



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

10/25/2023

Quotation No:2023-0577

Company Name: _____

Address: _____

Business Permit No.: _____

TIN: _____

PhilGEPS Registration No.(required): _____

The **City Government of Muntinlupa**, through its Bids and Awards Committee, intends to procure **Web Development (Development of DDRM Website)** be undertaken in accordance with **Section 53.9** of the 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	3. PhilGEPS Registration (Certified True Copy)
2. Latest Income Tax (Certified True Copy)	4.Certificate of Registration (Certified True Copy)

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project	Approved Budget for the Contract (ABC)
Web Development (Development of DDRM Website)	FIVE HUNDRED THOUSAND PESOS

Technical Specifications:

			Compliance		REMARKS	
			Yes	No		
1	Lot	Development of DDRM Website Website Features: 1. Image Carousel of Emergency Hotlines 2. Real Time Weather Bulletin 3. News and Announcements 4. Calendar of Events with Photos 15. Social Media Links 6. Photo and Video Gallery of a. Trainings b. Awards				



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		<p>7. Live feeds of traffic situations embedded to the website</p> <p>8. About DRRM</p> <p>a. Vision</p> <p>b. Mission</p> <p>c. Strategic Goals</p> <p>d. Mandate and Function</p> <p>e. LDRRM Council composition and functionf. Organizational Structure</p> <p>g. Awards and Recognition</p>				
		<p>9. Services</p> <p>(a) Emergency Assistance</p> <p>i. Ambulance ii. Response iii. Fire Response</p> <p>iv. Search and Rescue (SAR)</p> <p>v. Water Search and Rescue (WASAR)</p> <p>b) Non-Emergency Assistance</p> <p>i. Fault inspection and Certification</p> <p>i. CCTV Footage Request</p> <p>i. Animal Rescue Assistance iv. Disinfection</p> <p>v. Locally Stranded Individuals (LSI) Assistance</p>				
		<p>10. Be Disaster Ready (Disaster Preparedness Information and Awareness)</p> <p>a. 1 Warnings</p> <p>a.2 Alerts and Warnings Posting</p> <p>b. Make a Plan (Tips on how to prepares to any impending hazards)</p> <p>Make a plan is composed of the following sub-contents.</p> <p>i. Plan ahead ii. Build a kit</p> <p>i. Preparedness for vulnerable sectors iv. School-based Preparedness</p> <p>iv. Preparedness for Pets and Animals vi. Safety</p>				
		<p>Skills vii. Evacuation Plan</p> <p>c. Recovery</p> <p>i. Reconnection Utilities iii. Psychosocial Support</p> <p>d. Risk and Hazard Maps ie. Evacuation</p> <p>11. Events and Training Programs</p> <p>a. Training Courses</p> <p>b. Training Request Registration</p>				
		<p>Information</p> <p>a. Early Warning System</p> <p>b. List of Evacuation Center</p> <p>c. List of critical facilities</p> <p>d. List of Human Resources ie. List of equipages</p> <p>If. JEC Materials</p> <p>g. Hazard Maps</p> <p>h. Plan and Manuals</p> <p>i. Annual Reports</p> <p>i. Issuances and news update</p> <p>k. Pandemic Information li. Covid-19 Alert</p> <p>i. Pandemic Safety protocols iii. Response strategies</p>				
		<p>ADDITIONAL FEATURES:</p> <p>1. Modern and minimalist website structural features and interface that will be based on Department of Information and Communications Technology (DICT) guidelines.</p>				



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		2. Auto adjust screen size and resolution that are compatible to any computer or touch screen mobile. 3. Smooth and easy navigation. 4. Fully customizable and adjustable website 5. WordPress will be used as Content Management System (CMS) 6. 3 - Years domain and Website hosting 7. 3 - Years domain validated Secure Sockets Layer (SSL)				
		8. Security Test and SQL Injection Test 9. Free Website Customization for 12 Months upon turn over 10. Can operate with the existing Microsoft Windows environment of the DRRM in terms of operating systems, reporting tools, development tools, and database products. 11. Can be configured to operate on a database that is shared between DRRMO and able to provide executive information for DRRMO Officials. 12. Can be linked to other relevant systems within the DRRMO and be able to provide executive information for DRRMO officials. 13. With a minimum hosting specification of 10GB				
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
1	Lot	Development of DRRM Website Website Features: 1. Image Carousel of Emergency Hotlines 2. Real Time Weather Bulletin 3. News and Announcements 4. Calendar of Events with Photos 5. Social Media Links 6. Photo and Video Gallery of a. Trainings b. Awards c. Events and other activities				
		7. Live feeds of traffic situations embedded to the website 8. About DRRM a. Vision b. Mission c. Strategic Goals d. Mandate and Function e. LDRRM Council composition and functionf. Organizational Structure g. Awards and Recognition				
		(a) Emergency Assistance i. Ambulance ii. Response iii. Fire Response iv. Search and Rescue (SAR) v. Water Search and Rescue (WASAR) b) Non-Emergency Assistance i. Fault inspection and Certification ii. CCTV Footage Request iii. Animal Rescue Assistance iv. Disinfection v. Locally Stranded Individuals (LSI) Assistance				



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		<p>10. Be Disaster Ready (Disaster Preparedness Information and Awareness)</p> <p>a. 1 Warnings</p> <p>a.2 Alerts and Warnings Posting</p> <p>b. Make a Plan (Tips on how to prepares to any impending hazards)</p> <p>Make a plan is composed of the following sub-contents.</p> <p>i. Plan ahead ii. Build a kit</p> <p>i. Preparedness for vulnerable sectors iv. School-based Preparedness</p> <p>iv. Preparedness for Pets and Animals vi. Safety</p>				
		<p>Skills vii. Evacuation Plan</p> <p>c. Recovery</p> <p>i. Reconnection Utilities iii. Psychosocial Support</p> <p>d. Risk and Hazard Maps le. Evacuation</p> <p>11. Events and Training Programs</p> <p>a. Training Courses</p> <p>b. Training Request Registration</p> <p>c. Get trained and be volunteer registration12.</p>				
		<p>Information</p> <p>a. Early Warning System</p> <p>b. List of Evacuation Center</p> <p>c. List of critical facilities</p> <p>d. List of Human Resources le. List of equipages</p> <p>If. JEC Materials</p> <p>g. Hazard Maps</p> <p>h. Plan and Manuals</p> <p>i. Annual Reports</p> <p>i. Issuances and news update</p> <p>k. Pandemic Information li. Covid-19 Alert</p> <p>i. Pandemic Safety protocols iii. Response strategies</p>				
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			500,000.00	Total Offered quotation (in Php)	500,000.00	

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO/Engineering Office shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es