



Republic of the Philippines  
CITY GOVERNMENT OF MUNTINLUPA  
Bids and Awards Committee

**NOTICE TO PROCEED**

**INNOVATIVE FINDS CORP.**  
Quezon City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given to **INNOVATIVE FINDS CORP.** that the CONTRACT of the City Government of Muntinlupa for the "Supply & Delivery of Food Relief for Stockpiling & Prepositioning Disaster Affected Families in Muntinlupa", shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

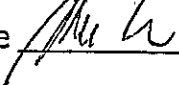
Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
Hon. ROZZANO RUFINO B. BIAZON  
City Mayor

I acknowledge receipt of this Notice on December 01, 2023

Name of the Bidder or Representative Sheena Marie F. Cabrera

Authorized signature 

### **Contract Agreement**

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THIS AGREEMENT made the NOV 04 2023 day of NOV 04 2023 2023 between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **INNOVATIVE FINDS CORP.** with address at Quezon City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Food Relief for Stockpiling & Prepositioning Disaster Affected Families in Muntinlupa** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Two Million One Hundred Fifty Three Thousand Two Hundred Twenty Five Pesos (P2,153,225.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

- i. *Philippine Bidding Documents (PBDs);*
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

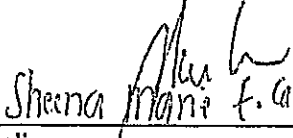
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Two Million One Hundred Fifty Three Thousand Two Hundred Twenty Five Pesos (P2,153,225.00)** or such other sums as may be ascertained, **INNOVATIVE FINDS CORP.** agrees to the **Supply & Delivery of Food Relief for Stockpiling & Prepositioning Disaster Affected Families in Muntinlupa** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


  
**Hon. ROZZANO RUFINO B. BIAZON**  
 City Mayor

  
 Supplier

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

for:  
**INNOVATIVE FINDS CORP.**

  
Vicente Macapaga

Signed in the presence of:   
Belinda Blessie Macapaga

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
 CITY OF MUNTINLUPA CITY )

**NOV 04 2023**

BEFORE ME, a Notary Public for and in Muntinlupa City, this \_\_\_ day of \_\_\_\_\_ 2023, personally appeared:

**QUEZON CITY**

NAME

GOVERNMENT ISSUED ID NO.

Hon. ROZZANO RUFINO B. BIAZON

Driver's License N03-86-030998

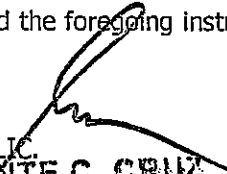
Sheena Marie Cabrera

BIR 412-331-981-000

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

Doc. No. 319  
 Page No. 68  
 Book No. 211  
 Series of 2023.

  
 NOTARY PUBLIC  
**ATTY. VICENTE C. CRUZ**  
 ADM. MATTER NO. NP-031  
 NOTARY PUBLIC FOR QUEZON CITY  
 UNTIL DECEMBER 31, 2023  
 RM. 204 ACRE BLDG., 137 MALAKAS ST.  
 CENTRAL, DILIMAN, QUEZON CITY 1100  
 TEL. NO. 8942-7434  
 PTR. NO. 3716375 / 01-03-23 / Q.C.  
 ROLL NO. 33952 / 05-30-88  
 IBP LIFETIME MEMBER NO. 02322 / 04-18-01 / Q.C.  
 MCLE NO. VII-0013576 until Apr. 14, 2025



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE

CABRERA, SHEENA MARIE EM

TIN: 412-331-981-000

130 GEN. LUIZ STREET

SAN JUAN CITY



BIRTH DATE : 06/24/1987

ISSUE DATE : 08/24/2011

  
SIGNATURE

REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF TRANSPORTATION  
 LAND TRANSPORTATION OFFICE  
 NON-PROFESSIONAL DRIVER'S LICENSE



Last Name, First Name, Middle Name  
**RIAZON, ROZZANO RUFINO BUNGAO**  
 Nationality Sex Date of Birth Height (in) Weight (kg)  
 PHIL M 1969 03/28 103 177  
 Address  
 619 TAAL ST AYALA ALABANG VILLAGE,  
 MANTILHUELA CITY  
 License No. Issuance Date Agency Code  
 1207.04 030098 2023/03/28 849

*[Signature]*  
 Signature of Licensee

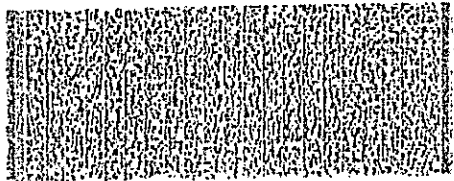
Special Agent  
**BROWN**  
 Commission

*[Signature]*  
**EDGAR C. GALVANTE**  
 Assistant Secretary

IN EMERGENCY CONTACT WITH THE  
 IV. IN CASE OF EMERGENCY NOTIFY:  
 NAME OF CONTACT PARTY & NUMBER  
 ADDRESS, NAME, ADDRESS  
 TEL. NUMBER (OPTIONAL)

- 1. TO BE ISSUED TO:
- 2. TO BE ISSUED TO:
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- 20. TO BE ISSUED TO:

2023/03/28  
 057281296



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