



Republic of the Philippines
City Government of Muntinlupa

UNIFIED APPLICATION FORM FOR BUILDING PERMIT

- SIMPLE
- NEW
- RENEWAL
- COMPLEX
- AMENDATORY
- FIRE SAFETY EVALUATION CLEARANCE

THIS APPLIES ALSO FOR: LOCALATIONAL CLEARANCE

APPLICATION NO.

Grid for Application No.

AREA NO.

Grid for Area No.

BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE APPLICANT)

OWNER/APPLICANT	LAST NAME	FIRST NAME	M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE				FORM OF OWNERSHIP
ADDRESS NO.	STREET	BARANGAY	CITY/MUNICIPALITY	ZIP CODE
LOCATION OF CONSTRUCTION: LOT NO _____ BLK. NO _____ TCT NO. _____				CURRENT TAX DEC. NO. _____
STREET		BARANGAY		MUNTINLUPA CITY
SCOPE OF WORK				
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> RENOVATION	<input type="checkbox"/> RAISING		
<input type="checkbox"/> ERECTION	<input type="checkbox"/> CONVERSION	<input type="checkbox"/> ACCESSORY BUILDING/STRUCTURE		
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> LEGALIZATION OF EXISTING BUILDING		
<input type="checkbox"/> ALTERATION	<input type="checkbox"/> MOVING	<input type="checkbox"/> OTHERS (Specify) _____		
USE OR CHARACTER OF OCCUPANCY				
GROUP A: RESIDENTIAL (DWELLINGS)		GROUP E: COMMERCIAL		GROUP I: ASSEMBLY (OCCUPANT LOAD LESS THAN 1,000)
<input type="checkbox"/> SINGLE	<input type="checkbox"/> DUPLEX	<input type="checkbox"/> RESIDENTIAL B-1, B-2	<input type="checkbox"/> BANK	<input type="checkbox"/> STORE
<input type="checkbox"/> OTHERS _____	<input type="checkbox"/> SHOPPING CENTER (SMALL ESTABLISHMENT)	<input type="checkbox"/> THEATER, AUDITORIUM, CONVENTION HALL, GRANDSTAND, LEACHER	<input type="checkbox"/> DRINKING/DRINKING ESTABLISHMENT	<input type="checkbox"/> OTHERS _____
GROUP B: RESIDENTIAL	<input type="checkbox"/> SHOP (E.g. DRESS SHOP, TAILORING, BARBERSHOP, etc.)	GROUP J: ASSEMBLY (OCCUPANT LOAD 1000 OR MORE)	<input type="checkbox"/> HOTEL	<input type="checkbox"/> CONSUMER SPORTS COMPLEX
<input type="checkbox"/> HOTEL	<input type="checkbox"/> BOARDING HOUSE	<input type="checkbox"/> CONVENTION CENTER AND SIMILAR STRUCTURE	<input type="checkbox"/> LABORATORY	<input type="checkbox"/> OTHERS _____
<input type="checkbox"/> RESIDENTIAL R-3, R-4, R-5	<input type="checkbox"/> LODGING HOUSE	GROUP K: (K-1) AGRICULTURAL	<input type="checkbox"/> SCHOOL AUDITORIUM	<input type="checkbox"/> BARN, GRANARY, POULTRY HOUSE, FISHERY, GRAIN MILL, GRAIN SILEO
<input type="checkbox"/> OTHERS _____	<input type="checkbox"/> OTHERS _____	<input type="checkbox"/> OTHERS _____	<input type="checkbox"/> CIVIC CENTER	GROUP L: (L-1) ACCESSORIES
GROUP C: EDUCATIONAL, RECREATIONAL	GROUP F: LIGHT INDUSTRIAL	<input type="checkbox"/> PRIVATE CARPORT/GARAGE TOWER	<input type="checkbox"/> CLUBHOUSE	<input type="checkbox"/> SWIMMING POOL, FENCE OVER 1.20m
<input type="checkbox"/> SCHOOL BUILDINGS	<input type="checkbox"/> FACTORY / PLANT (USING NON-EXPLOSIVE/FLAMMABLE MATERIALS)	<input type="checkbox"/> SPEED CONCRETE TANK	<input type="checkbox"/> CHURCH MOSQUE	<input type="checkbox"/> OTHERS _____
<input type="checkbox"/> OTHERS _____	<input type="checkbox"/> OTHERS _____	<input type="checkbox"/> OTHERS _____	<input type="checkbox"/> TEMPLE CHAPEL	
GROUP D: INSTITUTIONAL	GROUP G: MEDIUM INDUSTRIAL		<input type="checkbox"/> HOSPITAL OR SIMILAR STRUCTURE	
<input type="checkbox"/> HOME FOR THE AGED	<input type="checkbox"/> STORAGE WAREHOUSE (FOR USING HAZARDOUS/FLAMMABLE MATERIALS)		<input type="checkbox"/> GOVERNMENT OFFICE	
<input type="checkbox"/> OTHERS _____	<input type="checkbox"/> FACTORY (FOR HAZARDOUS/FLAMMABLE MATERIALS)		<input type="checkbox"/> OTHERS _____	
	<input type="checkbox"/> OTHERS _____			
OCCUPANCY CLASSIFIED _____		TOTAL ESTIMATED COST P _____		COST OF EQUIPMENT INSTALLED
NUMBER OF UNITS _____	BUILDING P _____	ELECTRICAL P _____	MECHANICAL P _____	P _____
NO. OF STOREYS _____	ELECTRICAL P _____	MECHANICAL P _____	PLUMBING P _____	P _____
TOTAL FLOOR AREA _____ SQM	PLUMBING P _____	ELECTRONICS P _____		F _____
LOT AREA _____ SQM	ELECTRONICS P _____			
PROPOSED DATE OF CONSTRUCTION _____	EXPECTED DATE OF COMPLETION: _____			

