	50	pcs.	Tarpaulin Emergency Hotline Numbers 2ft x 3ft	150.00	7,500.00
8	1	pc.	Tarpaulin 16ft x 16ft	6,400.00	6,400.00
9	1	pc.	Tarpaulin 16ft x 14ft	5,600.00	5,600.00
10	2	pcs.	Tarpaulin 19ft x 10ft	4,750.00	9,500.00
11	1	pc.	Tarpaulin 20ft x 13ft	6,500.00	6,500.00
12	14	pcs.	Tarpaulin 4ft x 6ft	600.00	8,400.00
13	250	pcs.	School Poster Colored (Bond Paper A4 size 8.27" x 11.69")	7.00	1,750.00
14	1	pc.	Tarpaulin 8ft x 10ft	2,000.00	2,000.00
15	1	pc.	Tarpaulin 8ft x 8ft	1,600.00	1,600.00
16	12	pcs.	Tarpaulin 2ft x 3ft	150.00	1,800.00
17	2,500	pcs.	Baller ids and Wristband (personalized print)	34.75	86,875.00
18	16	pcs.	CHO Dental Flip Chart no. of pages: 25 size: 2x3 material: tarpaulin with stand	3,990.00	63,840.00
19	1	pc.	Tarpaulin size: 16x14	5,600.00	5,600.00
20	1	pc.	Tarpaulin size: 8x8	1,600.00	1,600.00
21	9	pc.	Tarpaulin size: 3x5	375.00	3,375.00
22	12	pc.	Tarpaulin size: 2x3	150.00	1,800.00
23	20	pcs.	Form 6B. Drug-Resistant TB Register Cover: Vellum 220 gsm	350.00	7,000.00

Total Amounts in Words: _____

In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Confirms: **CHARKIEL ENTERPRISES**
 Signature over printed name
 Date: 5/10/2023

Very Truly yours,
Mayor ROZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished) Approved to be purchased thru Negotiated Purchas per Sangguniang Res. No.: _____ Certified Correct: _____ Secretary of the Sanggunian	Requesting Office/Dept. Authorized Official	Funds Available : _____ Amount: _____
		R.O. No.: _____ Chief Account

5/4/23

PURCHASE ORDER
City Government of Muntinlupa

Supplier : CHARKIEL ENTERPRISES

P.O. No. : 029768

Address : Putatan, Muntinlupa City

Date : May 02, 2023

Mode of Procurement : BIDDING

Gentlemen :

Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____

Delivery Term : _____

Date of delivery : _____

Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
24	20	pcs.	inner pages: 40 pages copy paper 8 1/2x13 Back to back print Form 6C. TB Preventive Treatment Register Cover: Vellum 220 gsm	200.00	4,000.00
25	20	reams	inner pages: 20 pages copy paper 8 1/2x13 Back to back print, CHO Letterhead 8 1/2 x 11	1,100.00	22,000.00
26	10	reams	Material: Copy paper 80 gsm/full color print. CHO Letterhead 8 1/2 x 13	1,300.00	13,000.00
27	2	reams	For Riso Print Form 4D. TB Preventive Treatment Card Copy paper 8 1/2x 11 back to back print	480.00	960.00
28	1,500	sets	Form 4B. DS-TB Treatment Card (2 pages) Copy paper 8 1/2 x 11 back to back print	4.00	6,000.00
29	1,000	sets	Form 4C. DR-TB Treatment Card (4 pages) Copy paper 8 1/2 x 11 back to back print	8.00	8,000.00
30	1,500	booklets	Form 5. TB and TPT Patient Booklet type (3 pages) Copy paper 8 1/2 x 11 back to back print	6.00	9,000.00
31	20	pcs.	Form 1. Presumptive TB Masterlist Cover: Vellum 220 gsm	350.00	7,000.00
32	5	pcs.	Inner pages: 40 pages copy paper 8 1/2 x 13 back to back print Form 3a. Laboratory Register for Xpert MTB/RIF Cover: Vellum 220 gsm	180.00	900.00
33	15	pcs.	Inner pages: 20 pages copy paper 8 1/2 x 13 back to back print Form 3b. Laboratory Register for Smear Microscopy and TB LAMP (40 pages) Inner pages: 40 pages copy paper 8 1/2x 13	350.00	5,250.00
34	20	pcs.	back to back print Form 6a. Drug-susceptible TB Register Cover: Vellum 220 gsm	350.00	7,000.00
35	1	ream	Inner pages: 40 pags copy paper 8 1/2x 13 back to back print National TB Program Forms for Riso Print Annex 4. Form 1A. FBHS Consent Form Copy paper 8 1/2x 11 single print	350.00	350.00
36	3	reams	Form 2B. NTP Laboratory Result Form for HIV Screening of TB Patients Copy paper 8 1/2x 11 single print	350.00	1,050.00
37	1	ream	Form 1. Presumptive TB Masterlist Copy paper 8 1/2x 13 single print	450.00	450.00

