

UNLIQUIDATED CASH ADVANCES

REGION: NATIONAL CAPITAL REGION
 PROVINCE: METRO MANILA
 CITY/MUNICIPALITY: MUNTINLUPA

CALENDAR YEAR: 2023
 QUARTER: 3

Name of Debtor (In alphabetical order)	Amount Balance	Date Granted	Purpose	Amount Due					
				Current			Past Due		
				Less than 30 days	31-90 days	91-365 days	Over 1 year	Over 2 years	3 years and above
GENERAL FUND									
ANUEVO, ALAIN	48,000.00	28-Apr-23	To record Cash advance for the expenses to be incurred for the implementation PLMJN in-house Review Program for the Licensure Examination for Professional Teachers held on May 2 to June 3, 2022.			48,000.00			
BENITO, GRACE	71,500.00	29-Sep-23	To record cash advance for the meals during National Validation of Seal of Local Governance (SGLG), September 29, 2023 - Committee Preparation Meeting October 04, 2023 - On-Site Validation	71,500.00					
BIAZON, ROZZANO RUFINO ZAMORA	11,073,374.46	1-Aug-23	To record cash advance of Confidential Fund for 3rd Quarter of CY 2023.		11,073,374.46				
CABALLERO, ARIAN CLARENCE	2,956,000.00	26-Sep-23	To record cash advance for the implementation of High School, Elementary Learners Program 3000-001-01-2-0166-072-000-014 for the 2nd Tranche Batch 10 SY 2022-2023 covering February - June 2023 OBR# 100-2309-10223 - 22,427,000.00; To record cash advance for the implementation of payment for the honoraria of Public School Coordinator for SY 2022-2023 covering the month of February to June 2023 OBR# 100-2309-10221 - 10,000.00; To record cash advance for the implementation of UNCLAIMED High School, Elementary Learners Program TOTAL 82,000.00 2nd Tranche TOTAL 60,500.00	2,956,000.00					
GAMBOA, CARMELITA	115,770.00	19-Sep-23	To record cash advance to defray expenses for the forthcoming "Buwan ng Kooperatiba" held on October 01, 12, 13, 21 and 27, 2023 end November 16, 2023.	115,770.00					
HERNANDEZ, PAMELA VASQUEZ	46,750.00	10-Aug-23	To record cash advance of offsite assessment and evaluation of Search and Rescue (SAR) K9 volunteers.- Session 1 - August 05-08, 2023 at Siniloan Laguna		46,750.00				
HILAPO, ELISA	88,852.00	14-Sep-23	To record cash advance in participation to the 8th NABPLO National Convention with the theme: "Strengthening the Roles of BPOs Through Capacity Building and Implementing Strategies for Local Development", conducted by NABPLO on Oct.9-12, 2023 at Newtown Plaza Hotel, Baguio City.	88,852.00					
LOBO, MARILOU	6,791.47	27-Sep-23	To record cash advance to defray expenses for Product Development and Improvement Training on September 28, 2023 to be held at City Demo Farm.	6,791.47					
MACAPINLAC, ROMINASOL	81,880.00	5-Sep-23	To record cash advance for the Allowances of City Nutrition Committee (CNC) members meetings for the month of April, May and June 2023.	81,880.00					
MACAPINLAC, ROMINASOL	129,720.00	19-Sep-23	To record cash advance for the Muntinlupa City Peace and Order Council (MPOC) Honoraria for the 2ndQ of 2023	129,720.00					
MACAPINLAC, ROMINASOL	30,000.00	19-Sep-23	To record cash advance for Monthly Allowance of PNP personnel for the month of August, 2023	30,000.00					
MACAPINLAC, ROMINASOL	148,120.00	20-Sep-23	To record cash advance for the honorarium of Local Disaster Risk Reduction and Management Council members	148,120.00					
