



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Bids and Awards Committee

**NOTICE TO PROCEED**

**VITARA MARKETING**  
Quezon City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **VITARA MARKETING** that the CONTRACT of the City Government of Muntinlupa for the **"Supply & Delivery of Duplicator Machine for Various Schools in Muntinlupa City"**, shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
Hon. **ROZZANO/RUFINO B. BIAZON**  
City Mayor

I acknowledge receipt of this Notice on August 8, 2023

Name of the Bidder or Representative Anthony U. Tan

Authorized signature 

**Contract Agreement**

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THIS AGREEMENT made the 31 day of JUL 2020 between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **VITARA MARKETING** with address at Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Duplicator Machine for Various Schools in Muntinlupa City** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Four Million Five Hundred Eleven Thousand Eight Hundred Eighty Pesos (P4,511,880.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

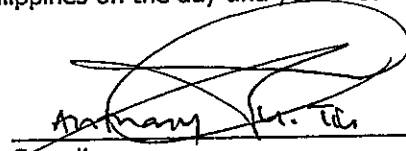
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Four Million Five Hundred Eleven Thousand Eight Hundred Eighty Pesos (P4,511,880.00)** or such other sums as may be ascertained, **VITARA MARKETING** agrees to the **Supply & Delivery of Duplicator Machine for Various Schools in Muntinlupa City** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.


IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

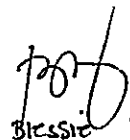
  
**Hon. ROZZANO RUFINO B. BIAZON**  
 City Mayor

  
 Supplier

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

for:  
**VITARA MARKETING**

  
**IRENE MAGANDA**

Signed in the presence of:   
 Belinda Blassie Macaaga

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
 CITY OF MUNTINLUPA )

**31 JUL 2023**

BEFORE ME, a Notary Public for and in Muntinlupa City, this \_\_\_ day of \_\_\_\_\_ 2023, personally appeared:

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON  
Anthony Tiu

Driver's License N03-86-030998  
PhilSys 9193-0827-5609-7018

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 3914  
 Page No. 80  
 Book No. 3612  
 Series of 2023.

NOTARY PUBLIC.  
**PATRICIO L. BONCAYAO, JR.**  
 Notary Public  
 2nd Floor, KLC Bldg., Rotonda,  
 Alabang, Muntinlupa City  
 MCLC Compliance No. VII-0015578  
 Issued on 04-13-22; Valid until 4-14-2025  
 IBP Lifetime No. 019651; 11-06-15; Pasay City  
 PTR No. 4347541; 01-03-23; Muntinlupa City  
 NC-22-031; Muntinlupa City until 12-31-23  
 TIN: 137-794-881  
 Roll No. 38796  
 Tel. No. 8000-70-16  
 patricio\_boncayao\_lawoffice@yahoo.com.ph



REPUBLIKA NG PILIPINAS  
 Republic of the Philippines  
 PAMBANSANG PAGKAKAILANLAN  
 Philippine Identification Card



3193-0827-5609-7018



Apelyido/Last Name

TIU

Mga Pangalan/Given Names

ANTHONY

Gitnang Apelyido/Middle Name

UY

Paksa ng Kapanganakan/Date of Birth

MARCH 03, 1989

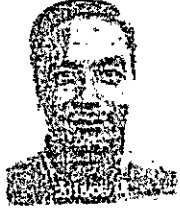
Tirahan/Address

BLK 7 LOT 7, REGENT STREET, PLEASANT VILLAGE, BAYANAN  
 CITY OF MUNTINLUPA, NCR, FOURTH DISTRICT

PHI



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
LAND TRANSPORTATION OFFICE  
NON-PROFESSIONAL DRIVER'S LICENSE



Last Name, First Name, Middle Name  
**BIAZON, ROZZANO RUFINO BUNOAN**

Nationality	Sex	Date of Birth	Weight (kg)	Height (m)
PHL	M	1989/03/20	103	1.77

Address  
410 TAAL ST AYALA ALABANG VILLAGE,  
MAGINTHUPA CITY

License No.	Expiry Date	Agency Code
NOE-04-030998	2023/03/20	H40

Sex: Male  
Eye Color: BROWN  
Complexion: A

Signature of Licensee: *[Signature]*

EDGAR C. GALVANTE  
Assistant Secretary

III. ORGAN DONATION:  
I WILL NOT DONATE ANY ORGAN

IV. IN CASE OF EMERGENCY NOTIFY:  
NAME: CATHERINE SHARY L. BILLET  
ADDRESS: SAKE-SOOPAN  
BY: HELLINGRETT 1177

REGISTRATION AND CLASSIFICATION

- 1. SEX: MALE
- 2. PHYSICAL CONDITION: HEALTHY
- 3. NUMBER OF LIMBS: 4
- 4. VISION: 20/20
- 5. HEARING: 20/20
- 6. DISTANCE VISION: 2000 FT
- 7. DISTANCE VISION: 1000 FT
- 8. DISTANCE VISION: 500 FT
- 9. DISTANCE VISION: 250 FT
- 10. DISTANCE VISION: 125 FT

REGISTRATION AND CLASSIFICATION

- 1. REGISTRATION CLASSIFICATION: A
- 2. REGISTRATION CLASSIFICATION: B
- 3. REGISTRATION CLASSIFICATION: C
- 4. REGISTRATION CLASSIFICATION: D
- 5. REGISTRATION CLASSIFICATION: E

Serial Number: 057291296

*[Signature]*

*[Signature]*

*[Signature]*

# PURCHASE ORDER

## City Government of Muntinlupa

Supplier : VITARA MARKETING P.O. No.: 030221  
 Address : Quezon City Date : August 02, 2023  
 Mode of Procurement : Public Bidding

Gentlemen: Please furnish and/or deliver to this office the following articles subject to the terms and conditions contained herein:

Place of delivery : \_\_\_\_\_

Delivery Term : \_\_\_\_\_

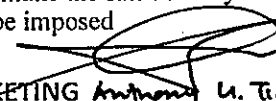
Date of delivery : \_\_\_\_\_

Payment Term : \_\_\_\_\_

Item No.	Quantity	Unit	Description	Unit Cost	Amount
1	24	units	<b>Duplicator Machine</b> Master Making/Printing methods: High speed digital master making /Fully automatic printing Scanning Area (max):297mmx432mm Printing paper size: Standard: 100mmx148m310mmx555mm Resolution : Printing image resolution:300 dpi x 600 dpi (600 dpi x 600 dpi: Perforation density on the master) Print speed: 60ppm-130 ppm(5steps variable) Poweer Source:220V AC 50 Hz-60 Hz xx Supply & Delivery of Duplicator Machine for Various Schools in Muntinlupa	187,995.00	4,511,880.00  ===== <b>P4,511,880.00</b>

Total Amounts in Words: \_\_\_\_\_

In case of failing to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Confrome: VITARA MARKETING   
 Signature over printed name  
August 8, 2023  
 Date

Very Truly yours,  
  
**Mayor ROZZANO RUFINO B. BIAZON**  
 Authorized Official

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA7160 this portion must be accomplished)  
  
 Approved to be purchased thru Negotiated Purchas per Sangguniang Res. No.: \_\_\_\_\_  
  
 Certified Correct: \_\_\_\_\_  
 Secretary of the Sanggunian

Requesting Office/Dept. \_\_\_\_\_  
  
 \_\_\_\_\_  
 Authorized Official

Funds Available : \_\_\_\_\_  
 Amount: \_\_\_\_\_  
  
 R.O. No.: \_\_\_\_\_  
  
 \_\_\_\_\_  
 Chief Account