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: CHARKIEL ENTERPRISES

Signature over printed name

Date

Very Truly yours,

Mayor ROZZANO RUFINO B. BIAZON

Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)

Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____

Certified Correct : _____

Secretary of the Sanggunian

Requesting Office/Dept.

Authorized Official

Funds Available : _____

Amount : _____

R.O. No. : _____

Chief Account

PURCHASE ORDER
City Government of Muntinlupa

Supplier : CHARKIEL ENTERPRISES

P.O. No. : 029768

Address : Putatan, Muntinlupa City

Date : May 02, 2023

Mode of Procurement : BIDDING

Gentlemen :

Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____

Delivery Term : _____

Date of delivery : _____

Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
38	3	reams	Form 2 a. Laboratory Request and Result Form copy paper 8 1/2x 11 single print ✓	350.00	1,050.00
39	1	ream	Annex 1-C. HTS Consent for Release of Information ✓	450.00	450.00
40	3	reams	copy paper 8 1/2 x 13 single print HIV Testing-Personal Information Sheet ✓	650.00	1,950.00
41	2	reams	copy paper 8 1/2x 13 back to back print Form 7. NTP Referral Form ✓	650.00	1,300.00
			copy paper 8 1/2x13 back to back print		
			GSO		
42	10	reams	Bond Paper Short with Letterhead/Logo Subs. 20 70 gsm ✓	1,200.00	12,000.00
43	10	reams	Bond Paper Long with Letterhead/Logo Subs. 20 70 gsm ✓	1,300.00	13,000.00
44	25	pads	Purchase Order Form 5 Colors/Set 50 set/pad, Subs. 20, 70gsm (White, Blue, Yellow, Pink, Green)	980.00	24,500.00
			MCPM		
45	15	reams	Bond Paper with Letter Head (Short)- 70 (GSM) Sub-20 ✓	1,200.00	18,000.00
46	10	reams	Bond Paper with Letter Head (Long)- 70 (GSM) Sub-20 ✓	1,300.00	13,000.00
			PESO		
47	1	pc.	Tarpaulin size: 6x8. ✓	1,200.00	1,200.00
48	1	pc.	Tarpaulin size: 4x5 ✓	500.00	500.00
49	1	pc.	Tarpaulin size: 3x6	450.00	450.00
50	1	pc.	Tarpaulin size: 2x3	150.00	150.00
			OSCA		
51	5,000	pcs.	Medicine Purchase Booklet Description: Full Color Offset Printing Cover: Full Color (C25 200) Insert: Three Color (Book Paper 70gsm) Number of pages: 32 pages Finishing: Saddle Stitch/ pre numbered Size: 3.5 in x 5.5in Quantity: 5,000 pcs	20.00	100,000.00
52	5,000	pcs.	Basic Necessities Booklet Description: Full Color Offset Printing ✓ Cover: Full Color (C25 200) Insert: One Color (Book Paper 70gsm) Number: of pages: 32 pages Finishing: Saddle Stitch/ pre numbered Size: 3.5 in x 5.5 in Quantity: 5,000pcs	20.00	100,000.00

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: CHARKIEL ENTERPRISES

Signature over printed name

Date

Very Truly yours,

Mayor ROZZANO RUFINO B. BIAZON

Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.)

Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____

Certified Correct : _____

Secretary of the Sanggunian

Requesting Office/Dept.