MACAPINLAC, ROMINASOL (Payroll.GF)	8,715,750.00	22-Sep-23	To record cash advance for the Health Emergency Allowance of City Health Office for the months of November-December 2021 and December 2022.	8,715,750.00					
MACAPINLAC, ROMINASOL (Payroll.GF)	150,000.00	25-Sep-23	To record cash advance for Clothing Allowance for the month of August, 2023.	150,000.00					
MACAPINLAC, ROMINASOL (Payroll.GF)	725.00	25-Sep-23	To record Cash advance for refund of Social Security System (SSS) deduction for the payroll period of August, 2023 due to erroneous payment schedule.	725.00					
MACAPINLAC, ROMINASOL (Payroll.GF)	3,525,451.74	29-Sep-23	To record cash advance of Salaries and Wages, Allowance of Casual & Contractual Employees for the payroll period covered September 11-25, 2023	3,525,451.74					
MACAPINLAC, ROMINASOL (Payroll.GF)	1,055,641.68	29-Sep-23	To record cash advance of Salaries and Wages of Regular Employees and Councilors (Non-ATM) for the period of September 18-30, 2023.	1,055,641.68					
MACAPINLAC, ROMINASOL A. (CDM)	32,200.00	25-Sep-23	To record Cash advance for the payment of Honoraria for the members of CDM Board of Trustees who attended the 30th CDM BOT Meeting last August 30, 2023 at the CDM Seminar room.	32,200.00					
MACAPINLAC, ROMINASOL A. (PLMun)	49,160.00	7-Sep-23	To record payment for Honorarium of Board of Regents for the 64th regular meeting held on May 22, 2023 as per City Ord No. 03-089.	49,160.00					
MACAPINLAC, ROMINASOL A. (PLMun)	35,360.00	11-Sep-23	To record payment for Honorarium of Board of Regents for the 65th regular meeting held on June 19, 2023 as per City Ord No.03-089.	35,360.00					
MAGPALE, JOWELYN	48,000.00	28-Sep-23	To record cash advance for the expenses on Gender Fair Language Lecture and Workshop for the members of Pre-Marriage Orientation and Counseling Technical Working Group.	48,000.00					
MARIÑAS, MICHELLE	5,000.00	14-Apr-23	To record cash advance for the honorarium of speakers and performers for Museo Art Fair on Mar. 22-24, 2023.			5,000.00			
MOLO, CARIDAD	5,000.00	13-Sep-23	To record cash advance for Livelihood Assistance to 10 Aftercare clients under the program for the protection of children of the client discharged from the rehabilitation center to bring back the source of their day to day basic need support that they need be provided and as augmentation to support for their small business.	5,000.00					
SANTIAGO, GENESI	3,000.00	31-Aug-23	To record cash advance for the IT services fees assessment for the transfer of title from Foresight Realty and Development Corp. to City Government of Muntinlupa.	3,000.00					
SANTIAGO, GENESI	8,548.00	15-Sep-23	To record cash advance to defray the expenses in 3rd National Convention on Civil Registration and Vital Statistics 3NCCVRS to be held at SMX Convention Center, Bacolod City, Negros Oriental on Sept 26-28, 2023.	8,548.00					
SANTIAGO, NEMEI	70,323.96	21-Sep-23	To record cash advance to defray expenses for the forthcoming "11th National Tripartite Conference for Cooperative Movement" to be held on November 22-25, 2023 in Puerto Princesa City, Palawan.	70,323.96					
SATORE, MENILEA C.	149,987.00	4-Jul-23	To record cash advance Re: Moving Up Ceremony 2023 from July 10-24, 2023 at SouthparkActivity Center.		149,987.00				
TOLENTINO, MARY ALEXIS	2,775,500.00	28-Sep-23	To record cash advance for the implementation of High School, Elementary Learner's Program.	2,775,500.00					

