



Republic of the Philippines
City Government of Muntinlupa
 National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 5/26/2023
 Quotation No: 2023-0253

Company Name: _____
 Address: _____
 Business Permit No.: _____
 TIN: _____
 PhilGEPS Registration No.(required): _____

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure "Purchase of Materials for the Implementation of Donning of Ranks & Presentation of Sponsors", which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.
 A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	3. PhilGEPS Registration (Certified True Copy)
2. Latest Income Tax (Certified True Copy)	4. Certificate of Registration (Certified True Copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no. (02)8861-1127

INSTRUCTIONS:
 (2) Do not alter the contents of this in any way.
 (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
 (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project	Approved Budget for the Contract (ABC)
Purchase of Materials for the Implementation of Donning of Ranks & Presentation of Sponsors	Eight Seven Thousand Four Hundred Ninety Four Pesos

Technical Specifications:

QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
1	pc	Plaque 12"			
50	pcs	Certificate holder (plastic type, size: short 8.5"x11")			
1	pc	Tarpaulin 10x10			
3	pcs	Holster Black			
10	pcs	Tussle red			
10	pcs	tussle blue			



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10	pcs	tussle yellow			
10	pcs.	tussle white			
26	pcs	shoulder board			
13	pcs	cadet sword w/ scabbard/lourel			
20	pcs	ROTC pin			
5	pcs	Sponsor cup white			
12	pcs	Piercing cup white			
13	pcs	charol			
10	pcs	Service blouse with shirt (white)			
8	pcs	Sponsor costume-male, barong type			
9	pcs	White duck set (lower & upper)			

QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
1	pc	Plaque 12"				
50	pcs.	Certificate holder (plastic type, size: short 8.5"x11")				
1	pc	Tarpaulin 10x10				
3	pcs	Holster Black				
10	pcs	Tussle red				
10	pcs	tussle blue				
10	pcs	tussle yellow				
10	pcs	tussle white				
26	pcs	shoulder board				
13	pcs	cadet sword w/ scabbard/lourel				
20	pcs	ROTC pin				
5	pcs	Sponsor cup white				
12	pcs	Piercing cup white				
13	pcs	charol				
10	pcs	Service blouse with shirt (white)				
8	pcs	Sponsor costume-male, barong type				
9	pcs	White duck set (lower & upper)				
			87,494.00		Total Offered quotation (in Php)	Php



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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO/Engineering Office shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es