DO NOT FILL-UP (PSAU USE ONLY)

BOX 2

FULL TIME INSPECTOR AND SUPERVISOR OF CONSTRUCTION WORKS (REPRESENTING THE OWNER)

ARCHITECT OR CIVIL ENGINEER (Signed and Sealed Over Printed Name) Date: _____	Address _____	
	PRC No. _____	Validity _____
	PTR No. _____	Date Issued _____
	Issued at _____	TIN _____

BOX 3

APPLICANT

_____ Date _____

(Signature Over Printed Name)

BOX 4

WITH MY CONSENT: LOT OWNER / BUILDING OWNER

_____ Date _____

(Signature Over Printed Name)

Gov't Issued ID No. _____	Date Issued _____	Place Issued _____
Gov't Issued ID No. _____	Date Issued _____	Place Issued _____

BOX 5

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

BEFORE ME, at the City/Municipality of _____ on _____ personally appeared

the following:

APPLICANT	Gov't Issued ID No. _____	Date Issued _____	Place Issued _____
LICENSED ARCHITECT OR CIVIL ENGINEER (Full Time Inspector and Supervisor of Construction Works)	Gov't Issued ID No. _____	Date Issued _____	Place Issued _____

whose signatures appear hereinabove, known to me to be the same persons who executed this standard prescribed form and acknowledged to me that the same is their free and voluntary act and deed.

WITNESS BY HAND AND SEAL on the date and place above written.

Doc No. _____
Page No. _____
Book No. _____
Series of _____

NOTARY PUBLIC (Until December _____)

Copy 1: Owner Copy 2: OBO Copy 3: BFP Copy 4: Philippine Statistics Authority

BOX 6 (TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION)

ASSESSED FEE	ACCOUNT	BASIS OF ASSESSMENT	AMOUNT DUE	ASSESSED BY:
FOR ZONING (ZONING ADMINISTRATOR):				
<input type="checkbox"/> LOCATIONAL / ZONING OF LAND				
FOR BUILDING / STRUCTURE (OBO):				
<input type="checkbox"/> FILING FEE				
<input type="checkbox"/> LINE AND GRADE (Geodebc)				
<input type="checkbox"/> FENCING				
<input type="checkbox"/> ARCHITECTURAL				
<input type="checkbox"/> CIVIL/STRUCTURAL				
<input type="checkbox"/> ELECTRICAL				
<input type="checkbox"/> MECHANICAL				
<input type="checkbox"/> SANITARY				
<input type="checkbox"/> PLUMBING				
<input type="checkbox"/> ELECTRONICS				
<input type="checkbox"/> INTERIOR				
<input type="checkbox"/> SURCHARGES				
<input type="checkbox"/> PENALTIES				
FOR FIRE SAFETY (BFP):				
<input type="checkbox"/> FIRE CODE CONSTRUCTION TAX				
<input type="checkbox"/> HOTWORKS				
TOTAL				

TERMS AND CONDITIONS:

1. The Owner/Applicant shall accomplish the prescribed Application Form, with the assistance of the concerned design professional/s and/or the Architect/Civil Engineer, hired/commissioned by him/her as full-time inspector/supervisor of the construction works, by filling up the necessary data / information required thereat.
2. The fully accomplished prescribed Application Form, duly notarized, shall be submitted to the concerned Office of the Building Official, accompanied by the various applicable ancillary and accessory permits, plans and specifications signed and sealed by the corresponding design professional who shall be responsible for the comprehensive and correctness of the plans in compliance to the National Building Code of the Philippines (PD 1096), its Revised IRR and all applicable referral codes and professional regulatory laws, together with the other documentary requirements pursuant to Section 302 of PD 1096 and its Revised IRR.

I have read this form, understood its contents and consent to the processing of my personal data. I understand that my consent does not preclude the existence of other criteria for lawful processing of personal data, and does not waive any of my rights under the Data Privacy Act of 2012 and other applicable laws.

SIGNATURE OVER PRINTED NAME OF OWNER/APPLICANT