



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Bids and Awards Committee

NOTICE TO PROCEED

CHARKIEL ENTERPRISES
Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **CHARKIEL ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the **"Printing of Business Permit, Certificates, Forms, Permit Card, Sintra Board, Letterhead & Materials for the use of Various Offices"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.


Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours;


Hon. ROZZANO RUFINO B. BIAZON
City Mayor

I acknowledge receipt of this Notice on July 3, 2023

Name of the Bidder or Representative Manolito P. Padolina

Authorized signature 

Contract Agreement

JUN 06 2023

THIS AGREEMENT made the _____ day of _____ 20____ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **CHARKIEL ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Printing of Business Permit, Certificates, Forms, Permit Card, Sintra Board, Letterhead & Materials for the use of Various Offices** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Nine Hundred Fifty Five Thousand Two Hundred Thirty Two Pesos (P1,955,232.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **One Million Nine Hundred Fifty Five Thousand Two Hundred Thirty Two Pesos (P1,955,232.00)** or such other sums as may be ascertained, **CHARKIEL ENTERPRISES** agrees to the **Printing of Business Permit, Certificates, Forms, Permit Card, Sintra Board, Letterhead & Materials for the use of Various Offices** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

[Signature]
Hon. ROZZANO RUFINO B. BIAZON
 City Mayor

[Signature]
Manolito Padolina
 Supplier

for:
CITY GOVERNMENT OF MUNTINLUPA

for:
CHARKIEL ENTERPRISES

[Signature]
IRENE MAXANDA

Signed in the presence of: *[Signature]*
Belinda Blesse Macaaga

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
 CITY OF MUNTINLUPA)

BEFORE ME, a Notary Public for and in Muntinlupa City, this JUN 06 2023 day of 2023, personally appeared:

NAME
 Hon. ROZZANO RUFINO B. BIAZON
Manolito Padolina

GOVERNMENT ISSUED ID NO.
 Driver's License N03-86-030998
444-608-047-000

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 253
 Page No. 52
 Book No. COJXXIII
 Series of 2023.

[Signature]
ATTY. RAUL R. CORRO
 NOTARY PUBLIC
 NOTARIAL PUBLIC 22-047
 UNTIL DECEMBER 31, 2023
 PTR NO MCF 4377013/MUNTINLUPA/JAN 5, 2024
 IBP # 04108/PPLM CHAPTER
 ROLL NO 36515
 2ND FLR. PEOPLE'S CENTER BUILDING MUNTINLUPA CITY HALL
 CITY GOVERNMENT OF MUNTINLUPA



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE

PADOLINA, MANOLITO PELAEZ

TIN: **444-608-047-000**

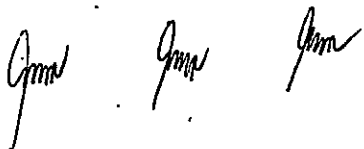
BLK 139 LOT 8 D.F. MAKASIA ST.
KATARUNGAN VILL. MUNTINLUPA
CITY

BIRTHDATE: **Dec. 29, 1984**

DATE ISSUED: **Aug. 30, 2019**




SIGNATURE



REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF TRANSPORTATION
 LAND TRANSPORTATION OFFICE
 NON-PROFESSIONAL DRIVER'S LICENSE



LAST Name, First Name, Middle Name
BIAZON, ROZZANO RUFINO BUNOAN

Nationality Sex Date of Birth Weight (kg) Height (m)
 PHIL M 1969-03/20 163 1.77

Address
 319 TAAL ST AYALA ALABANG VILLAGE,
 ALABANG, MARIKINA CITY

License No. 030998 Expiration Date 2023/03/20 Agency Code N49

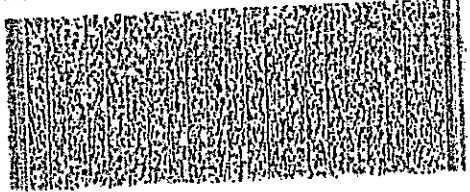
[Signature]
 Signature of Licensee

[Signature]
 EDGAR C. SALVANTE
 Acting Secretary

IN URGENT EMERGENCY
 PLEASE NOTIFYPAGE AND BUREAU
 BY IN CASE OF EMERGENCY NOTIFY:
 HEADQUARTERS, LTO, 1111 MARINA
 ADDRESS SAME ADDRESS
 TEL: (02) 8817-2311/12

- 1. TO BE ISSUED TO ALL APPLICANTS
- 2. TO BE ISSUED TO ALL APPLICANTS
- 3. TO BE ISSUED TO ALL APPLICANTS
- 4. TO BE ISSUED TO ALL APPLICANTS
- 5. TO BE ISSUED TO ALL APPLICANTS
- 6. TO BE ISSUED TO ALL APPLICANTS
- 7. TO BE ISSUED TO ALL APPLICANTS
- 8. TO BE ISSUED TO ALL APPLICANTS
- 9. TO BE ISSUED TO ALL APPLICANTS
- 10. TO BE ISSUED TO ALL APPLICANTS

067291296



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PURCHASE ORDER

City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES** P.O. No.: **029950**
 Address : **Muntinlupa City** Date : **June 16, 2023**
 Mode of Procurement : **Public Bidding**

