



Republic of the Philippines
City Government of Muntinlupa
National Road Putatan Muntinlupa City
BIDS and AWARDS COMMITTEE
www.muntinlupacity.gov.ph

REQUEST FOR QUOTATION

Date: 11/09/2023
Quotation No:2023-0662

Company Name: _____

Address: _____

Business Permit No.: _____

TIN: _____

PhilGEPS Registration No.(required): _____

The **City Government of Muntinlupa**, through its Bids and Awards Committee, intends to procure "**Purchase of Meals for Muntinlupa Business Advisory Council**", which will be undertaken in accordance with **Section 53.9** 2016 Revised Implementing Rules and Regulations of Republic Act No.9184.

Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided.

A copy of the following documents are also required to be submitted along with your quotation/proposal:

1. Mayor's/Business Permit: (Certified True Copy)	4. PhilGEPS Registration (Certified True Copy)
2. Latest Income Tax (Certified True Copy)	5. Certificate of Registration (Certified True Copy)
3. Omnibus Sworn Statement (Original)	

Quotations/Proposals must be submitted to the BAC Office of the City Government of Muntinlupa for checking & validation.

For any clarification, you may contact **Bids & Awards Committee** at telephone no.(02)8861-1127

INSTRUCTIONS:

- (2) Do not alter the contents of this in any way.
- (3) technical specifications with asterisks(*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Procurement Project	Approved Budget for the Contract (ABC)
Purchase of Meals for Muntinlupa Business Advisory Council	SIXTY THOUSAND PESOS ONLY

Technical Specifications:

QTY	UNIT OF ISSUE	ITEM DESCRIPTION	Compliance		REMARKS
			Yes	No	
30	pax	Snack item:			
		Fresh Lumpiang Ubod			
		Buffet Lunch Menu:			
		Mexican Corn Salad			



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		Mixed Green Lettuce with choice of Dressing and Condiments				
		Tuna Risotto Nuggets with Spicy Tomato Salsa				
		Cream of Pumpkin Soup served with				
		Freshly Baked Soft Rolls				
		Cream of Pumpkin Soup served with				
		Freshly Baked Soft Rolls				
		Sweet and Sour Fresh Fillet				
		Roast Porkloin with Garlic and				
		Rosemary				
		Supreme Chicken in Cheese				
		Mushroom Sauce				
		Buttered Fresh Vegetables				
		Steamed Rice				
		Assorted Eclairs				
		Baba Au Rum				
		With Inclusion:				
		Use of Function room				
		Morning or Afternoon Snacks				
		Flowing Coffee and Tea Service				
		One round of Iced tea for Lunch				
		Special Set or Buffet Menu				
		Mint Candies				
		whiteboard or Flipchart with Markers				
		Conference Pads and Pencils				
		LCD Projector with Projection Screen				
		Wired Microphones (2 units)				
		Basic PA Sound System				
		1 Wifi Connection				
QTY	UNIT OF ISSUE	ITEM DESCRIPTION	QTY	UNIT OF ISSUE	REMARKS	TOTAL PRICE



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30	pax	Snack item:			
		Fresh Lumpiang Ubod			
		Buffet Lunch Menu:			
		Mexican Corn Salad			
		and Condiments			
		Tuna Risotto Nuggets with Spicy Tomato Salsa			
		Cream of Pumpkin Soup served with			
		Freshly Baked Soft Rolls			
		Cream of Pumpkin Soup served with			
		Freshly Baked Soft Rolls			
		Sweet and Sour Fresh Fillet			
		Roast Porkloin with Garlic and			
		Rosemary			
		Supreme Chicken in Cheese			
		Mushroom Sauce			
		Buttered Fresh Vegetables			
		Steamed Rice			
		Assorted Eclairs			
		Baba Au Rum			
		With Inclusion:			
		Use of Function room			
		Morning or Afternoon Snacks			
		Flowing Coffee and Tea Service			
		One round of Iced tea for Lunch			
		Special Set or Buffet Menu			
		Mint Candies			
		whiteboard or Flipchart with Markers			
		Conference Pads and Pencils			
		LCD Projector with Projection Screen			
		Wired Microphones (2 units)			
		Basic PA Sound System			
		1 Wifi Connection			
			60,000.00	Total Offered quotation (in Php)	



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TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders must quote for all or all the items.
3. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The Item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The GSO/Engineering Office shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

Signature over Printed Name

Position/Designation

Office Telephone No.

Mobile Phone No./Fax No.

Email address/es