

Republic of the Philippines

City Government of Muntinlupa

National Road Putatan Muntinlupa City

BIDS and AWARDS COMMITTEE

www.muntinlupacity.gov.ph

		REQUEST	FOR Q	UOTATI	ON	
					10/25/202	
					Quotation No:2023-059	
Address:						
Business P	ermit No.:					
TIN:						
PhilGEPS F	Registration No	.(required):				
	•			•	ds to procure Purchase of 30 pcs toner, HP 107A	
cartridge bla	ck be undertaken	in accordance with Section 53.9 of the 2016	6 Revised	Implement	ing Rules and Regulations of Republic Act No.9184.	
Ple	ase quote you	r best offer for the item/s describe	d hereir	n, subjec	t to the Terms and Conditions provided.	
Α	copy of the fol	lowing documents are also require	d to be	submitte	d along with your quotation/proposal:	
1. Ma	yor's/Business	Permit: (Certified True Copy)	3. PhilGEPS Registration (Certified True Copy)			
	-	(Certified True Copy)		4.Certificate of Registration (Certified True Copy		
checking &	k validation.	ication, you may contact Bids & Aw			the City Government of Muntinlupa for at telephone no.(02)8861-1127	
INSTRUCTION		•				
(3) technical s		is in any way. sterisks(*) are mandatory. Failure to comply wit ions will disqualify your entire quotation.	h any of th	e mandator	ry requirements will disqualify your	
After	having carefully rea	d and accepted the Terms and Conditions, I/we	submit ou	ır quotation	/s for the item/s as follows:	
	Procu	rement Project	Approved Budget for the Contract (ABC)			
Purchase of 3	0 pcs toner, HP 107	A, cartridge black	ONE HUNDRED EIGHTEEN THOUSAND FIVE HUNDRED SIXTY PESOS ONLY			
Technical S	pecifications:					
QTY	UNIT OF ISSUE	ITEM DESCRIPTION		pliance	REMARKS	
			Yes	No		
30	pcs	TONER, HP 107A, CARTRIDGE, BLACK				



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QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	TOTAL PRICE
30	pcs	TONER, HP 107A, CARTRIDGE, BLACK				
			118,560.00		Total Offered quotation (in Php)	

TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Bidders must quote for all or all the items.
- 3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 5. Quotations exceeding the Approved Budget for the contract shall be rejected.
- 6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 9. The GSO/Engineering Office shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name
Position/Designation
Office Telephone No.
Mobile Phone No./Fax No.
Fmail address/es