Authorized Official

Funds Available : _____

Amount : _____

R.O. No. : _____

Chief Account

rlafm

PURCHASE ORDER
City Government of Muntinlupa

Supplier : CHARKIEL ENTERPRISES P.O. No. : 029768
 Address : Putatan, Muntinlupa City Date : May 02, 2023
 Mode of Procurement : BIDDING

Gentlemen :
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
53	20,000	pcs	PCO Full Color Offset Back to Back Print Trifolds C2S 80 Glossy Paper A4 Size	11.50	230,000.00
54	62	pcs	BPLO Lamp post banner/Tarpaulins ✓ Size: 3ft. X 9ft. Materials: 15oz Blockout w/ wooden frame ✓ Inclusions: Production, installation & dismantling ✓	2,800.00	173,600.00
55	6	reams	ASSESSOR'S Letterhead Form (Short) ✓ 8.5 x 11; 80GSM, substance 24	1,200.00	7,200.00
56	6	reams	Letterhead Form (Long) ✓ 8.5 x 13; 80GSM; substance 24	1,300.00	7,800.00
57	37	reams	Property Record Form (Tax Declaration) ✓ 8.5 x 11; Book 80 (Special Paper)	1,320.00	48,840.00
58	153	units	Arch. File A5-3 Extra Long for FAAS ✓ (Color: Black)	200.00	30,600.00
59	2,000	pcs	PCO Cover Full Color Laser Digital Print ✓ 32 pages One Color Print 3.5in x 5.5 in	29.50	59,000.00
60	20	reams	BPLO BPLO Letterhead, long ✓ Size: 8.5 x 13 Material: book 80gsm (substance 24)	1,300.00	26,000.00
61	20	reams	Printing: Offset full color print BPLO Letterhead, short ✓ Size: 8.5 x 11 Material: Book 80gsm substance24 Printing: Offset full color print	1,200.00	24,000.00

Total Amounts in words: _____

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: CHARKIEL ENTERPRISES
 Signature over printed name

 Date 5/10/2023

Very Truly yours,
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.) Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____ Certified Correct : _____ Secretary of the Sanggunian	Requesting Office/Dept. _____	Funds Available : _____ Amount : _____
	_____ Authorized Official	R.O. No. : _____ _____ Chief Account

PURCHASE ORDER
City Government of Muntinlupa

Supplier : CHARKIEL ENTERPRISES P.O. No. : 029768
 Address : Putatan, Muntinlupa City Date : May 02, 2023
 Mode of Procurement : BIDDING

Gentlemen :
Please be furnish this office the following articles subject to the terms and condition contain herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
62	5	pcs	PESO Tarpaulin 4ft x 6ft	600.00	3,000.00
63	2	pcs	Tarpaulin 8x12ft	2,400.00	4,800.00
64	30	reams	TREASURER Letterhead, long paper must be 80gsm (substance 24) attached layout for reference soft copy will be provided if needed	1,300.00	39,000.00
65	50	reams	Letterhead, short paper must be 80gsm (substance 24) attached layout for reference soft copy will be provided if needed	1,200.00	60,000.00
66	1	pc	CDM Tarpaulin-9 x 20 feet (stage Back Drop for Opening)-	4,500.00	4,500.00
67	1	pc	Tarpaulin-7 x 7 feet (CDM Gate)	1,225.00	1,225.00
68	1	pc	Tarpaulin-9x20 feet (Stage Back Drop for Mr. and Ms. CDM 2023)	4,500.00	4,500.00
69	4	pcs	Tarpaulin-3x4 feet (CDM Motorcade)	300.00	1,200.00
70	1	pc	Tarpaulin -5 x6 feet (Tally Sheet)	750.00	750.00
71	1	pc	Tarpaulin-9 x 20 feet (Music Fest)	4,500.00	4,500.00
72	1	-	MAYORS 28 X 8FT	5,600.00	5,600.00
73	1	-	4X8FT	800.00	800.00
74	9	-	9.58X6FT	1,437.00	12,933.00
75	1	-	7.90 X 3.93 FT Includes free layout	776.17	776.17
Nothing Follows...					
*** Printing Materials for Various Offices. ***					

Total Amounts in words: One Million Eighth Hundred Ninety One Thousand Five Hundred Seventy Four and 17/100 Pesos , **1,891,574.17**

In case of failure to make the full delivery within the the specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme: CHARKIEL ENTERPRISES Signature over printed name 5/2/2023 Date
 Very Truly yours, Mayor ROZZANO RUFINO B. BIAZON Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished.) Approved to be purchase thru Negotiated Purchase per Sangguniang Res. No. : _____ Certified Correct : _____ Secretary of the Sanggunian	Requesting Office/Dept. _____ Authorized Official	Funds Available : _____ Amount : _____ R.O. No. : _____ Chief Account
	_____	_____
	_____	_____