

City Officials and Employees with Outstanding Cash Advance
As of MARCH2023

NAME OF DEBTOR	AMOUNT BALANCE	Date Granted	Check No.	PURPOSE	Amount Due						Remarks
					Current			Past Due			
					Less than 30days	31-90days	91-365days	Over 1Year	Over 2Years	3Years and Above	
GENERAL FUND											
ANIÑON, GLENDA ZAMORA	41,500.00	26-Mar-23	Ck#907890	To record cash advance for Muntinlupa City Tripartite two day seminar on Magna Carta of Women (RA No. 9710), Safe Spaces Act (RA No. 11313) as well as mandatory (labor / workplace) policies of the DOLE	41,500.00						
ARAMBURO, ANGELICA	35,240.00	14-Feb-23	Ck#906991	To record cash advance for training expense to be held on February 14 to 16, 2023 at the La Carmela de Boracay Resort Hotel, Malay, Aklan.		35,240.00					
CACHUELA, ALLAN ANGEL	2,715.00	27-Mar-23	Chk#908476	To record cash advance for the additional expenses needed for the Pamahalaan at Mamamayan Nagtutulungan para sa Nakakaproud na Kalinisan at Kaayusan (PAMANAng Nakakaproud) launching on April 1, 2023 at Muntinlupa Sports Center.	2,715.00						Refunded OR#10237133 April2023
LAZARTE, CECILIA C.	4,380.00	1-Feb-23	Chk#906407	To record cash advance for travelling expenses for the 25th National Convention and election of national Executive Committee on Feb 22-24 2023 at Iloilo City.		4,380.00					
LAZARTE, CECILIA C.	11,809.00	1-Feb-23	Chk#906407	To record cash advance for travelling expenses for the Metro Manila Councilors League 1st General Assembly on March 29-31, 2023 at El Nido Palawan.		11,809.00					
MADRID, JANICE	500.00	31-Mar-23		To correct entry on JEV#2023-02-005705 regarding Octogenarian Program for the 4th Quarter allowance. The amount returned is Php.500.00 for the December pension of Caridad Vinuya who passed away last November of 2022 as per OSCA staff.	500.00						Refunded under OR#10146505 April2023
MISA, LORNA BRIGOLA	542,234.70	26-Feb-23	Chk#908738	To record cash advance for the Proposed Sustainable Development and Practices Study Tour in the Netherlands, April 17 to 25, 2023		542,234.70					
VENTURA, ROSE ANN LORRAINE	247,000.00	17-Mar-23	Chk#908114	To record cash advance for the payment of allowance/incentives for the CDM Academic Excellence Awardees.	247,000.00						
VENTURA, ROSE ANN LORRAINE	49,500.00	23-Mar-23	Chk#908307	To record cash advance for monthly Allowance of PNP personnel for the month of February 2023.	49,500.00						Refunded under OR#10254002 April2023
VENTURA, ROSE ANN LORRAINE	6,000.00	23-Mar-23	Chk#908309	To record cash advance for incentive allowance of PNP personnel for the month of January 2023.	6,000.00						Refunde under OR#10254004 April 2023
VENTURA, ROSE ANN LORRAINE (Payroll)	68,500.00	1-Feb-23	Chk#905680	To record cash advance for the meal allowance of PLMUN employees (Casual, Regular and Con30) for Employees Night on December 21, 2022.		68,500.00					
VENTURA, ROSE ANN LORRAINE (Payroll)	12,000.00	23-Mar-23	Chk#908363	To record cash advance for additional clothing allowance for the pay period of February 2023	12,000.00						Refunded under OR#10254047 April2023
VENTURA, ROSE ANN LORRAINE (Payroll)	15,460.00	23-Mar-23	Chk#908367	To record cash advance for the refund to Social Security System deduction for the payroll period of January 2023 due to erroneous payment schedule.	15,460.00						
VENTURA, ROSE ANN LORRAINE (Payroll)	13,775.00	27-Mar-23	Chk#908393	To record cash advance for the refund to Social Security System (SSS) deduction for the payroll period of February 2023 due to erroneous payment schedule	13,775.00						
VIACRUSIS, CYNTHIA	108,940.00	22-Mar-23	Ck#908337	To record cash advance for the expenses of Women's Month Celebration.	108,940.00						Liquidated April2023
	1,159,553.70				497,390.00	662,163.70	-	-	-	-	
SPECIAL EDUCATION FUND											
VENTURA, ROSE ANN	35,400.00	27-Mar-23	Chk#894255	Cash Advance of Rose Ann Lorraine C. Ventura for Meals And Transpo Allowance of 560 Athletes And Official for Divison Meet 2023.	35,400.00						Refunded OR#9805031 April2023
	35,400.00				35,400.00						
TOTAL OUTSTANDING CASH ADVANCE AS OF MAR2023	1,194,953.70				532,790.00	662,163.70	-	-	-	-	

MELANIA M. CASANOVA
City Accountant

ROZZANO RUFINO B. BIAZON
Local Chief Executive