



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 9/19/2023
Quotation No:2023-0505

Company Name: _____

Address: _____

Business Permit No.: _____

TIN: _____

PhilGEPS Registration No.(required): _____

The City Government of Muntinlupa, through its Bids and Awards Committee, intends to procure "Meals for the Buwan ng Kooperatiba", which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Latest Income Tax (Certified True Copy)	5. Certificate of Registration (Certified True Copy)
3. Omnibus Sworn Statement (original)	

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact Bids & Awards Committee at telephone no.(02)8861-1127

INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project	Approved Budget for the Contract (ABC)
Meals for the Buwan ng Kooperatiba	Three Hundred Sixty Five Thousand Seven Hundred Fifty Pesos

Technical Specifications:

QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
		MOTORCADE: Kick-off Celebration (October 1, 2023)			
70	pcs	Ham & Cheese Sandwich & Mineral Water			
		CLEAN-UP DRIVE: Work-for-Rice: Isang Kilong Bigas, Kapalit ng			



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		Isang Sakong Basura (October 21, 2023)			
70	pcs	Tapa, Egg, Rice, Banana Tocino, Egg, Rice, Banana			
		Daing na Bangus, Egg, Rice, Banana			
		CULIMINATING ACTIVITY: 8th Muntinlupa			
		Cooperative Congress: Pagkilala at			
		Pasasalamat sa mga Natatanging			
		Kooperatiba sa Muntinlupa			
500	pax	Inclusions:			
		Chairs and Tables			
		Full Set-Up			
		Theme Styling			
		Unlimited Brewed Coffee			
		Uniformed and well trained staff			
		Elegant buffet table with tablecloth and centerpiece			
		Elegant guest tables with tablecloth and centerpiece			
		Use of flatware, glassware, stemware and china			
		Set of bar and dessert tables)			
		Free purified water and rice			
		Service Hours:			
		The total service hours for the event shall be ten (10) hours, from 12:00nn to 9:00pm			
		Menu:			
		PM Snacks Buffet			
		Beef Lasagna			
		Garlic Bread			
		Chicken Fingers			
		Sago at Gulaman			



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		Dinner Buffet				
		Roast Beef w/ Gravy				
		Pork Ribs Hawaiian				
		Chicken Cordon Bleu				
		Buttered Mixed Vegetables				
		Mango Tapioca				
		Sago at Gulaman				
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
		MOTORCADE: Kick-off Celebration				
		(October 1, 2023)				
70	pcs	Ham & Cheese Sandwich & Mineral Water				
		CLEAN-UP DRIVE: Work-for-Rice: Isang Kilong Bigas, Kapalit ng				
		Isang Sakong Basura (October 21, 2023)				
70	pcs	Tapa, Egg, Rice, Banana Tocino, Egg, Rice, Banana				
		Daing na Bangus, Egg, Rice, Banana				
		CULIMINATING ACTIVITY: 8th Muntinlupa				
		Cooperative Congress: Pagkilala at				
		Pasasalamat sa mga Natatanging				
		Kooperatiba sa Muntinlupa				
500	pax	Inclusions:				
		Chairs and Tables				
		Full Set-Up				
		Theme Styling				
		Unlimited Brewed Coffee				
		Uniformed and well trained staff				



		Elegant buffet table with tablecloth and centerpiece				
		Elegant guest tables with tablecloth and centerpiece				
		Use of flatware, glassware, stemware and china				
		Set of bar and dessert tables)				
		Free purified water and rice				
		Service Hours:				
		The total service hours for the event shall be ten (10) hours, from 12:00nn to 9:00pm				
		Menu:				
		PM Snacks Buffet				
		Beef Lasagna				
		Garlic Bread				
		Chicken Fingers				
		Sago at Gulaman				
		Dinner Buffet				
		Roast Beef w/ Gravy				
		Pork Ribs Hawaiian				
		Chicken Cordon Bleu				
		Buttered Mixed Vegetables				
		Mango Tapioca				
		Sago at Gulaman				
			80,275.00	Total Offered quotation (in Php)	Php	



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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO/Engineering Office shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es