



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Bids and Awards Committee

**NOTICE TO PROCEED**

**M.R. BELARMA ENTERPRISES**

Muntinlupa City

Dear Sir / Madame:

The attached Contract Agreement having been approved, notice is hereby given **M.R. BELARMA ENTERPRISES** that the CONTRACT of the City Government of Muntinlupa for the "**Supply & Delivery of Goods to be Given/Donated to Organizations/Individuals of Muntinlupa**", shall commence effective FIVE (5) DAYS after acknowledging receipt hereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and Schedule of Delivery.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Kindly keep one (1) copy and return the other copy to the Bids and Awards Committee Secretariat.

Very truly yours,

  
Hon. **ROZZANO RUFINO B. BIAZON**  
City Mayor

I acknowledge receipt of this Notice on 12-4-23

Name of the Bidder or Representative Marietta R. Belarma

Authorized signature M.R. Belarma

City Government of Muntinlupa, 2<sup>nd</sup> Floor, Main Building,  
National Road, Barangay Putatan, Muntinlupa City

**MUN**  
Muntinlupa  
Nalikiproud!

## ***Contract Agreement***

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THIS AGREEMENT made the \_\_\_\_ day of NOV 28 2023 20\_\_\_\_ between **CITY GOVERNMENT OF MUNTINLUPA** of the Philippines (hereinafter called "the Entity") of the one part and **M.R. BELARMA ENTERPRISES** with address at Muntinlupa City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly for the **Supply & Delivery of Goods to be Given/Donated to Organizations/Individuals of Muntinlupa** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Nine Hundred Thirty Nine Thousand Two Hundred Fifty Pesos (P939,250.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

- i. *Philippine Bidding Documents (PBDs);*
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Nine Hundred Thirty Nine Thousand Two Hundred Fifty Pesos (P939,250.00)** or such other sums as may be ascertained, **M.R. BELARMA ENTERPRISES** agrees to the **Supply & Delivery of Goods to be Given/Donated to Organizations/Individuals of Muntinlupa** in accordance with his/her/its Bid.
4. The City Government of Muntinlupa agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

*[Signature]*  
**Hon. ROZZANO RUFINO B. BIAZON**  
 City Mayor

*[Signature]*  
**Maricella R. Belarma**  
 Supplier

for:  
**CITY GOVERNMENT OF MUNTINLUPA**

for:  
**M.R. BELARMA ENTERPRISES**

*[Signature]*  
**Rufina T. Pangilinan**

Signed in the presence of: *[Signature]*  
**Belinda Blessie Macassa**

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES )  
 CITY OF MUNTINLUPA )

BEFORE ME, a Notary Public for and in Muntinlupa City, this \_\_\_ day of NOV 28 2023, personally appeared:

NAME  
 Hon. ROZZANO RUFINO B. BIAZON  
Maricella R. Belarma

GOVERNMENT ISSUED ID NO.  
 Driver's License N03-86-030998  
3426-7945-9857-2805

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own voluntary act and deed.

WITNESS MY HAND SEAL.

NOTARY PUBLIC.

Doc. No. 251;  
 Page No. 51;  
 Book No. 170;  
 Series of 2023.

ATTY. STEVE M. SANTILLAN  
 NOTARY PUBLIC  
 2736 BRUGER ST. PUTATAN MUNT. CITY PHILIPPINES  
 aspsteve\_1@yahoo.com  
 COMM. NO. 23-028 // VALID UNTIL 12/31/2024  
 PTR NO. 4347536, 01/13/2023; MUNTINLUPA CITY  
 IBP LIFETIME MEMBER NO. 024205; CEBU CHAPTER  
 ROLL NO. 62750, TIN NO. 318-359-657  
 MCLE VII-0029656, 04/14/2025



REPUBLIKA NG PILIPINAS

Republic of the Philippines

PAMBANSANG PAGKAKAILANLAN

Philippine Identification Card



3426-7945-9857-2805



Apelyido/Last Name

BELARMA

Mga Pangalan/Given Names

MARIETTA

Gitnang Apelyido/Middle Name

RAMOS

Pagsa ng Kapanganakan/Date of Birth

SEPTEMBER 10, 1965

Tirahan/Address

1135 AMPARO STREET, POBLACION, CITY OF MUNTINLUPA

NCR, FOURTH DISTRICT



REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF TRANSPORTATION  
 LAND TRANSPORTATION OFFICE  
 NON-PROFESSIONAL DRIVER'S LICENSE



NAME: MAZON, ROY AND RUFINO BUNOAN  
 SEX: M Age: 20 Weight: 170  
 ADDRESS: 215 TRAIL ST ANAHEA ALIBANS VILLAGE,  
 ALIBANS VILLAGE  
 EXPIRES: 2023/03/20

*[Signature]*  
 OFFICIAL SECRETARY

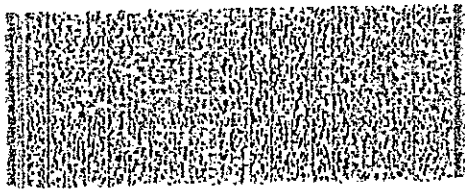
MANAGER OF LICENSES

IN CASE OF EMERGENCY CONTACT:  
 ADDRESS: 215 TRAIL ST ANAHEA ALIBANS VILLAGE,  
 ALIBANS VILLAGE

REPRODUCTION OF THIS LICENSE IS PROHIBITED

1. THIS LICENSE IS VALID FOR THE OPERATION OF MOTOR VEHICLES OF CLASSIFICATION 'A' ONLY.  
 2. THIS LICENSE IS VALID FOR THE OPERATION OF MOTOR VEHICLES OF CLASSIFICATION 'A' ONLY.  
 3. THIS LICENSE IS VALID FOR THE OPERATION OF MOTOR VEHICLES OF CLASSIFICATION 'A' ONLY.  
 4. THIS LICENSE IS VALID FOR THE OPERATION OF MOTOR VEHICLES OF CLASSIFICATION 'A' ONLY.

EXPIRES: 2023/03/20



*[Handwritten signatures and markings]*