Gentlemen:
 Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	80	reams	MAYOR'S Letterhead, 8.5x11, cream color paper 100gsm / Conqueror cream	2,800.00	224,000.00
2	80	reams	Letterhead, 8.5x13, cream color paper 100gsm / Conqueror Cream	3,200.00	256,000.00
3	100	reams	Letterhead, 8.5x11, Specialty paper, cream 120gsm / Laid Paper Cream	2,000.00	200,000.00
4	100	reams	Letterhead, 8.5x11, Specialty Ppr, Cream 120gsm / Laid Paper Cream	2,500.00	250,000.00
5	6,000	bxs	BPLO Business Permit Certificate(Regular)size:short(8.5x11inches) Material:Vellum Board 120gsm Printing:offset full color print	24.00	144,000.00
6	36	bxs	Business Permit Billing form(Regular, 9x9 1/2) size:9x9 inches, continuous form pre-numbered material:carbonless	7,956.00	286,416.00
7	18	bxs	quadruplicate printing:offset full color print quantity:500pcs/box Business Permit Billing form(Quarterly, 6x9 1/2) size:6x9.5 inches, continuous form pre-numbered material:carbonless	7,687.00	138,366.00
8	34	reams	quadruplicate printing:offset full color print quantity:100pcs/box CHO Flyers for Riso Printing back to back print Size:8 1/2x13 material:copy paper sub 20 (70gsm)	650.00	22,100.00
9	1500	pcs	Chikiting Ligtas Signage full color print size:8 1/2x13 material:c2s 80gsm	15.00	22,500.00
10	20	pcs	Tarpaulin 3x5	375.00	7,500.00
11	82	pcs	Tarpaulin 2x3	150.00	12,300.00
12	1	pcs	Tarpaulin 4x8	800.00	800.00
13	10000	pcs	Sanitary permit card offset printomh material:vellum 120 color blue size;7 1/2x5 1/4 inch	6.00	60,000.00
14	300	pcs	DAPCO Calendar w/DAPCO activities,17x22inch C2S 160 paper full color, one side print	50.00	15,000.00
15	6	pcs	Tarpaulin 6x8, Drug free work place	1,200.00	7,200.00
16	20	pcs	Tarpaulin 2x3, DAPCO Dial	150.00	3,000.00
17	30	pcs	Tarpaulin 3x3 ADIKSYON AY SAKIT	225.00	6,750.00
18	400	pcs	Foldable fan, printed w/DAPCWEK theme from national, round any color, diameter9.75in x 9.75in, 24centimeter, pouch size 3.5incx3.75	25.00	10,000.00
19	1	reams	Leaflets, family, 8.5x11, short, sub20	1400.00	1,400.00
20	1	reams	Leaflets, workplace, 8.5x11, short, sub20	1400.00	1,400.00

page 1 of 2

Total Amounts in Words: _____

In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Confromer: **CHARKIEL ENTERPRISES**
 Signature over printed name
 Date: 7/3/2023

Very Truly yours
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished) Approved to be purchased thru Negotiated Purchas per Sangguniang Res. No.: _____ Certified Correct: _____ Secretary of the Sanggunian	Requesting Office/Dept. _____ Authorized Official _____	Funds Available : _____ Amount: _____
		R.O. No.: _____ Chief Account _____

(ITO) 6/21/23

PURCHASE ORDER
City Government of Muntinlupa

Supplier : **CHARKIEL ENTERPRISES** P.O. No.: **029950**
 Address : **Muntinlupa City** Date : **June 16, 2023**
 Mode of Procurement : **Public Bidding**

Gentlemen:
Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : _____ Delivery Term : _____
 Date of delivery : _____ Payment Term : _____

Item No.	Quantity	Unit	Description	Unit Cost	Amount
21	1	reams	Leaflets, CRUSADA, 8.5x11, short, sub20	1,400.00	1,400.00
22	1	reams	Leaflets, DAPCO.SERVICES, 8.5x11, short, sub20	1,400.00	1,400.00
23	1	ream	Leaflets, Free Rehabilitation, 8.5x11, short, sub20	1,400.00	1,400.00
24	1	ream	Specialty Parchment paper 8.5x11, short, sub20	2,550.00	2,550.00
25	20	pcs	Certificate Frame, 8.5x11, short, sub 20, wood color	160.00	3,200.00
26	2	pcs	TREASURY Sintra Board for citizen's Charter size:36inches x 36inches material:sticker mounted on sintra board 5mm attached layout for reference:soft copy will be provided if needed	2,850.00	5,700.00
			CITY VET		0.00
27	16	pcs	Tarpaulin 4ft x 6ft(4tarpaulin/schedule, 4schedules of spay & castration=16tarpaulin	600.00	9,600.00
			PLMUN		0.00
28	25000	copies	Transcript of Record (TOR) with PLMUN watermarks 180gsm Imported paper dual side-stranded size of TOR/OTR offset printing XX	10.45	261,250.00
			Printing of Business Permit Certificates, Forms, Permit Card Sintra Board, Letterhead and Materials for use of Various Offices		P1,955,232.00

Total Amounts in Words: _____

In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Confrome: **CHARKIEL ENTERPRISES**
 Signature over printed name
 Date: 7/2/2023

Very Truly yours,
Mayor ROZZANO RUFINO B. BIAZON
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)
 Approved to be purchased thru Negotiated Purchas per Sangguniang Res. No.: _____
 Certified Correct: _____
 Secretary of the Sanggunian

Requesting Office/Dept. _____
 Authorized Official

Funds Available : _____
 Amount: _____
 R.O. No.: _____
 Chief Account

