



Republic of the Philippines  
**City Government of Muntinlupa**  
National Road Putatan Muntinlupa City  
**BIDS and AWARDS COMMITTEE**  
[www.muntinlupacity.gov.ph](http://www.muntinlupacity.gov.ph)

**REQUEST FOR QUOTATION**

Date: 11/09/2023  
Quotation No:2023-0658

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No.: \_\_\_\_\_

TIN: \_\_\_\_\_

PhilGEPS Registration No.(required): \_\_\_\_\_

The **City Government of Muntinlupa**, through its Bids and Awards Committee, intends to procure "**Request of meals for accreditors, vip guest, stakeholders, participants and committee member during ALCUCOA Accreditation**", which will be undertaken in accordance with **Section 53.9** 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

<b>1. Mayor's/Business Permit: (Certified True Copy)</b>	<b>4. PhilGEPS Registration (Certified True Copy)</b>
<b>2. Latest Income Tax (Certified True Copy)</b>	<b>5. Certificate of Registration (Certified True Copy)</b>
<b>3. Omnibus Sworn Statement (Original)</b>	

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

**INSTRUCTIONS:**

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(\*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

<b>Procurement Project</b>	<b>Approved Budget for the Contract (ABC)</b>
Request of meals for accreditors, vip guest, stakeholders, participants and committee member during ALCUCOA Accreditation	SIXTY SEVEN THOUSAND ONE HUNDRED PESOS ONLY

**Technical Specifications:**

QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
		Meals for Accreditors, VIP Guest,			
		Stakeholders, participants and			
		Accreditation actual visit			
		Day 1			
		Breakfast & AM Snack			
14	pax	Packed Meal for VIP nad Accreditors-			



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		Fried Bangus, Tapa, Rice, Banana, water			
14	pax	Packed Meal for VIP and accreditors-			
		Clubhouse Sandwich, Baked Macaroni water			
		Lunch			
14	pax	Catering Set-up for VIP-Beef and			
		Mushroom, Chicken Fillet, Pork			
		Casserole, Rice, Banana con Yelo, water			
31	pax	Packed Meal Participants/Committee			
		Members- Beef and Mushroom,			
		Pancit Canton, Rice, water			
		PM Snack			
14	pax	Packed Meal for VIP/Accreditors-			
		Pancit, Puto, water			
31	pax	Packed Meal for participants/ Committee			
		Members-Pancit, Puto, Water			
		Day 2			
		Am Snack			
12	pax	Packed Meal for VIP/Accreditors-			
		Clubhouse Sandwich, Baked Macaroni,water			
		Lunch			
12	pax	Catering Set-up for VIP-Beef Steak,			
		Chicken ala King, Fish Fillet, Rice Fruit salad			
		water			
31	pax	Packed Meal Participants/Committee			
		Members-Beef Steak, Baked			
		Macaroni, Rice, water			
		PM Snack			
12	pax	Packed Meal for VIP/Accreditors-			
		Arrozcaldo, Tokwa't Baboy, Lumpia togue			
		water			
61	pax	Packed Meal for Participant/Committee			
		Members and stakeholders-Arrozcaldo,			
		Tokwa't Baboy,water			
		Day 3			



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		AM Snack				
12	pax	Packed Meal for VIP/Accreditors -				
		Pancake Sandwich, Bacon and Bread, water				
		Lunch				
12	pax	Catering Set-up for VIP-Beef				
		Mechado, Chiken Pastil, Fish in oyster,				
		Carbonara, Rice, water				
31	pax	Packed Meal for Participants/Committee				
		Members- Beef Mechado, Carbonara				
		Rice, water				
		PM Snack				
12	pax	Packed Meal for VIP/Accreditors -				
		Fried Chicken, spaghetti with garlic bread				
		water				
31	pax	PM Snack for Participants/Committee				
		Members- Packed Meal- spaghetti				
		with garlic bread, water				
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	REMARKS	TOTAL PRICE
		Meals for Accreditors, VIP Guest,				
		Stakeholders, participants and				
		Accreditation actual visit				
		<b>Day 1</b>				
		Breakfast & AM Snack				
14	pax	Packed Meal for VIP nad Accreditors-				
		Fried Bangus, Tapa, Rice, Banana, water				
14	pax	Packed Meal for VIP and accreditors-				
		Clubhouse Sandwich, Baked Macaroni water				
		<b>Lunch</b>				
14	pax	Catering Set-up for VIP-Beef and				
		Mushroom, Chicken Fillet, Pork				
		Casserole, Rice, Banana con Yelo, water				
31	pax	Packed Meal Participants/Committee				
		Members- Beef and Mushroom,				
		Pancit Canton, Rice, water				
		<b>PM Snack</b>				



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14	pax	Packed Meal for VIP/Accreditors-			
		Pancit, Puto, water			
31	pax	Packed Meal for participants/ Committee			
		Members-Pancit, Puto, Water			
		<b>Day 2</b>			
		Am Snack			
12	pax	Packed Meal for VIP/Accreditors-			
		Clubhouse Sandwich, Baked Macaroni,water			
		<b>Lunch</b>			
12	pax	Catering Set-up for VIP-Beef Steak,			
		Chicken ala King, Fish Fillet, Rice Fruit salad			
		water			
31	pax	Packed Meal Participants/Committee			
		Members-Beef Steak, Baked			
		Macaroni, Rice, water			
		<b>PM Snack</b>			
12	pax	Packed Meal for VIP/Accreditors-			
		Arrozcaldo, Tokwa't Baboy, Lumpia togue			
		water			
61	pax	Packed Meal for Participant/Committee			
		Members and stakeholders-Arrozcaldo,			
		Tokwa't Baboy,water			
		<b>Day 3</b>			
		AM Snack			
12	pax	Packed Meal for VIP/Accreditors -			
		Pancake Sandwich, Bacon and Bread, water			
		<b>Lunch</b>			
12	pax	Catering Set-up for VIP-Beef			
		Mechado, Chiken Pastil, Fish in oyster,			
		Carbonara, Rice, water			
31	pax	Packed Meal for Participants/Committee			
		Members- Beef Mechado, Carbonara			
		Rice, water			
		<b>PM Snack</b>			



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12	pax	Packed Meal for VIP/Accreditors -			
		Fried Chicken, spaghetti with garlic bread			
		water			
31	pax	PM Snack for Participants/Committee			
		Members- Packed Meal- spaghetti			
		with garlic bread, water			
			67,100.00	Total Offered quotation (in Php)	

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO/Engineering Office shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone No.

\_\_\_\_\_  
Mobile Phone No./Fax No.

\_\_\_\_\_  
Email address/es