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VENTURA, ROSE ANN LORRAINE (PAYROLL.PLMun)	10.00	23-Mar-22	To record Cash Advance for Payment of Salaries and Wages for Casual and Regular Employees for the period March 1-15, 2022.(PLMUN)				10.00			
VENTURA, ROSE ANN LORRAINE (PAYROLL.PLMun)	43,000.00	7-Jul-22	Cash advance for the payment for Honorarium of Board of Regents for the 50th regular meeting held on June 2022				43,000.00			
VENTURA, ROSE ANN LORRAINE (PAYROLL.PLMun)	-3,300.00	19-Oct-22	Receipt of refund from Cash AdvancesUnclaimed salary (Sept 8-22, 2022)Lina Averilla - 3,300.00				3,300.00			
VENTURA, ROSE ANN LORRAINE (PAYROLL.PLMun)	10.00	15-Nov-22	To record cash advance for payment of salaries and wages of PLMUN Casual, Regular and Con30 for the period November 1-15, 2022.				10.00			
VENTURA, ROSE ANN LORRAINE (PAYROLL.PLMun)	-8,000.00	29-Dec-22	Receipt of refund from Cash AdvancesNOV 16-30, 2022 JOSE, SACOPLA - 8,000.00			8,000.00				
VENTURA, ROSE ANN LORRAINE (PAYROLL.PLMun)	54,000.00	5-Jan-23	To record cash advance for Clothing Allowance for the month of October 2022			54,000.00				
VENTURA, ROSE ANN LORRAINE (PAYROLL.PLMun)	131,598.39	5-Jan-23	To record payment of Salaries and Wages for Casual and Regular Employees the period December 16-31, 2022			131,598.39				
VENTURA, ROSE ANN LORRAINE (PAYROLL.PLMun)	149,775.06	28-Apr-23	To record payment of Salaries and wages for Casual and Regular Employees for the period February 1-15, 2023			149,775.06				
VENTURA, ROSE ANN LORRAINE (PAYROLL.PLMun)	0.40	30-May-23	To record Cash Advance for payment of Salaries and wages for Part-time Faculty and Casual with excess load for the period May 8-22, 2022 and for Consultant and Coaches for the month May, 2023.			0.40				
VENTURA, ROSE ANN LORRAINE (PAYROLL.PLMun)	-4,830.00	16-Jun-23	Receipt of refund from Cash Advances-salaries and wages from April 23 to May 7, 2023 - Rose Anne VenturaOR 10304366			4,830.00				
VENTURA, ROSE ANN LORRAINE (PAYROLL.PLMun)	5,892.46	30-Aug-23	To record Cash advance for Refund of Pag-ibig loans for the month of December 2022 to April, 2023.		5,892.46					
VENTURA, ROSE ANN LORRAINE (PAYROLL.PLMun)	-270.00	27-Sep-23	Receipt of refund from Cash Advances-Rose Anne Lorraine Ventura - additional for Zyra Trimidal feb 8-22, 2023 OR# 10391736	270.00						
VIACRUSIS, CYNTHIA	-85.30	3-Aug-23	To record cash advance for the expenses of the following program. Linggo ng Kabataan		85.30					
VIACRUSIS, CYNTHIA	485,290.00	14-Sep-23	To record cash advance for the expenses of the 1st Senator Angara Cup (October 7-17, 2023)	485,290.00						
VIACRUSIS, CYNTHIA	36,750.00	14-Sep-23	To record cash advance for the expenses of the Muntinlupa Baseball Softball Classic Tournament	36,750.00						
VIACRUSIS, CYNTHIA	15,500.00	14-Sep-23	To record cash advance for the expenses of the Boys and Girls Week 2023	15,500.00						
VIACRUSIS, CYNTHIA	23,600.00	14-Sep-23	To record cash advance for the expenses of the Healthy Food Healthy Lifestyle Awareness Symposium	23,600.00						
SPECIAL EDUCATION FUND										
MACAPINLAC, ROMINASOL	106,759.78	29-Sep-23	Cash Advance of Rominasol A. Macapinlac for the Salaries & Wages of SEF Casual, Contractual & Job Order Employees for the period September 11-25, 2023.	106,759.78						
VENTURA, ROSE ANN LORRAINE	1,213,200.00	31-Jul-23	Cash Advance of Rose Ann Lorraine C. Ventura for Meals And Transpo Allowance for Palarong Pambansa 2023.		1,213,200.00					

We hereby certify that we have reviewed the contents and hereby attest to the veracity and correctness of the data or information contained in this document.


 MELANIA M. CASANOVA
 Local Accountant


 ROZANO RUFINO B. BIAZON
 Local Chief Executive